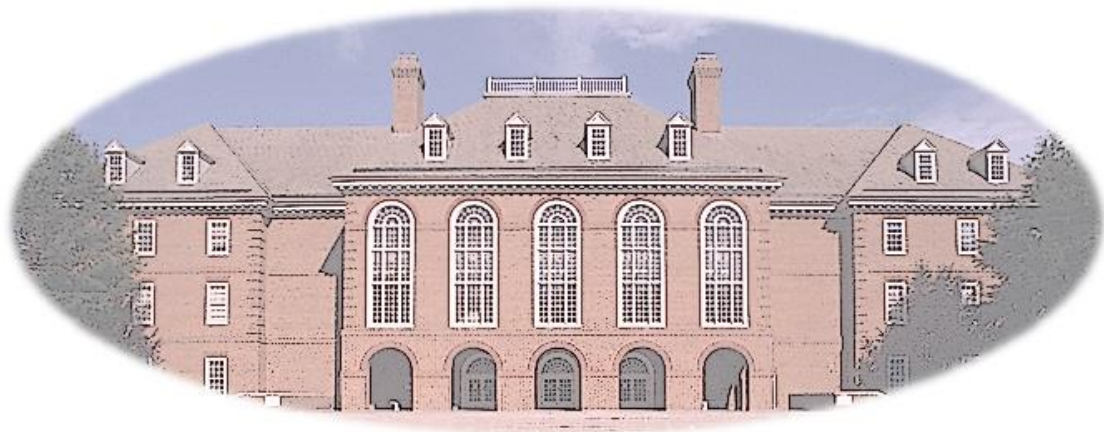


University Library

Annual Report 2006-2007



Sara Baron
Dean of the University Library
May 27, 2008

***REGENT UNIVERSITY LIBRARY
1000 REGENT UNIVERSITY DRIVE
VIRGINIA BEACH, VIRGINIA 23464
www.regent.edu/general/library
(757) 226-4185 (Administration)***

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EXECUTIVE SUMMARY & ANNUAL HIGHLIGHTS

The 2006-2007 academic year was one of progress for library collections, services and faculty.

Collections

A touchstone of our mission is to provide access to information that meets the research and educational needs of the students and faculty at Regent University. To assess how we are doing, the library collection was closely evaluated for adequacy and comparison to our peer institutions using WorldCat Collection Analysis software. This allowed us to locate areas of the collection that are similar to or superior to our peers as well as those that can be strengthened. Other important information about our collection over the last year includes:

- We enhanced the collection with the acquisition of over \$800,000 worth of monographs, serials, databases and audio-visual materials.
- Nearly 10,000 books from the Tyndale library acquisition were processed and added to the collection.
- Close to 70,000 items were circulated and over 20,400 items were borrowed or loaned through Interlibrary Loan.

The collections at the University Library are superb and heavily used. We continuously strive to enhance them in support of the academic curriculum.

Collaborations

The University Library was an active collaborator of several campus events this year.

- In collaboration with Student Services and the Law Library we planned an event for Constitution Day, a federally-mandated program for institutions receiving federal financial aid. The program included a panel with Dean Jeff Brauch, School of Law student Farnaz Farkish and Robertson School of Government student Charlie Messijer. Over 120 people attended.
- We also partnered with the Law Library to develop an event for National Library Week, including featured speakers Adm. Vern Clark, Christian author Randy Clark, and Divinity professor Dr. Estrela Alexander.
- In collaboration with the academic deans, two campus sessions were held with notable author Nancy Pearcey, a leading worldview expert. In addition to discussing her book, she offered a book signing for students in the library.
- Several other significant collaborations happened with the School of Communication and the Arts regarding use and preservation of 16mm films; increased communication and meetings with the dissertation advisors from all of the academic schools; dialogue with Alumni Affairs regarding offering database access to alums; collaboration with Media Services regarding the digitization and transfer of their collection of on-campus recordings to the library; and several library faculty worked with their schools on subject-specific accreditations, including the School of Divinity and the School of Psychology and Counseling.

We strive to make our presence, relevance and expertise known to the campus community. Collaborating on events, collection needs, special projects and service enhancements benefits the entire university community.

Services

Library services support the development of the collection, incorporation of library skills into the curriculum, public/access services to our community, special collections, and technical aspects of the library management. Our services are evaluated annually with a Customer Service Satisfaction Survey. Survey results are evaluated and used to improve what we do. Below are some of the highlights of the spring 2007 survey.

