Student Housing Guest Authorization

Office of Residence Life
(757) 352-4652 – Regent Commons Office
(757) 352-4895 – Regent Village Office
studenthousing@regent.edu

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RESIDENT INFORMATION

Last, First, M.I.: ____________________________

Building: ____________________________ Apartment Number: __________

Resident Phone #: ____________________________

Email address: _______________________________________________________

I, ____________________________, am notifying Regent University Student Housing that I am having a guest stay for more than 3 days. I understand that this is a temporary situation and I will immediately notify the Regent Village or Regent Commons Housing Office if there is a change in the length of my guest’s stay.

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GUEST INFORMATION

Last, First, M.I.: ____________________________

Guest Phone #: ____________________________

Relationship to Resident: _____________________________________________

Dates of Visit: ____________________________ until ____________________________

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VEHICLE INFORMATION

Year: __________ Make: __________ Model: __________

*PLEASE BE SURE TO OBTAIN A TEMPORARY PARKING PASS FOR YOUR GUEST. TEMPORARY PARKING PASSES ARE ONLY VALID FOR 3 DAYS.*

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Regent University Student Housing Staff Signature ____________________________ Date ____________________________