Law is More Than a Profession. It’s a Calling.
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## ADMISSION INSTRUCTIONS

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## Admission Checklist

- Take the Law School Admission Test (LSAT)
- Subscribe to the Credential Assembly Service (CAS)
- Submit application fee
- Submit application
- Submit Personal Statement
- Submit two letters of recommendation or evaluations
- Submit Community Life Form
- Submit current résumé
- Submit Enrollment Agreement and seat deposit (if admitted)

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**Priority Consideration Date:** February 1, although applications will be accepted until the class is filled.
**J.D. Application Instructions**

**TIMELINE**

Applications for admission to the first-year class may be submitted between October 1 and June 1 preceding the desired August enrollment. Priority consideration will be given to applicants applying for admission by February 1.

First-year students are permitted to begin their legal education only in the fall semester, by which time they must have completed their undergraduate degree. The Admissions Office begins reviewing applications in December. Admission decisions are made on a rolling basis, typically within two to three weeks of the date the applicant’s file becomes complete.

**REQUIREMENTS FOR ADMISSION**

Applicants for admission should possess a bachelor's degree from an accredited or Regent Law approved college or university before enrollment at Regent. There is no single major or undergraduate field of study required of an applicant.

Applicants for admission must take the Law School Admission Test (LSAT) and subscribe to the Credential Assembly Service. The LSAT is offered four times annually: October, December, February and June. Registration materials for the LSAT may be requested via www.lsac.org or by phone at 215.968.1001.

**APPLYING FOR ADMISSION AS A NEW STUDENT**

Applicants should carefully read and answer all sections of the admission application. Applicants must also submit a résumé as part of the application. Applicants may submit a printed application or an electronic application. Directions for the electronic application are found on the Law School Admission Council (LSAC) website at www.lsac.org.

The Credential Assembly Service (CAS)

Applicants must subscribe to the CAS. This service allows Regent University to obtain the applicant’s LSAT score(s), a standardized report that summarizes the applicant’s transcript(s), and certified copies of the applicant’s letters of recommendation or evaluations. Applicants should follow the directions found on the LSAC website. Regent University’s CAS code is 5822. Transcripts from all academic work undertaken must be submitted to LSAC.

Letters of Recommendation or Evaluations

Letters of Recommendation and Evaluations: Applicants must submit at least two letters of recommendation, including at least one letter from each of the following two categories:

1. **Faculty Recommendation.** Applicants who have been out of school for five or more years may substitute a General Recommendation.

2. **Clergy/Spiritual Life or General Recommendation.** (Regent-specific forms preferred.)
   a. Regent strongly encourages applicants to submit a Clergy/Spiritual Life Recommendation from a pastor, spiritual leader or someone who can comment on the role of faith in the applicant’s life.
   b. If this is not possible, submit a General Recommendation from an employer.
   c. If this is not possible, submit a General Recommendation from someone else who can speak to the applicant’s character and other qualifications for legal study.

Recommendations may be sent to LSAC using the Letter of Recommendation (LOR) Service or sent directly to Regent University School of Law. Applicants may provide either a LOR or Evaluation for the Faculty Recommendation; however, Regent strongly encourages applicants to use the Regent forms for the Clergy/Spiritual Life or General Recommendation. See www.regent.edu/lawapply. A PDF of both the Clergy/Spiritual Life Recommendation and General Recommendation Forms are located in the "Forms" section of the LSAC electronic application. Recommendations from family members are discouraged.

In admission of students, Regent University School of Law provides a preference for persons adhering to its religious purpose.

LSAC Online Evaluation Service

LSAC's Evaluation Service is an online tool that recommenders may use to help applicants complete their application requirements. Evaluations provide structured and specific information by rating noncognitive factors that help law schools assess an applicant’s candidacy for law school and the legal profession. These noncognitive factors are based on research in relation to success in law school and the legal profession. The Evaluation Service includes assessments of individual attributes and skills, including intellectual skill; personal qualities; integrity and honesty; communication; task management; and ability to work with others. Evaluations are an adjunct to LSAC’s current letter of recommendation (LOR) service and functions similarly, except that the Evaluation Service is entirely online at www.lsac.org.