- 321 responses were received representing undergraduate students, master's and doctoral students, faculty and staff from all of the schools and departments on campus.
- The majority of students strongly agreed or agreed to the following: that they were satisfied with library services (276); that they are successful finding the information they need (274); that the library is an integral part of their education (256); that the library has enriched their education/teaching at Regent (260); and that the library helps fulfill Regent's mission of Christian leadership to change the world (268).
- 278 respondents strongly agreed or agreed that the library offers access to the databases they need.
 - *The library has an excellent database and I have come to depend on it for my class research and studies.*
 - *An excellent source of information and research.*
 - *I am simply amazed at how many resources I can obtain from my home.*
 - *Very extensive and navigable. Great resource for my area of study.*
- Of the respondents who use Interlibrary loan, not one disagreed or strongly disagreed that the ILL office is able to supply the materials they need.
 - *Exceptional service.*
 - *Helpful and efficient.*
 - *The people who work in this department do an excellent job.*
 - *Holy cow are they quick!*
- A majority of respondents agreed or strongly agreed that the service provided by Reference is valuable, prompt, accurate, and helpful.
 - *The service they provide is terrific.*
 - *The librarians know how to treat online students... they have really be helpful and encouraged me to use the online resources.*
 - *Reference staff are helpful and courteous.*
 - *You have a wonderful staff who are knowledgeable.*
- A majority of respondents agreed or strongly agreed that the service provided by Circulation is valuable, prompt, accurate, and helpful.
 - *This group works hard to deliver excellent service.*
 - *The circulation staff are always helpful, cheerful, and courteous.*
 - *One of the library's strengths.*
- Of the students who took the library Information Research and Resources Course, 40% stated it improved their ability to find quality resources and 31 % said it shortened the time they spend researching. This is an area we hope to improve.
 - *The tutorials were very straightforward and helpful.*

- *I thought the course was helpful and informative.*
- 70% of respondents had read the library newsletter *Library Link*. Comments overall were very positive.

The survey helped us identify several areas for improvement including: evening supervision at the circulation desk; the need to acquire more DVD and digital films; the need to update and refine the IRR course; speak with facilities about the temperature issues in the library; make Serial Solutions, the full-text journal finder, easier to find and use; offer alumni access to databases; develop a library marketing plan; and enhance customer service training for graduate assistants.

Faculty

Library faculty continued to make contributions to the academic environment of the campus and the profession. They worked closely with the faculty in their schools on collection development, library instruction and communication of library services and events. Of note, Jon Ritterbush was hired as a new Reference Librarian and Sandra Yaegle was promoted to the rank of Librarian. Comments from the Customer Service Satisfaction Survey illustrate the impact of library faculty on students as well.

- *Fotini is so helpful. She is a true blessing for us in the Psychology and Counseling department.*
- *Sandy Yaegle is an outstanding resource for the School of Education. She is a phenomenal asset to the university!*
- *Marta Lee is amazing.*
- *Bob is a blessing. Thank you for all you do!*
- *I learned a lot about research from Harold's class in the computer lab.*

Additional accomplishments of the library faculty to the profession of librarianship include:

- Committee appointments
 - Sara Baron: Association of College and Research Libraries, Library Administration and Management Association, Program Committee. Virginia Tidewater Consortium, Library Directors Committee, Secretary.
 - Marta Lee: American Library Association, Distance Learning Committee, 2007 Conference Program Planning
 - Leanne Strum: American Library Association- BRASS Committee; Business Reference in Academic Libraries 2007-2009
- Publications
 - Bordner, G. (2006). CILA: Librarians on a mission. *The Christian Librarian*, 49(3), 159-161.
 - Bordner, G. (2007). CILA night at the ACL conference, June 14, 2006. *The Christian Librarian*, 50 (1), 28.
 - Lee, M. and Baron, S. (2007). We want it and we want it now: Common practices for ILL and document delivery at a small private university. *The Journal of Interlibrary Loan, Document Delivery & Electronic Reserve*, 18 (2).
 - Henkel, H. and Kontos, F. (February 2008). Live Instruction for Distance Students: Development of Synchronous Online Workshops. *Public Services Quarterly*.

- Henkel, H. (2007) Book review. “Do We Worship the Same God: Comparing the Bible and the Qur’an” by George Dardess. *Catholic Library World*.
- Ritterbush, J. (2006). Old Farmer’s Almanac Website Review. *Reference Reviews*. 20 (7).
- Ritterbush, J. (2007). Supporting Library Research with LibX and Zotero: Two Open Source Firefox Extensions. *Journal of Web Librarianship*, 1(3).
- Strum, S.L. (2006). Business, Marketing. *Resources for College Libraries*. (Online Publication)
- Presentations
 - Georgi Bordner: “The Future of Libraries,” Association of Christian Librarians conference, June 2006.
 - Leanne Strum: Virginia Library Association Conference. “An Interactive Intranet Solution on a “Shoe-String” Budget.” November 10, 2006.

