

Timeline for **Spring Degree Clearance** and Commencement Participation

1. Registration must be processed by 1st day of the **FALL** semester
* To accomplish this it is recommended:
 - ☐ Set appointment with Student Services Advisor at beginning of Summer semester (or earlier) to review process and obtain paperwork
 - ☐ Choose thesis chair/committee and begin working on proposal during Summer semester
 - ☐ Submit all paperwork two weeks prior to first day of Fall classes.
2. Defense must be successfully completed by the **FIRST** Monday in March
* To accomplish this it is recommended:
 - ☐ Complete rough draft by end of Fall or beginning of Spring semester
 - ☐ After defense make any corrections **within a week** and send to chair to start editing process.
3. In order to earn a Spring graduation date, the Final Deadline for completion of **ALL** requirements, including administratively processing (editing) and binding the thesis, is the **LAST** Monday in April

Timeline for **Fall Degree Clearance**

1. Registration must be processed by 1st day of the **SUMMER** semester
* To accomplish this it is recommended:
 - ☐ Set appointment with Student Services Advisor at beginning of Spring semester (or earlier) to review process and obtain paperwork
 - ☐ Choose thesis chair/committee and begin working on proposal during Spring semester
 - ☐ Submit all paperwork two weeks prior to first day of Summer classes.
2. Defense must be successfully completed by the **FIRST** Monday in October
* To accomplish this it is recommended:
 - ☐ Complete rough draft by end of Summer or beginning of Fall semester
 - ☐ After defense, make any corrections **within a week** and send to chair to start editing process.
3. In order to earn a Fall graduation date, the Final Deadline for completion of **ALL** requirements, including administratively processing (editing) and binding the thesis, is the **LAST** Monday in November

Timeline for **Summer Degree Clearance**

1. Registration must be processed by 1st day of the **SPRING** semester
* To accomplish this it is recommended:
 - ☐ Set appointment with Student Services Advisor at beginning of Fall semester (or earlier) to review process and obtain paperwork
 - ☐ Choose thesis chair/committee and begin working on proposal during Fall semester
 - ☐ Submit all paperwork two weeks prior to first day of Spring classes.
2. Defense must be successfully completed by the **FIRST** Monday in June
* To accomplish this it is recommended:
 - ☐ Complete rough draft by end of Spring or beginning of Summer semester
 - ☐ After defense, make any corrections **within a week** and send to chair to start editing process.
3. In order to earn a Summer graduation date, the Final Deadline for completion of **ALL** requirements, including administratively processing (editing) and binding the thesis, is the **LAST** Monday in July