**Personal Statement**

Applicants should submit a typed essay, preferably between 500 and 1,000 words, to support the application for admission to Regent University School of Law.

**Community Life Form**

Because Regent University School of Law is a school with a distinctive Christian mission, all applicants must have a full understanding of the school's commitment to integrating professional preparation with Christian principles. Applicants should read the Philosophy of Education, Honor Code and Standard of Personal Conduct carefully before signing the Community Life Form.

**Application Fee**

A $50 nonrefundable application fee is required. Applicants may pay the application fee by check or money order made payable to Regent University School of Law, or pay online at www.regent.edu/payments. Regent University School of Law will honor fee waivers granted by LSAC by waiving our $50 application fee. A copy of the approved fee waiver from LSAC should be included with the law school application.

**Joint Degree Candidates**

Joint degree applicants should consult with the admissions office of the other desired graduate program regarding additional application requirements. Regent University School of Law will share supporting documents with the other schools.
**J.D. Application Instructions**

**APPLYING FOR ADMISSION AS A TRANSFER STUDENT**

Applicants who have attended another accredited law school must be in good academic standing in order to be awarded credit as a student with advanced standing. In addition to completing the application for admission (including the Community Life Form and Personal Statement) and submitting the $50 nonrefundable application fee, transfer applicants must submit a CAS report and official law school, graduate and undergraduate transcripts as applicable.

The applicant must also submit a letter of good academic standing from the current law school and a faculty letter of recommendation. Typically, a minimum spring cumulative GPA of 2.5 on a 4.0 scale should appear in the law school transcript. A Clergy/Spiritual Life letter of recommendation should also be sent directly to Regent University School of Law. If this is not possible, submit a General Recommendation from someone who can speak to the applicant’s character and other qualifications for legal study. Spiritual and General Recommendation forms are located at www.regent.edu/lawapply. A maximum of 32 semester credit hours may be accepted for transfer, subject to a determination of course similarity. All transfer applicants will be required to enroll in Christian Foundations of Law and Constitutional Law I and II at Regent University School of Law.

**APPLYING FOR ADMISSION AS A VISITING STUDENT**

An individual who wishes to apply to the School of Law as a visiting student may do so with the permission of his or her current law school. Visiting students typically have completed the first two years of law classes at another accredited law school. A prospective visitor must submit the application and $50 nonrefundable application fee; a Personal Statement; an explanation of why he or she desires to become a visiting student; a letter of recommendation and good academic standing from the current law school authorizing the student to enroll at Regent as a visiting student for the desired terms; a CAS report; a Clergy/Spiritual Life or General letter of recommendation; a signed Community Life Form; and all transcripts. Law school transcripts must include fall and spring grades for each year attended. Visiting students may enroll in any course in the School of Law, although priority registration is granted to students earning degrees from Regent University. Spiritual and General Recommendation forms are located at www.regent.edu/lawapply.

**APPLYING FOR ADMISSION AS A NONDEGREE STUDENT**

Lawyers or other professionals who would like to increase their knowledge of the law may apply for admission as a nondegree student. Auditing students may not transfer earned credits toward a degree-granting curriculum within the School of Law. Nondegree students are not eligible to receive financial aid. The applicant must submit the $50 nonrefundable application fee and a Regent Law application, including the signed Community Life Form; a Personal Statement indicating the reason for the nondegree status; transcripts from all schools including applicant’s accredited law school reflecting a cumulative earned GPA of 2.5 or higher on a 4.0 scale or post-secondary institution transcripts reflecting a cumulative earned undergraduate GPA of 2.5 or higher on a 4.0 scale; and at least two letters of recommendation (spiritual, faculty, general or employer). At least one of the two letters of recommendation should be a Clergy/Spiritual Life letter of recommendation. Spiritual and General Recommendation forms are located at www.regent.edu/lawapply. Nondegree students may enroll in selected courses in the School of Law, although priority registration is granted to students earning degrees from Regent University.