Library Commons

Library staff developed a plan for a library commons, a vibrant space offering access to traditional and digital research sources, information, research or IT assistance, individual and group collaborative learning spaces, and comprehensive computer and multi-media technologies. As Jamieson states, “a learner-focused pedagogy should require campus libraries to shift from their traditional role as repositories of information and other resources for individual, passive learning to places where learners meet, collaborate, and interact in learning processes that are much more dynamic.¹ With the assistance of Hardwicke and Associates, a design for the space was created. The concept and plans were shared with Mrs. Robertson on November 14, 2006. She was delighted with the concept and we prioritized several actions for implementation. We also agreed to move forward with the plan with existing furniture and resources.

Conclusion

Clearly, the library is actively carrying out Christ’s work at this university. Through our collections, we offer students and faculty access to the highest quality resources on-site and online. Through our collaborations, we are maintaining ties to the academic mission of the institution. Through our services, we promote information literacy, assist library users in all aspects of the library, and make an impact on the educational goals of our students. Through our library faculty, we communicate openly with the schools, help them incorporate library skills into the curriculum, and contribute locally, regionally, and nationally to the academic library profession. Through our library commons initiative, we are responding to student needs for a more comprehensive central library service point, collaboration site, and research service. It has been an exciting year at the Regent University Library!

Submitted by Sara Baron, Dean
Regent University Library

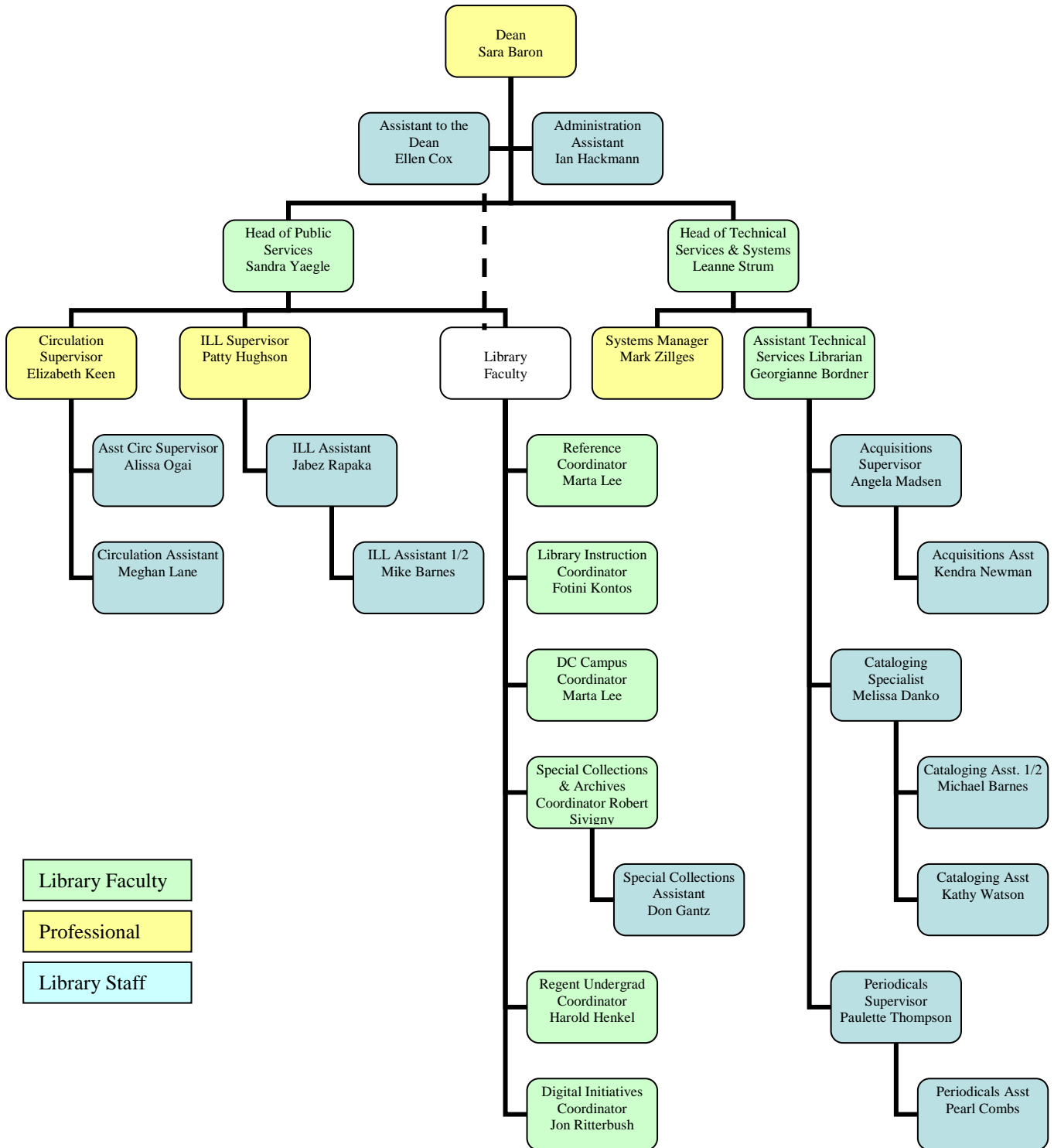
¹ Jamieson, P. (2005). Positioning the university library in the new learning environment. *Planning for Higher Education*, 34(1).

