

## Collaborative Institutional Training Initiative (CITI)

### Who must complete CITI training?

The following individuals must complete CITI training prior to conducting human subjects research:

- Faculty researchers
- Faculty overseeing student human subject research projects
- Student researchers
- Research assistants or related staff

### How do I enroll?

To begin taking CITI courses, follow these steps:

1. Go to the CITI Program website, <https://about.citiprogram.org/en/homepage/>
2. In the upper right corner, select "Register"
3. In "Select Your Organization Affiliation," type in Regent University
4. Check "I agree to Terms of Service"
5. Check "I affirm that I am an affiliate of Regent University"
6. Click "Continue to Create your CITI Program username/password" using your Regent email address as your username
7. Follow the remaining steps to register
8. Choose the appropriate course. You need to complete one of the following courses (choose the course most appropriate):

*Social-Behavioral-Educational-Nursing Programs*

Or

*Communication*

Either course will be accepted; however, be sure to choose the course that best aligns with your academic discipline.

### How do I document completion of my CITI course?

1. Upon completion of required modules for your course, download a pdf certificate of completion and **be sure to keep it** for future documentation purposes for any course needs.
2. Also, keep this certificate and submit it to Regent's HSRC (or other appropriate Regent institutions) with your HSRC application to conduct your research

### How long is my CITI certification good for?

Your CITI certification *lasts 3 years*. When your certificate expires, you must take the refresher for your course to renew certification.

### **Social/Beh/Ed/Nursing Required Modules**

Populations in Research Requiring Additional Considerations and/or Protections (ID: 16680)  
Conflicts of Interest in Human Subjects Research (ID: 17464)  
History and Ethical Principles - SBE (ID: 490)  
Defining Research with Human Subjects - SBE (ID: 491)  
The Federal Regulations - SBE (ID: 502)  
Assessing Risk - SBE (ID: 503)  
Informed Consent - SBE (ID: 504)  
Privacy and Confidentiality - SBE (ID: 505)  
Unanticipated Problems and Reporting Requirements in Social and Behavioral Research (ID: 14928)

Passing Score = 80%

Certification lasts 3 years

Refresher course taken to renew after 3 years

#### **Supplemental (not required)**

Research and HIPAA Privacy Protections (ID: 14)  
Research with Prisoners - SBE (ID: 506)  
Research with Children - SBE (ID: 507)  
Research in Public Elementary and Secondary Schools - SBE (ID: 508)  
International Research - SBE (ID: 509)  
Internet-Based Research - SBE (ID: 510)  
Belmont Report and Its Principles (ID: 1127)  
Are You Thinking About Being in a Research Study? (ID: 14562)

Cultural Competence in Research (ID: 15166)  
Hot Topics (ID: 487)  
Data and Safety Monitoring in Human Subjects Research (ID:17433)  
Human Subjects Considerations and Big Data Research (ID:19126)  
Introduction To Community-Engaged Research (ID:16994)  
Introduction to Community-Based Participatory Research (CBPR) (ID: 16995)  
Ethical and Practical Considerations in Community-Engaged Research (CEnR) (ID: 16996)  
Consent and Biobanks and Associated Databases (ID: 17254)  
Consent and Cultural Competence (ID: 17263)  
Informed Consent and Incidental Findings in Research with Human Subjects (ID: 17342)  
Consent and Subject Recruitment Challenges: Remuneration (ID:16881)  
Consent and Subject Recruitment Challenges: Therapeutic Misconception (ID:17259)  
Consent in the 21st Century (ID: 17060)  
Consent Tools Used in Research (ID: 16944)  
Consent with Subjects Who Do Not Speak English (ID: 17260)

Disaster and Conflict Research, Part 1: PI Responsibilities (ID: 17384)  
Disaster and Conflict Research, Part 2: Best Practices and Recommendations (ID: 17385)  
External IRB Review (ID: 16711)  
I Have Agreed to be an IRB Community Member. Now What? (ID: 13018)  
The IRB Administrator's Responsibilities (ID: 13813)  
The IRB Member Module - "What Every New IRB Member Needs to Know" (ID: 816)  
Single Institutional Review Board (sIRB) Use and Administration: When Relying on a sIRB (ID: 17387)  
Single Institutional Review Board (sIRB) Use and Administration: When Serving as a sIRB of Record (ID: 17388)  
Single Institutional Review Board (sIRB) Use and Administration: Authorization Agreements (ID: 17392)  
Gender and Sexuality Diversity (GSD) in Human Research (ID: 16556)  
Illegal Activities or Undocumented Status in Human Research (ID: 16656)  
Research Involving Subjects at the End of Life (ID: 16658)  
Research with Critically Ill Subjects (ID: 16592)  
Research with Decisionally Impaired Subjects (ID: 16610)  
Research with Older Adults (ID: 16502)  
Research with Persons who are Socially or Economically Disadvantaged (ID: 16539)  
Research with Subjects with Physical Disabilities & Impairments (ID: 16657)  
Students in Research (ID: 1321)  
Vulnerable Subjects - Research Involving Workers/Employees (ID: 483)  
FERPA: An Introduction (ID: 17407)  
FERPA for Researchers (ID: 17410)  
Introduction to Public Health Research (ID: 17637)  
Public Health Research and Public Health Practice (ID: 17638)  
Informed Consent and Confidentiality in Public Health Research (ID: 17639)  
Ethical Issues in Public Health Research (ID: 17640)