**APPLYING FOR ADMISSION AS AN INTERNATIONAL STUDENT**

The School of Law welcomes applications from citizens of other countries. International applicants must meet specific admission requirements in addition to those required of U.S. citizens. In addition to the standard application documents required of U.S. citizens, international applicants must also submit the International Preliminary Form (IPF) with all required supporting documentation. Forms, deadline information and other instructions may be found at www.regent.edu/admissions/international. Deadlines are firm. Questions may be addressed to lawschool@regent.edu.

**International Transcript Requirements**

A necessary part of the application process includes the submission of transcripts from all previously attended educational institutions (both undergraduate and graduate). Our accrediting agency requires official transcripts, defined as being received by Regent University in a sealed envelope from the previous educational institution or evaluation agency, not from the student.

**Credential Evaluations**

All transcripts that are not from an American institution must be evaluated. A course-by-course evaluation is required, and the transcript must be converted to the American Grade Point Average system. Transcripts in a language other than English must also include an official English translation. A list of recommended evaluation agencies is available at www.regent.edu/admissions/international/requirements.cfm. The translation and evaluation fees must be paid by the applicant directly to the agency performing the service. Regent University School of Law prefers the evaluation services of:

- World Education Services, Inc.
  P.O. Box 57206
  Washington, D.C. 20037-7206
  Tel: 202.331.2925
  www.wes.org

**ACCEPTING AN OFFER OF ADMISSION**

**Enrollment Deposit**

All applicants offered admission (including transfer, visiting or nondegree students) must sign and return the Enrollment Agreement and enrollment deposit by April 1 or within two weeks of receiving an offer of admission, whichever occurs later, in order to reserve a seat in the entering class. The deposit is nonrefundable and will be applied toward tuition and fees. Accepted students may pay a deposit by credit card at www.regent.edu/payments or submit a check or money order to the School of Law Admissions Office. Applicants who deposit at multiple law schools will be contacted for a firm commitment. Nonresponsive admitted students will be dropped from the class roster.

**Official Transcripts**

Candidates who plan to enroll at Regent University School of Law must arrange for the school to receive official final transcripts directly from the academic institution by July 1. Transcripts should show all undergraduate work, the award of a bachelor’s degree and any graduate work. This requirement is in addition to the submission of transcripts to the CAS as part of the application process. All acceptance offers are conditional upon School of Law receipt of official transcript(s).

Once an application is received, the Admissions Office requests the applicant’s CAS Report from the Law School Admission Council (LSAC). The applicant is responsible for ensuring that all required documentation is supplied to the LSAC. Failure to do so will prevent the transmittal of the CAS report to the Admissions Office, making it impossible for Regent University School of Law to render a favorable admission decision.
Application for J.D. Admission

Priority Consideration Date: February 1, although applications will be accepted until the class is filled.
Application Fee: You may pay the application fee electronically or send your payment directly to the law school.

PERSONAL INFORMATION

Full Legal Name: ____________________________________________________________

Preferred First Name: _______________________________________________________

Address: __________________________________________________________________

City: __________________________ State: ___ Zip: ____________________________

Home Phone: (____) ___________ Business Phone: (____) _______________________

Mailing Address Valid Through: _______/______/______ State of Legal Residence: _____ Email: ____________________________

Permanent Address: _________________________________________________________

City: __________________________ State: ___ Zip: ____________________________ Phone: (____) _______________________

Marital Status: __________ Other names by which you have been known: ____________

Social Security No.: __________-_____-_______ Sex:   □ Male  □ Female Birthdate: _______/______/______

LSAC Account No.: _________________________________________________________

Race and Ethnicity (check all that apply): □ Aboriginal/Torres Strait Islander Australian □ American Indian/Alaska Native □ Asian □ Black/African American

□ Canadian Aboriginal □ Caucasian/White □ Hispanic/Latino □ Native Hawaiian/Other Pacific Islander □ Puerto Rican □ Decline to respond

Religion: __________________________________________________________________ Denomination: __________________________

Country of Birth: __________________________ Citizenship: __________________________

If not a U.S. citizen, are you a permanent resident of the U.S.?    □ Yes □ No

If yes, date of entry: _______/______/______ If yes, what is your INS status? __________________________________________________________________

ENROLLMENT PLANS

I am interested in the fall term beginning August __________. I am applying for admission to the J.D. program as a: (Check all that apply.)