FACULTY & STAFF DIRECTORY 2006-2007

Library Telephone List Faculty and Staff					
First Name	Last Name		E-mail Address	Ext	Mail Drop
		Administration			
Sara	Baron	Dean	sbaron	4182	LIB119
Ellen	Cox	Assistant to the Dean	ellecox	4170	LIB119
Ian	Hackmann	Library Administrative Assistant	ianhac1	4185	LIB119
Mark	Zillges	Systems Manager	markzil	4169	LIB112
		Librarians			
Georgianne	Bordner	Assoc. Librarian(Ass't TS Librarian)	georbor	4493	LIB112
Harold	Henkel	Assistant Librarian(SLS, Undergrad)	harohen	4198	LIB112
Fotini	Kontos	Assistant Librarian(Psyc.& Cou./Lib.Instruction)	fotikon	4187	LIB112
Marta	Lee	Assistant Librarian(Gov't/WashingtonDC)	martlee	4174	LIB112
Robert	Sivigny	Librarian (Divinity/Special Collections)	robesiv	4184	LIB112
Leanne	Strum	Librarian (Business/Tech. Svcs/Systems)	leangar	4172	LIB112
Sandra	Yaegle	Assoc. Librarian (Education/Ref. Services)	sandyae	4165	LIB112
		Technical Services			
Mike	Barnes	Cataloging/ILL Assistant	michba1	4161	LIB109
Pearl	Combs	Periodicals Assistant	Pearcom	4164	LIB109
Melissa	Danko	Cataloging/Periodicals Assistant	mdanko	4173	LIB109
Angela	Masden	Acquisitions/Receiving Supervisor	amasden	4178	LIB109
Kendra	Newman	Acquisitions Assistant	kendnew	4457	LIB109
Paulette	Thompson	Periodicals/Bindery Supervisor	paultho	4163	LIB109
Kathleen	Watson	Cataloging Assistant	kathwat	4177	LIB109
		Access Services			
Patty	Hughson	ILL/DD Supervisor	patrhub	4424	LIB109
Elizabeth	Keen	Circulation Supervisor	elizkee	4152	LIB132
Meghan	Lane	Circulation Assistant	mlane	4156	LIB132
Alissa	Ogai	Assistant Circulation Supervisor	alioga	4158	LIB132
Jabez	Rapaka	ILL/DD Assistant	yabbrap	4171	LIB109
		Special Collections			
Donald	Gantz	Assistant Supervisor Special Collections	donagan	4154	LIB112

REGENT UNIVERSITY LIBRARY ORGANIZATIONAL CHART

Revised 06/28/07



ANNUAL STATISTICS 2006-2007

♣ COLLECTIONS			♣ PERSONNEL	
Volumes in Library			Library Faculty	9
Volumes held June 30, 2006		276,078	Support Staff	16
Volumes added during year -- Gross	8,833		Student Assistants	19
Volumes withdrawn during year	1,081		Total faculty & staff	44
Volumes added during year -- Net		7,752		
Volumes held June 30, 2007		283,830	♣ INSTRUCTION	
Serials			Number of undergraduate students completing the IRR course	29
Number of current serials, including periodicals, purchased		1260		
Number of current serials, including periodicals, received but not purchased (exchanges, gifts, Tyndale)		30	Number of graduate students completing the IRR course	922
Total number of current serials received		1290	Number of students & faculty attending a library workshop	273
Other Library Materials: Total number of pieces held June 30, 2005:		592,487		
Microform units added during year	374		♣ REFERENCE	
Microform units withdrawn during year	141		Number of Reference Transactions	11965
Microform units added during year -- Net				
Microform units held June 30, 2006		592,720	♣ CIRCULATION	
Audiovisual Materials		18,335	Number of Check-out Transactions	69066
Electronic Resources				
Ebooks		68,185		
Ejournals				
Aggregated ejournals		50,690		
Full-text ejournals		5,949		
Unique Titles		43,655		
Databases				
Full-text Databases		103		
Index & Abstract Databases		30		
Directory Databases		18		

