Teacher Education Program: “LEVELS of Progression”

**Level 1 (Non-Licensure Track)**
- Complete most general education courses (grade C or higher)
- Complete a minimum of 45-55 credit hours
- Attain 2.7 GPA or higher
- Order background check through CastleBranch.com – Package Code RQ14
- **Apply for the Licensure Track by submitting the Online “Major Entrance Application”**
  *(Student should submit Major Entrance Application by: 3/1 → fall applicants & 9/1 → spring applicants)*

**Level 2 (Licensure Track)**
- Complete practicum request forms after registering for UED 480A and/or UED 480B - Provided by Field Placement Coordinator
  - Must provide proof of up-to-date practicum placement requirements: 1) negative TB results 2) First Aid/CPR/AED and 3) Professional liability insurance
- Complete all courses (exception: UED 495 & UED 496)
- Attain 3.0 GPA or higher
- Complete all licensure assessments**: 1) VCLA 2) RVE (IDS majors only) and 3) Praxis II
- **Apply for the Student Teaching Internship by submitting the online “Student Teaching Application”**
  *(Student must submit ST Application by: 3/1 → fall applicants & 9/1 → spring applicants)*
- Attend the meeting on licensure procedures held at the end of the semester prior to student teaching
- **Apply for Graduation by submitting the Online “Graduation Application”**
  *(Graduation Application Due date: 9/15 → fall graduates & 12/1 → spring graduates)*

**Level 3 (Student Teaching)**
- Complete student teaching placement request forms – provided by Field Placement Coordinator
  - Must provide proof that the following requirements are current and will not expire until after the internship ends:
    1) negative TB results 2) First Aid/CPR/AED and 3) Professional liability insurance
- Complete student teaching internship and portfolio course with a grade of C or better

**Level 4 (Graduation & Licensure)**
- Upon successful completion of your degree, you will receive a degree-posted transcript confirming your graduation
- **Submit completed “Application for Virginia State License”** to the Certification & Licensure Official (Additional instructions are included on the School of Education website).

**Take licensure assessments at least 3 months prior to student teaching application due date, or as recommended here; whichever comes first: Take RVE after completing UED 405 & UED 408, Take VCLA after completing UIS310, Take Praxis II after completing most coursework.**