

Equipment Office Late and Restocking Fees

Please plan out your production time carefully, bad planning can cost you and affect your fellow students.

First late day fee will be \$15.00.

Second and recurring days will be \$30.00 a day.

If you have a second occurrence within a semester your next first day fee will start at \$30.00 and the second and recurring days will be \$45.00 a day.

If you are late for your appointed time to pick up the equipment PLEASE CALL (757-226-4240). If you don't pick up that day without calling and arranging something with the office, you will be charged \$15.00 restocking fee. The equipment will then go to the next waiting student. Remember being late can affect your fellow students.