LIBRARY HOLDINGS

Material Type	1998/99	1999/00	2000/01	2001/02	2002/03	2003/04	2004/05	2005/06	2006/07
Printed Books (Volumes):									
Beginning	193,536	201,650	209,815	219,056	231,599	243,656	255,103	260,114	276,078
Added	8,504	8,365	11,466	12,991	12,237	12,038	5,150	15,997	8833
Withdrawn	(390)	(200)	(2,225)	(448)	(180)	(591)	(139)	(33)	(1,081)
Total	201,650	209,815	219,056	231,599	243,656	255,103	260,114	276,078	283,830
Microforms (Items):									
Beginning	673,942	691,168	692,281	696,388	701,597	703,413	704,790	704,790	592,487
Added	17,226	3,562	4,107	5,209	1,816	1,377	0	345	374
Withdrawn	0	(2,449)	0	0	0	0	0	(112,648)	(141)
Total	691,168	692,281	696,388	701,597	703,413	704,790	704,790	592,487	592,720
Audiovisual (Items):									
Beginning	11891	12,378	12,840	13,077	13,361	15,326	16,775	17,866	18,438
Added	487	463	242	284	1,981	1,450	1,091	927	560
Withdrawn	0	(1)	(5)	0	(16)	(1)	0	(355)	(663)
Total	12,378	12,840	13,077	13,361	15,326	16,775	17,866	18,438	18,335
Electronic Books:					25,000	50,000	56,319	64,800	68,185
Electronic Audio Books:									1,535
Sabin Americana Digital Collection									28,169
TOTAL (ITEMS)	905,196	914,936	928,521	946,557	987,395	1,026,668	1,039,089	951,803	992,774

Added: 3,385 ebooks in 2006-07

Tyndale Additions: 15,512 volumes added to the collection as of June 30, 2007

FINANCIAL REPORTS

E & G BUDGET ALLOCATION

	1998/99	1999/00	2000/01	2001/02	2002/03	2003/04	2004/05	2005/06	2006/07
A.									
Salaries/Wages/Benefits	983,042	993,373	1,088,654	1,168,247	1,195,679	1,245,433	1,296,065	1,269,204	1,334,793
B. Operating Budget	219,918	229,418	238,248	262,298	254,545	244,797	252,875	264,875	269,080
C. Capital Budget:									
For library resources	452,000	552,000	609,624	639,951	706,160	726,160	773,360	809,027	851,986
For equipment	54,215	43,000	62,275	78,504	51,700	54,700	81,700	85,000	95,000
TOTAL	1,709,175	1,817,791	1,998,801	2,149,000	2,208,084	2,271,090	2,404,000	2,428,106	2,550,859

LIBRARY RESOURCES BUDGET AND EXPENDITURES 2006/2007

MONTHLY LIBRARY RESOURCE BUDGET AND EXPENDITURES 2006/2007

As of June 29, 2007

PURPOSE: This chart shows the proposed budget structure on July 1, 2006. Funds available = Budget - (Total Expenditures + Total Encumbrances).

SUBJECT AREA	BUDGET	OBLIGATN*	EXPENDED	ENCUMBD	UN-OBLIGATED	EXPENDED	ENCUMBED.	FUNDS AVAIL*
Divinity	107,000	72,500	60,682	1,500	34,500	43,611	6,025	-4,818
Business	110,419	103,000	88,217	0	7,419	4,351	188	17,664
Communication	93,699	76,315	76,315	0	17,384	15,912	2,154	-682
Psychology	109,792	95,200	89,127	0	14,592	11,961	277	8,427
Education	85,850	64,100	60,278	0	21,750	23,507	2,637	-572
Leadership	76,850	63,999	63,999	0	12,851	13,785	6,143	-7,077
Government	66,510	54,750	54,110	0	11,760	16,412	95	-4,107
Gen.Coll.	60,368	95,825	95,825	0	-35,457	4,782	0	-40,239
Reference Coll.	92,489	94,016	94,016	0	-1,527	7,920	35	-9,482
Undergraduate	44,900	25,300	18,356	0	19,600	4,997	1,070	20,477
Library Science	4,109	2,100	1,753	0	2,009	1,318	0	1,038
TOTAL	851,986	747,105	702,677	1,500	104,881	148,556	18,624	-19,371
Divinity -- Ph.D.	30,000	7,620	7,220	400	22,380	14,110	7,764	506
Undergraduate (Special)	30,000	20,316	20,316	0	9,684	9,306	195	183
TOTAL	911,986	775,041	730,213	1,900	136,945	171,972	26,584	-18,683

