

DAILY PRODUCTION REPORT - FILM

DAY: OF

"Title"

DATE:

PRODUCER:		EXEC. PROD:		DIRECTOR:					
START DATE:		SCHEDULED FINISH DATE:		ESTIMATED FINISH DATE:					
DAYS	1ST UNIT	2ND UNIT	RETAKES	ADDED SC	TOTAL	TODAY'S WEATHER	EXTRAS	SCHEDULE	
SCHEDULED							NO.	AHEAD	
ACTUAL							TYPE:	BEHIND	

SET		LOCATION		CREW CALL	
				1ST SHOT	
				LUNCH	
				1ST SHOT AFTER	
				CAMERA WRAP	
				LAST PERSON OUT	

SCRIPT	SCENES	PAGES		MINUTES	SET-UPS	ADDED	RETAKES
TOTAL SCENES				PREV			
TAKEN PREV				TODAY			
TAKEN TODAY				TOTAL			
TOTAL TO DATE							

		SOUND	
TO BE TAKEN		PREV	TOTAL
		TODAY	

SCENE NO.S		FILM INVENTORY		FILM USE		GRIP TRUCK	RV
ADDED SCENES		ON HAND			GROSS	SHORT ENDS	
OMITTED SCENES		RECEIVED		PREVIOUS			
RETAKES		TODAY		TODAY			
SCHEDULED BUT NOT SHOT:		TOTAL		TOTAL			

START-S WORK-W HOLD-H FINISH-F		W H S F R T	WORKTIME		MEALS		TRAVEL TIME	
REHEARSE-R TEST-T TRAVEL-TV			CALL	DISMISS	OUT	IN	ARRIVE LOCATION	LEAVE LOCATION
CAST	CHARACTER							

ITEM	NAME	IN	OUT	ITEM	NAME	IN	OUT
DIRECTOR				MAKEUP/HAIR			
1ST AD				KEY GRIP			
2ND AD				GAFFER			
SCRIPT SUPER				GRIPS			
SET P.A.'S				ELECTRICS			
DP				LOCATION MANAGER			
CAM OP				ADD'L. CREW			

AC				NOTES			
STILL PHOTO							
PROD. DESIGN							
ART DIRECTOR							
PROPS							
SOUND MIXER							
BOOM OP							
WARDROBE							
ADD'L. CREW							

(ADDITIONAL NOTES & CREW MAY BE WRITTEN ON BACK)

ASST DIRECTORS: _____ PRODUCER: _____