

## Regent University Script Clearance Checklist

Identify any of the following in your script—use additional pages if necessary.

Title of Project:	Executive Producer: Phone: E-mail:
Today's Date:	Student Producer: Phone: Email:
Type of Project: (Single-Cam, Multi-Cam)	Screenwriter: Phone: E-mail:
Intended Distribution:	Contact Info:
Locale of Story:	Time of Story:

Cast names that have first and last names:	
Business names:	
Product names:	
Organization names:	
Fine artwork:	
Photographs:	
Book covers:	
Magazine covers:	
Newspapers:	
Wallpaper:	
Bedding:	
Posters:	
Copyrighted material:	
Trademarked material:	
Stock footage:	
Film Clips:	
Television Clips:	
Portrayals of well-known personalities or government officers:	
Derogatory references:	
Telephone numbers:	

Is this story fictional or based on fact or based on another source (book, etc.)?

If the story is based on actual events, please provide the following source material:

*Newspaper Reports; Books; Magazine or Journal Articles; Court Transcripts; Interviews with witnesses, and etc. as applicable.*

Signed: \_\_\_\_\_  
(Executive Producer)

Signed: \_\_\_\_\_  
(Student Producer)

Date: \_\_\_\_\_

Date: \_\_\_\_\_