OBLIGATIONS include Periodicals, S.O., and electronic resources only.

The second EXPENDED and ENCUMBERED columns cover five un-obligated material types: books, AV's, microform and software.

*FUNDS AVAILABLE = BUDGET - EXPENDED + ENCUMBERED)

Operating (Non-Capital)	BUDGET	EXPENDED	ENCUMBD	FUNDS AVAILABLE
Electronic Res.	53,500.00	35,301.36	0.00	18,198.64
Total	53,500.00	35,301.36	0.00	18,198.64

LIBRARY RESOURCES EXPENDITURES 2000/2001 - 2006/2007

ANNUAL LIBRARY RESOURCE EXPENDITURES SUMMARY SHEET

2000/01--2006/07

PURPOSE: This chart shows the annual expenditures in the Library beginning in 2000/01 through 2006/07.

SUBJECT AREA	2000/2001	2001/2002	2002/2003	2003/2004	2004/2005	2005/2006	2006/2007
Divinity	83,186	78,692	106,054	98,408	107,845	106,440	104,293
Divinity -- Ph.D.		39,771	36,573	30,000	29,412	30,510	21,330
Business	71,257	78,004	93,405	79,025	91,991	103,463	92,568
Communication	70,696	79,138	82,239	91,525	86,922	86,719	92,227
Psychology/Counseling	78,901	73,896	88,856	89,525	98,544	101,144	101,088
Education	73,656	65,724	106,672	99,000	96,806	85,397	83,785
Leadership studies	34,977	32,185	47,809	60,005	53,976	67,883	77,784
Government	72,872	75,213	54,153	69,908	63,010	65,443	70,522
Gen/Ref/Lib Science	111,010	171,778	126,342	137,619	154,434	149,755	205,614
Popular Reading	1,639	459	2,910	1,145	1,272	150	0
Undergraduate			4,772	0	0	26,297	23,353
Undergraduate (Special)	0	0	0	0	0	1,400	29,622
Other Subject Areas	14,948	0	0	0	0	0	0
Electronic Resources*	53,809	45,433	54,158	51,500	44,238	52,330	35,301
Continuations*	10,694	12,823	9,223	0	0	0	0
TOTAL	677,645	753,116	813,166	807,660	828,450	876,931	937,487

* These two items are in the library Operating Budget while all others are in the library Capital Budget.

DEPARTMENT ANNUAL REPORTS AND STATISTICS

ACQUISITIONS DEPARTMENT ANNUAL REPORT 2006-07

Personnel

Kendra Newman, Acquisitions Assistant
Angela Masden, Acquisitions Supervisor

Year in Review

After so many sweeping changes in 2005-06, it was nice to have a year of relatively quiet stability. While we had many opportunities to grow through a variety of training sessions and a library retreat, we had time to settle into a productive routine and reorganizing for maximizing the time available. We completely reorganized our paper files and rearranged all the shelving in the Technical Services area. We served the library on a SACS committee, helped staff events like Constitution Day, the Library Book Sale and National Library Week. Additionally, we have begun taking photographs of library events which help when producing the library newsletter and special reports for the dean, etc.

Highlights

- Attended many staff development sessions ranging from authors Arthur L. Williams, Jr. and Nancy Pearcey, to film professor Andrew Quicke and CBN News reporter/Regent alum George Thomas.
- Attended Blackboard Content Management training.
- Angela received training for and began maintaining the Amazon Corporate Account.
- Both Angela and Kendra served on the SACS committee to help draft the Strategic Goal 2 (Theme: Collections).
- Angela was recognized for 20 years service to the university.