□ Full-time Student        □ Candidate for the joint degree with the School of Communication & the Arts*
□ Part-time Student        □ Candidate for the joint degree with the School of Divinity*
□ International Student   □ Candidate for the joint degree with the Robertson School of Government*
□ Nondegree Student        □ Candidate for the joint degree with the School of Global Leadership & Entrepreneurship*
□ Transfer Student        □ Candidate for the joint degree with the School of Psychology & Counseling*
□ Visiting Student          *An applicant who wishes to pursue a joint degree with another school must submit an application for admission to both programs. Regent University School of Law will share supporting documents with the other schools.
Application for J.D. Admission

ACADEMIC BACKGROUND

Starting with the most recent, list all colleges, universities, and graduate and professional schools that you have attended. Attach additional sheets if needed. Submit transcripts for each institution to LSAC.

<table>
<thead>
<tr>
<th>COLLEGE / UNIVERSITY</th>
<th>DATES ATTENDED MM/YY–MM/YY</th>
<th>GPA</th>
<th>MAJOR</th>
<th>HOURS EARNED</th>
<th>DEGREE AWARDED</th>
<th>YEAR AWARDED</th>
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Have you previously applied to Regent University?  q  Yes  q  No    If yes, for what year? _______    To what program? _____________________________________

Have you ever registered for classes at any law school?  q  Yes  q  No    If yes, please list in the above section and explain in your Personal Statement.

Have you taken the LSAT?  q  Yes  q  No    If yes, please list all score(s) and date(s): ________________________________

If you believe that either your academic record or your LSAT score is not an accurate reflection of your abilities, please attach a separate sheet explaining why.

Do you plan to take/re-take the LSAT?  q  Yes  q  No    If yes, please note administration date: ________________________________

If you indicate a future test date, your application will be reviewed following Regent’s receipt of that test score.

Foreign nationals and students whose courses are not taught in English must take the TOEFL. Have you taken the TOEFL?  q  Yes  q  No

If yes, which version?  q  Paper  q  Computerized  q  Web

Please list all score(s) and date(s) ___________________________________ and submit official TOEFL score(s) to LSAC and Regent University School of Law.

EMPLOYMENT (Please attach a current résumé.)

Are you currently employed?  q  Yes  q  No    If yes, name of current employer: _____________________________________

Job title: ___________________________________    Dates of employment: ________________________________

Average hours/week: ___________________________    Do you plan to be employed while attending law school?  q  Yes  _________ hours/week.  q  No

Law students registered for more than 12 credit hours per semester may work no more than 20 hours per week.

PART-TIME PROGRAM APPLICANTS

The study of law is typically undertaken on a full-time basis. Please submit an addendum explaining your reasons for seeking enrollment in the part-time day program, including any other reason(s) why you need the flexibility of the part-time day program. Any request to switch programs after acceptance, but before enrollment, must be submitted in writing by June 1 to the Office of Admissions and approved by the Admissions Committee.

MILITARY STATUS & BENEFIT ELIGIBILITY

Please check if applicable:  q  Active Duty  q  Reservist  q  Veteran  q  Spouse of Active Duty or Reservist    Branch ________________________________

Check all that you qualify for:  q  GI Bill  q  Post 9/11 GI Bill  q  Post 9/11 GI Bill & Yellow Ribbon Program

LEGACY INFORMATION

Are you related to a graduate of Regent University?  q  Yes  q  No    If yes, indicate name of graduate, graduation year and the school from which your relative graduated.

Name ___________________________    Graduation Year _________    Relationship ________________________________

Are you related to a current employee of Regent University?  q  Yes  q  No    If yes, indicate name of current employee and describe your relationship to the employee.

