



2017-2018 Financial Certification Form for Online Degree Programs that Require On-Campus Residencies

It is each F-1 applicant's responsibility to demonstrate sufficient funding for all academic and living expenses during his/her entire course of study/on-campus residency at Regent University in the United States. In order to obtain an I-20 (Certificate of Eligibility for Nonimmigrant (F-1) Student Status), which is required for the F-1 student immigration status/visas; the applicants must submit documentary evidence of financial support for the entire period of their residency in the United States.

Financial Estimates for the 2017-2018 On-Campus Residencies

A. Determining the Total Estimated Cost for Your Particular Residency

Use the chart below to determine the total estimated cost for your particular residency. You will need to know the estimated cost for your program in order to complete the *Financial Statement* and *Personal or Sponsor's Affidavit of Support* on page 3, and the *Bank Statement* on page 4. Once you locate the "TOTAL ESTIMATED COST" for your residency program, you will need to list it on Page 3.

NOTE: Please keep pages 1 and 2 for your records.

Residency Programs	Tuition/course /student fees	Living Expenses (Per week)	TOTAL ESTIMATED COST (for 2017-2018 Residency)
Divinity: Doctor of Ministry	***prepaid	\$1,120	\$1,120
Divinity: PhD Renewal Theology	***prepaid	\$1,120 (x2)	\$2,240
Education: Ed.D./Ph.D. Summer Residency	†\$4,700	\$300	\$5,000
PC: PhD Counselor Ed & Supervision	*\$5,240	\$800	\$6,290
PC: MA Clinical Mental Health Counseling	*\$7,090	\$1,000	\$8,540
COM: PhD in Communications	****\$2,855	\$1,110	\$3,965 (x number of classes enrolled in)
COM: PhD in Communications – C. S. Lewis Oxford Program	\$3,105	\$2,752	\$5,857
COM: PhD in Communications (Oxford Program)	\$3,105	\$2,752	\$5,857
SBL: PhD in Organizational Leadership	^\$6,620	\$990	\$7,610
SBL: Doc of Strategic Leadership	^\$6,620	\$990	\$7,610

*PC: The tuition/residency fee will be paid by PC students the semester of the residency. Additional fees of \$250 for PhD and \$450 for MA are calculated in cost.

**CM: MA Theater residency is in the middle of the semester and tuition would have already been paid. Residency is 3 weeks in length.

***DV: PhD Renewal Theology residency is in the middle of the semester and would have already been paid. Residency is 2 weeks in length.

**** COM residency is 1-2 weeks in length, depending on the number of courses enrolled in.

^SBL: Tuition is due the day before or day of residency. Residency is 4 days in length. Residency fee of \$350 is calculated in cost.

†EDU: Ed.D./Ph.D. cost includes: Tuition, residency fee, Library course fee; the Living Expense is based on student housing for 1 week in July

B. Completing the Required Sections

- ▶ **ALL student applicants** must complete the *Financial Statement* (SECTION I on page 3).
- ▶ The *Personal or Sponsor's Affidavit of Support* (SECTION II on page 3) **must be completed by any family members or sponsors** who will be providing funding for the student, **and by any students who are providing their own funding**. (Some students will need to submit more than one Affidavit if they have more than one sponsor.)
- ▶ A completed *Bank Statement* (SECTION III on page 4) **must be submitted as evidence of available funds** for those who will be listing personal, family, or sponsor funds on the *Financial Statement*. (One Bank Statement must be included for each sponsor.)
- ▶ The *Financial Statement, Personal or Sponsor's Affidavit of Support, and Bank Statement* must contain **original signatures** from the students, sponsors, and bank representatives, and all forms must be translated in English and **show U.S. dollar amounts**.
- ▶ Students who will be listing awards or scholarships as financial support will need to include a copy of the **original** "Award Letter" as documentation instead of the *Bank Statement*. This is the original letter from the University, Agency, or Organization which is providing the funds. The letter must include the exact amount of funding that is being awarded **in U.S. dollars**.

IMPORTANT NOTES:

- The figures listed on page 1 are **estimates only**, and are not a guarantee of actual costs. Personal living expenses will vary depending on the lifestyle of each individual. These estimates include costs for domestic travel and not international travel. University living expenses, tuition, and fees are subject to increase annually.
- All financial forms and documents **must be dated within 6 months** of the applicant's residency date.
- Applicants should secure **an original** of all financial documentation (Bank Statements, Award Letters, etc.). You will need the original for your F-1 student visa application and travel to the United States. Please scan and email, a copy to Regent University at [intl admissions@regent.edu](mailto:intladmissions@regent.edu).
- False information with regard to the completion of the Financial Certification Form is considered to be a **serious matter** by the U.S. government and by Regent University, which holds all applicants and students to high standards of conduct and behavior. In addition to a possible visa denial by the U.S. government, an applicant's failure to act truthfully and responsibly with regard to the completion and submission of this form may result in judicial proceedings at the University and possible suspension after the student is enrolled at Regent. When an applicant submits this form, he/she is certifying to the U.S. government and to the University that **the funding listed is indeed available**, that it **belongs to the actual sponsor(s) listed**, and that **it will be provided by the sponsors for the entire duration of the student's degree program**. If you have any questions, or if anything changes after you submit this form, please contact the International Admission Coordinator in Enrollment Support Services before you complete this form.
- **If any financial information changes after you submit this form to Regent, you are required to notify the University within 2 days**. When you sign the I-20 to apply for a student visa, you are certifying for the U.S. government that everything on the I-20 is true and correct, including the financial support for your education at Regent.