Goals 2006-07

- Train with the Library Administrative Assistant to manage the Amazon Corporate Account. Fully manage the account in Acquisitions by October 1, 2006. –completed
- Examine existing workflow in Acquisitions and implement changes in October 2006. Document new workflow on intranet –*in process (changing over to Blackboard)*
- Attend staff training sessions through the year – **completed.**
- Receive training for placing documents on the intranet – **completed.**
- Review and update all Acquisitions policies and procedures at a rate of 3 per month – *ongoing.*
- Place all Acquisitions policies/procedures on the intranet – *in process (changing over to Blackboard).*
- Continue helping with the preliminary searching of the William Tyndale books at a pace of 2 carts per month per Acquisitions staff member – *completed (taken over by library volunteer).*

Goals 2007-08

- Train Acquisitions Assistant in YBP Approval Plan procedures and transfer responsibility for receiving, invoicing and returns to her.
- Institute a monthly Acquisitions Update to keep the librarians informed of fund code and request information.
- Attend staff training sessions through the year.
- Review training for placing documents in Blackboard and place all Acquisitions policies/procedures into the system.
- Review and update all Acquisitions policies and procedures at a rate of 3 per month.

Submitted by:

Angela Masden, Acquisitions Supervisor

**ACQUISITIONS DEPARTMENT
STATISTICAL REPORT 2006-07**

Titles Ordered:	Y-T-D Total
Monographs (A) bib	4099
AV Materials (A) bib	396
Microforms (A) bib	1
Continuations (A) bib	3
Software (A) bib	5
Electronic Resources (A) bib	79
Items Received:	Y-T-D Total
<i>Printed Volumes</i>	
Monographs (A) bib	4675
Added vol (Continuations) (A) item	494
Software (A) bib	12
Gifts received (A) bib	6823
Gifts accepted (A) bib	-
AV materials received (A) bib	198
<i>Microforms</i>	
Monograph items (A) bib	0
Titles Cancelled:	Y-T-D Total
Monograph orders (A) bib	18
Continuations (A) bib	12
AV (A) bib	3
Titles Ordered:	Y-T-D Total
Monographs (A) bib	4099
AV Materials (A) bib	396
Microforms (A) bib	1

CATALOGING DEPARTMENT ANNUAL REPORT 2006-07

Personnel

Georgi Bordner, Assistant Technical Services Librarian/Head of Cataloging
Melissa Danko, Cataloging Specialist
Kathy Watson, Cataloging Assistant
Mike Barnes, Cataloging/ILL Assistant
Sarah Forster, Cataloging GA (Part-time)

Year in Review

The department had several personnel changes this year. With Melissa's promotion to Cataloging Specialist, the decision was made to change her former position from Cataloging/Periodicals Assistant to Cataloging/ILL Assistant. Mike Barnes was hired to fill this position. We had four different Processing Graduate Assistants during the year, with each one staying for just a short time before moving on to a different position. Recent library school graduate Robert Kaplan spent several months working as a volunteer cataloger, and volunteer Audrey Amerski has been working on searching the Tyndale books.

Since Audrey has been making good progress with the Tyndale searching, the catalogers no longer need to spend time on this project, and are able to devote most of their time to cataloging. For most of the year they were successful in cataloging new acquisitions within a week or two of their arrival. However, a large number of new gifts, in addition to the increased number of Tyndale books searched and accepted for addition to the collection, means that the cataloging backlog has continued to grow. Cataloging production has also suffered as a result of staff being trained in new positions, the processing position sometimes remaining vacant for some time, and non-cataloging projects such as location changes and withdrawals sometimes taking priority over cataloging. The revised Policies and Procedure Manual is not yet completed, since other projects have sometimes taken priority, but good progress is being made.

Highlights

- Proposals for four new subject headings were approved by the Library of Congress
- A number of new authority records were created and added to the LC authority file
- The backlog of original cataloging was reduced
- Several major weeding and relocation projects were completed, with many items withdrawn or relabeled
- Shelves of Tyndale books to be evaluated, books to be cataloged, and other items were reorganized for a more efficient workflow
- The department began meeting regularly to discuss any problems, ideas for improvement, and special projects.

Goals 2006-07

- Complete the revision of the Policies and Procedures Manual -- *in process*.
- Improve the method of gathering accurate statistics from the system -- *in process*.
- Hire and train a new Cataloging/ILL Assistant and a new Processing GA – *completed*.
- Increase the creation of new authority records, with a goal of significantly reducing the number of “unlinked headings” reported in our regular authorities updates – *ongoing*.
- Continue to propose new subject headings, as needed – *ongoing*.
- Complete 70% of the Tyndale project -- *in process*.

Goals 2007-08

- Complete the unpacking and searching of Tyndale books.
- Complete the revision of the Policies and Procedures Manual.
- Improve the method of gathering accurate statistics from the system.
- Increase the creation of new authority records, with a goal of significantly reducing the number of “unlinked headings” reported in our regular authorities updates.
- Continue to propose new subject headings, as needed.
- Complete 70% of the Tyndale cataloging.
- Fill the vacant Cataloging GA position.