Name ___________________________    Relationship ________________________________

BELIEFS & VALUES/PERSONAL STATEMENT

In admission of students, Regent University School of Law provides a preference for persons adhering to its religious purpose.

Please submit a typed statement between 500 and 1,000 words in response to each of the following questions. You may include other information relevant to your pursuit of legal study.

1. What is the foundation of your beliefs and values, and how do those beliefs and values affect your personal conduct?

2. What is your involvement in church worship, ministries and other activities?

3. Why are you applying to law school, and how do your beliefs and values affect your career aspirations?

4. Why did you choose the law schools to which you are applying, including Regent University School of Law?
CHARACTER & FITNESS

Each state establishes bar registration and admission standards, including standards for character and fitness. Applicants should consult the appropriate bar official to determine admission requirements. After a law student applies to take a bar examination, the respective bar examiners require the School of Law to provide an evaluation of the student’s character and fitness to practice law. An essential part of assessing a student’s character and fitness to practice law must be completed when an applicant is considered for admission. If you answer any of the following questions affirmatively, you must provide a complete explanation, including essential information (e.g., a thorough description, the date, the charge and the disposition). Central to determining one’s character and fitness to practice law is the act of voluntary disclosure. If the school learns that your answer to any of these questions was not accurate, your acceptance may be revoked, or if you are already enrolled, you may be subject to disciplinary action, including dismissal. You must disclose the disposition of any charges against you, even if the charges were dismissed. Your answers to these questions are confidential. You are under a continuing obligation to notify the School of Law of any changes in your answers to these questions.

1.  ☐ Yes  ☐ No  Have you ever been on academic or disciplinary probation or otherwise been disciplined by any post-secondary educational institution (i.e., after high school)?
2.  ☐ Yes  ☐ No  Are there any academic, disciplinary charges or financial liens from any educational institution pending against you?
3.  ☐ Yes  ☐ No  Excluding parking violations, but including traffic violations, have you been arrested, formally accused, cited, fined, posted bail or ordered to do community service for the violation of any law?
4.  ☐ Yes  ☐ No  Are there any criminal charges pending against you?
5.  ☐ Yes  ☐ No  Have you ever been the subject of a court martial hearing, dishonorably discharged from military service or administratively separated from military service with other than an honorable discharge?
6.  ☐ Yes  ☐ No  Have you ever been involuntarily separated from a job as a result of an accusation that involved dishonesty, harassment or assault?
7.  ☐ Yes  ☐ No  Have you ever been a party to a civil lawsuit or government administrative action or proceeding?

MARKETING INFORMATION

How did you first learn about Regent University School of Law? Your specific responses are helpful to our marketing initiatives.

☐ Website (Regent, LSAC, other). Please specify: __________________________________________

☐ Regent Campus Event. Please specify: __________________________________________

☐ Other Event (college visits, receptions, forums). Please specify: ___________________________

☐ Direct Mail/Email from Regent University School of Law. Please specify: ______________________

☐ Mass Media (poster, newspaper, magazine, radio, 700 Club). Please specify: ______________________


☐ Referral (Regent alumni, student, staff, faculty member, ACLU, Institute for Christian Legal Studies, prelaw advisor, pastor). Please specify name and affiliation: __________________________________________

NONDISCRIMINATION POLICY

Regent University admits students of any race, color, disability, gender, religion, national or ethnic origin, to all the rights, privileges, programs, and activities generally accorded or made available to students at the school.

In admission of students, Regent University School of Law provides a preference for persons adhering to its religious purpose.
COMMUNITY LIFE FORM

A. Philosophy of Education

Regent University is a Christ-centered institution. The board of trustees, as well as the faculty and staff of the university, are committed to an evangelical interpretation and application of the Christian faith. The campus community is closely identified with the present day Renewal movement, which emphasizes the gifts, fruits and ministries of the Holy Spirit. It is expected that our students understand that they will receive an education in accordance with the following articles:

