

## HOUSING APPEAL FORM

This form is to be used by resident students to request a waiver from Regent Undergraduate Housing requirements. The student must submit this form, along with all supporting documentation, to the **Academic Advising Office** for routing and approval. The student will be notified within 10 business days whether the appeal has been approved or denied, or if more information is needed. *Please note that submission of an appeal does NOT release the student from his/her obligations to the University, nor are all appeals automatically approved. Please print or type.*

Student ID#: \_\_\_\_\_ Date: \_\_\_\_\_

Name (as it appears on Admission Application): \_\_\_\_\_

Local Address: \_\_\_\_\_  
Street City/State Zip

Permanent Address: \_\_\_\_\_  
Street City/State Zip

Phone number where you can be reached: \_\_\_\_\_  
Home/Cell Work

Regent email address: \_\_\_\_\_

State action requested:

What is the rationale to justify this petition? (Use additional sheet if needed. Supporting documentation must be submitted with request.)

This petition is: GRANTED \_\_\_\_\_  
DENIED \_\_\_\_\_

FINAL ACTION COMMENTS:

Signed: \_\_\_\_\_  
Associate Director of Advising or designee

Date: \_\_\_\_\_

Submit this form to the **CAS Academic Advising Office** in person (CRB 122), by fax (757.352.4685), or email [undergrad-advisor@regent.edu](mailto:undergrad-advisor@regent.edu)