

Regent University Library Catalog: Subject search

Welcome to Regent University Library. The purpose of this tutorial is to instruct you on how to search for a topic in the Regent University Library catalog using a subject search. A subject search uses controlled vocabulary assigned by the Library of Congress to reflect the topic of an item. You can use this search if you know the exact phrasing of a subject heading. If you are unsure of the correct subject heading, use a Keyword search to look for titles relevant to any of the words in your search term.

In order to begin searching, click on the library catalog link found under “Research Tools” on the Library home page.

The search area of the library catalog allows you to search the catalog by keyword, title, author, subject, call number, and ISBN/ISSN. There is also an option to conduct an Advanced Search in the catalog sidebar.

To conduct a subject search, click on the dropdown arrow and select subject. (For the purpose of this tutorial we will search using the subject “leadership.”) Enter the subject you are searching for in the search textbox. To execute the search, click Submit.

This will bring up a listing of all subject entries beginning with leadership. From here you can scroll through more specific subject headings, or click “related subjects” for a broader search.

For information on interpreting records in the library catalog, please see the library tutorials page.

To return to your search results, click “Return to Browse” at the top of the page. To conduct a new search, click “Start Over.”

We appreciate you taking the time to go through this tutorial. You will now be returned to the tutorials page for more options on using the library catalog and databases.

<http://www.regent.edu/lib/help/tutorials/home.cfm>

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