1. That the Holy Bible is the inspired, infallible and authoritative source of Christian doctrine and precept.
2. That there is one God, eternally existent in three persons: Father, Son and Holy Spirit.
3. That man was created in the image of God but as a result of sin is lost and powerless to save himself.
4. That the only hope for man is to believe in the Lord Jesus Christ, the virgin-born Son of God, who died to take upon Himself the punishment for the sin of mankind, and who rose from the dead so that by receiving Him as Savior and Lord, man is redeemed by His blood.
5. That Jesus Christ will personally return to earth in power and glory.
6. That the Holy Spirit indwells those who receive Christ, for the purpose of enabling them to live righteous and holy lives.
7. That the Church is the Body of Christ and is comprised of all those who, through belief in Christ, have been spiritually regenerated by the indwelling Holy Spirit. The mission of the Church is worldwide evangelization and the nurturing and discipling of Christians.

B. University Honor Code and Standard of Personal Conduct

For a full disclosure of student’s obligations and responsibilities, please review the Regent University Student Handbook (which contains the University Honor Code); the Regent University School of Law Policies and Procedures Manual; and the Regent University School of Law Honor Code. Documents may be viewed at www.regent.edu/lawhonorcode.

Regent University encourages a close and edifying relationship between faculty and students, one that will deepen the spiritual growth of each and stimulate a vigorous intellectual life in the Regent community. Therefore, it is imperative that Regent University faculty, staff and students conduct themselves in a Christ-like and professional manner, and maintain an exemplary and involved lifestyle. Regular church and chapel attendance and participation in activities of the Regent community and its founding organization are encouraged for students and expected for faculty and staff.

The University’s Honor Code and Standard of Personal Conduct are based on the assumption and expectation that students will conduct themselves in accordance with the code and live their lives accountable to God, first of all, and then to fellow students. In this way, an atmosphere of trust and respect is created that glorifies God and assures openness in the community. Attendance at the university and participation in instructional activities is viewed as a privilege, rather than a right. Along with this privilege comes a variety of responsibilities. It is presumed that all students are mature individuals and need limited guidance and direction regarding personal and behavioral activities. It is expected that university participants understand Biblical standards of personal conduct.

By agreeing to follow the University Honor Code and Standard of Personal Conduct, students certify that they will submit themselves to the standards of the Regent University community throughout their time of enrollment. Regent University members maintain a life of discipline, which promotes the well-being of both themselves and other members of the institution. Students should familiarize themselves with all requirements of the University Honor Code and Standard of Personal Conduct. The Honor Code and Standard of Personal Conduct have specific provisions dealing with dishonesty, plagiarism, use of illegal drugs, abuse of alcohol, theft or misuse of property, threats or violence to the health and safety of others, abuse, harassment or intimidation, sexual misconduct, a violation of housing rules, profanity, lying, misuse of computer privileges and facilities, and any unlawful conduct. Students are expected to adhere to all of the guidelines in the university Honor Code and Standard of Personal Conduct.

In addition to the above Standard of Personal Conduct as set forth by the board of trustees, the School of Law desires to prepare students for the professional environment of the practice of law. Accordingly, in matters of dress, students should recognize that they are preparing for career placement and should present themselves in a manner consistent with professional standards. While modest casual dress is normally acceptable on campus, recreational and beach attire is not in keeping with professional standards and is therefore discouraged.

CERTIFICATION

By signing this application, by electronically transmitting it, or printing, signing, and mailing the Certification Letter, I certify that, to the best of my knowledge, all of the information included is complete and accurate. I understand that any material misstated on this application or its accompanying documents may result in my being disqualified for admission and, if discovered after admission, may affect my enrollment in the School of Law and admission to the bar. I agree to notify the School of Law of any subsequent changes to my application.

I certify that I have read the Regent University Community Life Form and understand that I will receive an education in accordance with the Philosophy of Education. I certify that I will submit to the Standard of Personal Conduct and the University Honor Code, as well as the School of Law Honor Code. I further certify that I will submit to the provisions contained in the School of Law Policies and Procedures Manual. See www.regent.edu/lawhonorcode.

Printed Name____________________________________ Signature_________________________ Date_______________
Clergy/Spiritual Life Recommendation

In admission of students, Regent University School of Law provides a preference for persons adhering to its religious purpose.

