



Student Housing Guest Authorization

Office of Residence Life
(757) 352-4652 – Regent Commons Office
(757) 352-4895 – Regent Village Office
studenthousing@regent.edu

RESIDENT INFORMATION

Date: _____

Last, First, M.I.: _____

Building: _____ Apartment Number: _____

Resident Phone #: _____

Email address: _____

I, _____, am notifying Regent University Student Housing that I am having a guest stay for **more** than 3 days. I understand that this is a temporary situation and I will immediately notify the Regent Village or Regent Commons Housing Office if there is a change in the length of my guest's stay.

GUEST INFORMATION

Last, First, M.I.: _____

Guest Phone #: _____

Relationship to Resident: _____

Dates of Visit: _____ until _____

VEHICLE INFORMATION

Year: _____ Make: _____ Model: _____

PLEASE BE SURE TO OBTAIN A TEMPORARY PARKING PASS FOR YOUR GUEST. TEMPORARY PARKING PASSES ARE ONLY VALID FOR 3 DAYS.

Regent University Student Housing Staff Signature

Date