Please note that you will need **Original copies of all your documents when you go to apply for the visa. For Regent University's documents you can scan copies of the original documents and email them to us. If you choose, you can still obtain original documents and mail them to Regent but it is not required anymore**



--SECTION I--
Financial Statement

APPLICANT'S NAME: _____
(Last/Family Name) (First/Given Name) (Middle)

PROPOSED MAJOR: _____ EMAIL ADDRESS: _____

COUNTRY OF BIRTH: _____ COUNTRY OF CITIZENSHIP: _____

► Residency Program Attending: _____

INSTRUCTIONS: ALL Students MUST complete this section. Using the estimate listed for your program of study on page 1, please complete the section below by checking the appropriate source(s) of funding on the left and writing the appropriate amounts of support, which will be available for your program, on the right. The TOTAL amount of support that you write on the last line MUST BE equal to or greater than the total cost for your program as listed on page 1. If all of your funding is from the University, a Government Agency, or a Private Scholarship, please skip sections II and III and attach the original Award Letter(s).

► THE TOTAL ESTIMATED COST for the upcoming residency on Page 1 is.....U.S. \$ _____

► SOURCE(S) OF FINANCIAL SUPPORT:

- Funds from A Family Member or Other Sponsor (Must complete Sections II & III).....U.S. \$ _____
 - Funds from a Second Family Member or Sponsor (Must complete Sections II & III).....U.S. \$ _____
 - My Own Personal Funds (Must complete Sections II & III).....U.S. \$ _____
 - Funds from Regent University (Must attach Award Letter).....U.S. \$ _____
 - Funds from a Government Agency/Private Foundation/Organization (Must attach Award Letter)..U.S. \$ _____
- TOTAL FINANCIAL SUPPORT for my studies at Regent University.....U.S. \$ _____

APPLICANT'S CERTIFICATION: By signing my name to this form, I hereby certify that the information I have provided is a correct statement of the financial arrangements for my studies at Regent University and that an adequate amount of funding will be available for the upcoming residency at Regent.

(Signature) (Date)

--SECTION II--

Personal or Sponsor's Affidavit/Promise of Support

INSTRUCTIONS TO FINANCIAL SPONSORS & STUDENTS SPONSORING THEMSELVES: This section is to be completed by any students, family members, or sponsors who are providing financial support for the above-named student applicant along with the Bank Statement in Section III. Please note that the U.S. dollar amount you will agree to provide must be equal to or greater than the amount the student has certified from you (the sponsor) in Section I above. *Students who have more than one sponsor should make the appropriate amount of copies for each sponsor to complete.* (If all funding is from the University, a Government Agency, or Private Scholarship, please skip sections II and III and attach your original Award Letter(s).)

I, _____, guarantee that the sum amount of (US dollars) \$ _____ will be available for the above-named student for the upcoming residency at Regent University. I understand that this statement is being used for the purpose of issuing a U.S. government document and that if I am unable to provide the financial support that is guaranteed on this form, I or the student will likely be unable to continue my/his/her education in the United States.

Signature of Sponsor: _____
Address of Sponsor: _____
(Street Address)

(City/Town/Province)

(Country & Postal Code)

Date: _____
Sponsor's Relationship to the Student: _____

(2017-2018 Residencies)



--SECTION III--
Bank Statement

PART A: TO BE COMPLETED BY ANY STUDENT APPLICANTS WHO ARE PROVIDING THEIR OWN FUNDING AND ANY FAMILY MEMBERS OR SPONSORS WHO ARE PROVIDING ANY FUNDING FOR THE STUDENT APPLICANT.

INSTRUCTIONS: Student applicants who are providing their own funding, and any family members or sponsors who are providing funding to the student **must** complete this section. Once the top section of this form is completed (Part A) by the account holder, you must ask your Bank Officer or your sponsor’s Bank Officer to complete the bottom section of the form (Part B) to verify the amount of funding that is available in your/your sponsor’s bank account. (If the bank wishes to provide its own verification statement, you can submit that instead of the completed bank section below, but the bank’s verification statement **must** be an original English translated document, it **must** reflect **U.S. dollar amounts**, and it **must include the name of the account holder and the date the statement was issued.**)

NAME OF ACCOUNT HOLDER/OWNER: _____

NAME/TYPE OF ACCOUNT: _____

NAME OF BANK: _____

BANK ADDRESS: _____
(Number and Street) (City)

(State/Province) (Country) (Postal Code)

PART B: TO BE COMPLETED BY THE BANK OFFICER

I certify that the Account Holder listed above has on deposit, at this bank, funds of at least \$_____ in **U.S. dollars** to support the educational expenses at Regent University in Virginia Beach, Virginia, USA. This certification is offered with no responsibility on the part of this financial institution.

NAME OF BANK OFFICIAL: _____

TITLE OF BANK OFFICIAL: _____

TELEPHONE NUMBER OF BANK: _____

SIGNATURE OF BANK OFFICIAL: _____

TODAY’S DATE: _____

Official Stamp or Seal of Bank:

► RETURN completed pages 3 and 4 of this form, and any Bank Statements or Award Letters, to:

Regent University
ESS LIB 102
1000 Regent University Drive
Virginia Beach, VA 23464
U.S.A.

(2017-2018 Residencies)