To the law school applicant: Applicants should consider the following options, in order of committee preference, when selecting a Clergy/Spiritual Life recommender.

- The Admissions Committee strongly prefers that your current pastor or other church or spiritual leader complete the Spiritual Life Recommendation.
- Other options include an associate pastor, youth pastor, deacon, elder, Sunday school teacher, choir director, campus minister or other persons in positions of church/ministry leadership.
- Applicants who do not have a relationship with any of the above may submit a recommendation from a spiritual mentor with a description of the relationship. Recommendations from family members are discouraged.
- Applicants who are unable to provide a Clergy/Spiritual Life Recommendation, notwithstanding the above options, should submit a General Recommendation. The General Recommendation form is located at www.regent.edu/lawapply.

If this recommendation is being submitted by someone other than your current pastor or other church or spiritual leader, please explain briefly: ________________________________

Applicant’s Name: __________________________________________________________

Address: _____________________________ City: _____________________________ State: ______ Zip: ______

Name of your current church/city/state: __________________________________________

☐ I waive my right to review this recommendation. ☐ I do not waive my right to review this recommendation.

Signature of Applicant: ______________________________________________________ Date: ________________

To the recommender: The person named above is applying to Regent University and has requested your recommendation. The School of Law is committed to preparing highly qualified legal professionals in the context of our mission as a Christian institution. Your thoughtful and candid responses will assist in our evaluation of this candidate.

Recommender’s Name: ______________________________________________________ Phone: (____) ____________

Name of Church: _____________________________ City: _____________________________ State: ______ Zip: ______

Church Address: _____________________________ City: _____________________________ State: ______ Zip: ______

1. How long have you known the applicant? ________________________________

2. How well do you know the applicant? (check one)
   ☐ Casually — few personal contacts ☐ Fairly well — numerous personal contacts ☐ Very well — close relationship

3. Describe your relationship to the applicant: ________________________________

4. To your knowledge, has the applicant made a meaningful commitment to Jesus Christ? ☐ Yes ☐ No ☐ Unsure

5. Please evaluate the applicant in terms of the following attributes:

<table>
<thead>
<tr>
<th>RELIABILITY</th>
<th>INTERPERSONAL RELATIONSHIPS</th>
</tr>
</thead>
<tbody>
<tr>
<td>dependability, responsibility</td>
<td>cooperation, attitudes toward supervision, rapport</td>
</tr>
<tr>
<td>MATUREITY</td>
<td>EMPATHY</td>
</tr>
<tr>
<td>personal development, ability to cope with life situations</td>
<td>sensitivity to the needs of others</td>
</tr>
<tr>
<td>EMOTIONAL STABILITY</td>
<td>LEADERSHIP</td>
</tr>
<tr>
<td>mood stability and reaction to stress</td>
<td>competence, self-confidence</td>
</tr>
<tr>
<td>SPIRITUAL COMMITMENT</td>
<td>KNOWLEDGE OF THE BIBLE</td>
</tr>
<tr>
<td>genuineness and depth of commitment</td>
<td>perseverance, resourcefulness, initiative</td>
</tr>
<tr>
<td>JUDGMENT</td>
<td>INTEGRITY</td>
</tr>
<tr>
<td>ability to analyze a problem</td>
<td>honesty, moral character</td>
</tr>
<tr>
<td>ORAL EXPRESSION</td>
<td>clarity, coherence</td>
</tr>
</tbody>
</table>
6. Please offer any insights you have concerning the applicant with regard to the following:
   a. His/her involvement in church ministries/activities.
      ____________________________________________________________________________________
      ____________________________________________________________________________________
      ____________________________________________________________________________________
      ____________________________________________________________________________________

   b. The influence of his/her faith upon his/her personal conduct.
      ____________________________________________________________________________________
      ____________________________________________________________________________________
      ____________________________________________________________________________________
      ____________________________________________________________________________________

   c. The relationship between the applicant’s faith and career aspirations.
      ____________________________________________________________________________________
      ____________________________________________________________________________________
      ____________________________________________________________________________________
      ____________________________________________________________________________________

   d. Your assessment of the applicant’s current commitment to worship activities.
      ____________________________________________________________________________________
      ____________________________________________________________________________________
      ____________________________________________________________________________________
      ____________________________________________________________________________________

7. Given the critical role assumed by attorneys in society, and in light of Regent’s mission as a Christian institution, which of the following best describes your support of this person’s application for admission?

