



**APPLICATION FOR EMPLOYMENT**

Please print:

Name (First, Middle, Last) \_\_\_\_\_ Today's date \_\_\_\_\_

Current address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime phone \_\_\_\_\_ Evening phone \_\_\_\_\_ Email \_\_\_\_\_

Employment desired:  Full-time  Part-time Position applying for: \_\_\_\_\_ Pay desired: \_\_\_\_\_

(NOTE: Application will remain active only until position applied for is filled.)

Are there any experiences, computer skills, licenses, certificates or other qualifications that will be of special benefit in the job for which you are applying? (*Application should not list any information that the federal and/or state law precludes obtaining in the pre-employment stage.*)

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Why do you desire to work for Regent University? \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

- No  Yes Are you legally authorized to work in the U.S.?
- No  Yes Are you under 16 years of age?  No  Yes If yes, can you submit a work permit, upon the start of employment?
- No  Yes Have you been previously employed by CBN or Regent? If yes, list dates and department(s)? )? \_\_\_\_\_

**NOTE:** Do not answer the following three questions if you live or would work if hired by Regent University in a state or local jurisdiction where the questions are limited or precluded by state or local law.

- No  Yes Have you been convicted of a crime?
- No  Yes Are you currently serving a suspended sentence, on parole, on a sex offender registry or have other special court status?
- No  Yes Have you ever been refused bond?

**Education:** Two highest levels attended. (You may be asked to provide official transcripts.)

| Name and Location of School | Dates Attended | Graduated<br>Yes or<br>No | Diploma/Degree Received | Course of Study |
|-----------------------------|----------------|---------------------------|-------------------------|-----------------|
|                             |                |                           |                         |                 |
|                             |                |                           |                         |                 |

**Employment History:** List your present or most recent employer first. Please attach resume or list additional employers on a separate sheet of paper.

|                   |                  |
|-------------------|------------------|
| Organization Name | Telephone (    ) |
|-------------------|------------------|

|   |   |
|---|---|
| Address   | Employed (month and year)<br>From                      To |
| Name of Supervisor                              | Salary<br>Start                      Last                 |
| List Job Title and Briefly Describe Your Duties | Reason for Leaving  |

|   |   |
|---|---|
| Organization Name                               | Telephone (      )  |
| Address   | Employed (month and year)<br>From                      To |
| Name of Supervisor                              | Salary<br>Start                      Last                 |
| List Job Title and Briefly Describe Your Duties | Reason for Leaving  |

|   |   |
|---|---|
| Organization Name                               | Telephone (      )  |
| Address   | Employed (month and year)<br>From                      To |
| Name of Supervisor                              | Salary<br>Start                      Last                 |
| List Job Title and Briefly Describe Your Duties | Reason for Leaving  |

We may contact your employers listed above unless you indicate those you do not want contacted.

Do not contact employer number(s): \_\_\_\_\_ Reason:

**STATEMENT OF FAITH**

Regent University is a Christ-centered institution. The board of trustees, along with the faculty and staff of the university, are committed to an evangelical interpretation and application of the Christian faith. The campus community is closely identified with the present-day Renewal movement, which emphasizes the gifts, fruit and ministries of the Holy Spirit. All employees are expected to understand and adhere to the following articles of belief:

- A. That the Holy Bible is the inspired, infallible and authoritative source of Christian doctrine and precept.
- B. That there is one God, eternally existent in the three persons: Father, Son and Holy Spirit.
- C. That man was created in the image of God but, as a result of sin, is lost and powerless to save himself.
- D. That the only hope for man is to believe on the Lord Jesus Christ, the virgin-born Son of God, who died to take upon Himself the punishment for the sin of mankind, and who rose from the dead so that by receiving Him as Savior and Lord, man is redeemed by His blood.
- E. That Jesus Christ will personally return to earth in power and glory.
- F. That the Holy Spirit indwells those who receive Christ for the purpose of enabling them to live righteous and holy lives.
- G. That the Church is the Body of Christ and is comprised of all those who, through belief in Christ, have been spiritually regenerated by the indwelling Holy Spirit. The mission of the Church is worldwide evangelism and nurturing and discipling of Christians.

