

COMMENCEMENT & COMMISSIONING RSVP FORM

This form is for graduates who completed their degree in summer 2018 or earlier. If you no longer have access to Genisys and are unable to RSVP for Commencement and Commissioning through Genisys, complete this form & send to REGISTRAR'S OFFICE.

1. COMMENCEMENT CEREMONY RSVP:

☐ I was unable to submit an RSVP online and I **WILL attend** the spring 2019 COMMENCEMENT ceremony on Saturday, May 11. I understand that, if approved to participate, my name will be listed in the printed programs along with any honors notations, if applicable. I understand that my name will not be listed in the printed programs if it was listed in a prior year's program. **I understand that this is a ticketed event and request ____ number of guest tickets. I will pick the tickets up at the Box Office, in the Communication Building and distribute them to my guests.** Pick- Up dates and times:

Mon. & Tues., May 6 & 7, 1:00 p.m. – 5:00 p.m.

Wednesday, May 8, 9:00 a.m. – 5:00 p.m.

Thursday, May 9, 9:00 a.m. – 6:00 p.m.

Friday, May 10, 9:00 a.m. – 7:30 p.m.

Saturday, May 10, 5:30 a.m.

For Ticket Questions contact: boxoffice@regent.edu; 757.352.4245

☐ I was unable to submit an RSVP online and I **WILL NOT attend** the spring 2019 COMMENCEMENT ceremony on Saturday, May 11. I understand that I must still pay the graduation fee. I also understand that, if approved to participate, my name will still be listed in the printed programs along with any honors notations, if applicable. I understand that my name will not be listed in the printed programs if it was listed in a prior year's program.

2. COMMISSIONING SERVICE RSVP:

☐ I was unable to submit an RSVP online and I **WILL attend** my school's COMMISSIONING service. I understand that, if approved to participate, my name will be listed in the printed programs, if applicable. I understand that my name will not be listed in the printed programs if it was listed in a prior year's program.

☐ I was unable to submit an RSVP online and I **WILL NOT attend** my school's COMMISSIONING service. I understand that, if approved to participate, my name will be listed in the printed programs, if applicable. I understand that my name will not be listed in the printed programs if it was listed in a prior year's program.

3. SELECT THE APPROPRIATE COMMISSIONING SERVICE:

☐ **College of Arts & Sciences**

Date/Time: May 10th, 2019, 07:30 PM

Location: Library Plaza

Expected # of Guests: _____

☐ **School of Business & Leadership** (graduate students only)

Date/Time: May 10th, 2019, 01:30 PM

Location: Regent Chapel

Guest Tickets (max 4): _____

☐ **School of Communications & the Arts** (graduate students only)

Date/Time: May 10th, 2019, 09:00 AM

Location: Main Theatre, Communications Building

Expected # of Guests: _____

☐ **School of Divinity** (graduate students only)

Date/Time: May 10th, 2019, 08:30 AM

Location: Regent Chapel

Expected # of Guests: _____

☐ **School of Education** (graduate students only)

Date/Time: May 10th, 2019, 07:00 PM

Location: Regent Chapel

Expected # of Guests: _____

☐ **Robertson School of Government** (graduate students only)

Date/Time: May 10th, 2019, 09:30 AM

Location: Moot Courtroom, Robertson Hall

Expected # of Guests: _____

☐ **School of Law** (graduate students only)

Date/Time: May 10th, 2019, 01:30 PM

Location: Founders Inn

Guest Tickets (max 5): _____

☐ **School of Psychology & Counseling** (grad students only)

Date/Time: May 10th, 2019, 02:00 PM

Location: Main Theatre, Communications Building

Expected # of Guests: _____

4. SIGNATURE:

By signing below, I give my permission for my name to appear in the programs and/or to be read aloud at the ceremonies, even if I have previously requested that my directory information be marked confidential. (If you *do not* agree, please contact the Registrar's Office at registrar@regent.edu.)

Signature _____ Name (Please print) _____

School _____ Degree _____

Student ID Number or Date of Birth _____

Mail to Regent University, Registrar's Office
1000 Regent University Drive, SC 218
Virginia Beach, VA 23464

Email as an attachment to registrar@regent.edu
or Fax to 757.352.4033