   - Highly recommend
   - Recommend
   - Recommend with reservations
   - Do not recommend
   - Insufficient basis to respond

COMMENTS:

_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

Recommender’s Signature ___________________________________________ Date ______________
Financial Aid for the J.D. Applicant  2012-2013

FINANCIAL AID POLICIES & PROCEDURES

Regent Law awarded over $3.7 million in student aid last year through scholarships, grants, gifts and endowments. Law school awards are described with qualifying criteria, procedures and renewal policies on the Regent Law Financial Aid website, www.regent.edu/lawfinances.

Only applicants who are admitted to Regent Law will be considered for law school awards. Following acceptance, admitted candidates will be reviewed by the law school’s financial aid office for eligibility. If awarded, admitted candidates will be notified via email approximately two weeks after admission. Awarding criteria include, but are not limited to, LSAT score(s); undergraduate record (GPA, study major, awards and organizational participation); Personal Statement; recommendations for admission; and demonstrated community or church leadership. Continuing law students who are not awarded the first year may qualify for scholarship assistance in subsequent years through superior academic performance, leadership achievements in law school or exceptional contributions made to the law school, university or community.

RESOURCES & LINKS

REGENT LAW FINANCIAL AID:  www.regent.edu/lawfinances
The website describes law school scholarships, grants and endowments for new and continuing students. The site also includes links to the cost-of-attendance information, policies and procedures, and details on financial aid assistance for law students.

UNIVERSITY FINANCIAL AID:  www.regent.edu/admin/finaid
The website describes the services of the university’s financial aid office, which facilitates all student loans and financial aid packaging. The site includes student loan information and budgeting guidelines. Each student is assigned a university financial aid counselor to assist during his or her entire period of enrollment.

BUSINESS OFFICE:  www.regent.edu/admin/busoff
The website provides information on student payment options including the Tuition Installment Plan (TIP), student health insurance and university fees.

UNIVERSITY REGISTRAR & VETERAN’S BENEFITS:  www.regent.edu/admin/registrar
The website provides information on benefits from the Department of Veteran Affairs, including the GI Bill, the Post 9/11 GI Bill and the Yellow Ribbon Program. The registrar also assists students who wish to defer undergraduate student loan repayments.

FINANCIAL AID CALENDAR

JANUARY 1 Free Application for Federal Student Aid (FAFSA) becomes available for submission at www.fafsa.ed.gov. The application requires 2011 tax information. Applicants may estimate tax information and update the application after a 2011 tax return is filed or wait until a 2011 tax return is filed. In either case, students are encouraged to submit a FAFSA as soon as possible.

FEBRUARY 1 Applicants who have submitted a completed application for admission by February 1 are given priority consideration for law school scholarships and grants. The law school only awards aid to accepted candidates and to individuals who meet scholarship and grant requirements as stated on the law school financial aid website, www.regent.edu/lawfinances.

MARCH 1 Students should run their credit report through a reliable source. Student loans are not approved by credit score, but rather by the absence of adverse credit. For more information, see www.regent.edu/admin/finaid/gradplus.cfm.

APRIL 1 Submit enrollment deposit to secure admission at www.regent.edu/payments, and pursue housing for fall 2012 at www.regent.edu/campus/housing.

AUGUST Arrive on campus with start-up financial resources for miscellaneous expenses. Student loan funds are disbursed by the university during orientation, after you arrive on campus. Students approved for loan funding will receive a Regent Bookstore credit for book purchases during orientation.

*Note: Applicants to law school should not wait for acceptance to begin the loan process. These deadlines are established to maximize the probability of receiving loan proceeds in conjunction with the tuition payment deadline.