

LIBRARY GIFT FORM

I wish to donate these materials to the Regent University Library for the greater glory of God. I understand that the Library may use them as the staff shall determine. The Library reserves the right to dispose of any materials which are not appropriate additions to the Library collection. I also understand that the Library does not provide any estimate on the value of the gift; it is between the donor and the IRS to determine a gift's value for tax purposes.*

Donor's Signature **Date**
 Fair Market Value* _____

DONOR INFORMATION			
Title	Full Name	Telephone	
Regent Alumnus? (please circle one) Yes No		Regent employee? (please circle one) Yes No	
e-mail address			
Street Address			
City		State	Zip
Description of Materials			
Comments			

** Regent University Library does not provide any estimate for the value of gift items; it is between the donor and the IRS to determine a gift's value for tax purposes. Federal Tax Identification Number 541061178 may be used to confirm Regent University's non-profit status.*

LIBRARY USE ONLY – indicate number of items donated

<p><u>Print:</u></p> <p>_____ Books</p> <p>_____ Pamphlets</p> <p>_____ Journals</p> <p>_____ Other (please specify): _____</p>	<p><u>Audio-Visual:</u></p> <p>_____ DVD</p> <p>_____ VHS</p> <p>_____ CD</p> <p>_____ Audiocassette</p>
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Staff Signature: _____ **Date:** _____

Distribution: white copy – donor, yellow copy – library admin, pink copy – library admin for advancement