Submitted by:

Georgi Bordner, Assistant Technical Services Librarian/Head of Cataloging

**CATALOGING DEPARTMENT
STATISTICAL REPORT 2006-07**

Books Added:	Y-T-D Total
Copy cataloging (records inputted for books) (C) bib	8331
Copy cataloging (records inputted for books) (C) item	8505
Original records (inputted for books) (C) bib	189
Original records (inputted for books) (C) item	328
Total print books added--bib	8520
Total print books added--item	8833
AV (Non-Print) Added:	Y-T-D Total
Copy cataloging--AV (C) bib	401
Copy cataloging--AV (C) item	353
Original records--AV (C) bib	113
Original records--AV (C) item	124
Total AV added--bib	514
Total AV added--item	560
Microforms Added:	Y-T-D Total
Monographs (C) bib	284
Monographs (C) item	66
Serials (S) bib	55
Serials (S) item	74
ERIC (S) bib	0
ERIC (S) item	0
Total Microforms Added--bib	339
Total Microforms Added--item	374
Withdrawals:	Y-T-D Total
Books (C) bib	618
Books (C) item	1081
AV (C) bib	646
AV (C) item	663
Microforms (S) bib	148
Microforms (S) item	141

CIRCULATION DEPARTMENT ANNUAL REPORT 2006-07

Personnel

Elizabeth Keen, Circulation Supervisor
Alissa Mariano, Assistant Circulation Supervisor
Meghan Lane, Circulation Assistant
10 Graduate Assistants

Year in Review

The Circulation Department had a busy year from 2006-2007. Charlise Holmes left and Alissa Mariano took her place on the team. Much time was spent this year on improving communication – within our own department and also among other departments and schools. The increased communication with dissertation/thesis/portfolio liaisons in the different schools has led to a smoother transition with the various changes that the process has undergone. Also, with the addition of the Circulation Webmail account, all the full-time staff members can check messages every day, improving customer service with quicker responses to email requests. Our department also assisted with the development of the Library Commons by implementing the “Second Floor as Quiet Floor” Theme.

Highlights

- Circulated almost 70,000 items.
- Hired and trained 1 full-time employee and 6 Graduate Assistants.
- Hosted two Dissertation/Thesis/Portfolio meetings for liaisons from each school.
- Assisted with Book Sale organization.
- Assisted with National Library Week festivities.
- Developed a theme for making the Second Floor the “Quiet Floor.”
- Found 101 “Missing Items.”
- Updated statistics charts.
- Updated the dissertation/thesis/portfolio website and intake process.
- Planned and implemented a Retreat/Annual Meeting for our Graduate Assistants.
- Shifted half of the General Collection, Room 214, and the Reference Collections.
- Implemented the Circulation Webmail account.

Goals 2006-07

- Update Department Manuals – *completed*.
- Complete the shifting of the General Collection – *completed*.
- Shift Reference Collection – *completed*.
- Conduct a “Customer Service Seminar” for the Library Staff – *in process*.
- Create a “How to Find” flier for Patrons – *completed*.
- Develop a web form in conjunction with the Business Office for credit card payments of Library fees and fines – *completed*.

Goals 2007-08

- Take over the processing for Alumni Registration forms submitted online.
- Conduct a “Customer Service Seminar” for the Library Staff.
- To shift the PN section of the Library.
- To assist in transition of the wall removal between the Law and University Libraries.
- To assist in the development and transition of the Library Commons.

Submitted by:

Elizabeth Keen, Circulation Supervisor

**CIRCULATION DEPARTMENT
STATISTICAL REPORT 2006-07**

LOAN TRANSACTIONS:	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
ADMINISTRATION	1	1	1	13	-	-	9	13	-	-	18	57	113
ALUMNI	72	104	128	95	111	71	143	108	78	79	120	85	1,194
CBN & OTHERS	15	11	4	37	43	27	46	66	42	47	64	99	501
CONSORTIUM	24	35	58	63	52	10	19	34	41	44	24	32	436
FACULTY	352	883	370	824	226	246	563	258	260	320	1,387	675	6,364
FACULTY, ADJUNCT	27	121	68	23	54	92	42	7	21	153	298	146	1,052
FACULTY, LAW	1	2	3	1	6	1	1	19	4	-	1	-	39
FACULTY SPOUSE	-	-	-	-	-	-	-	-	-	-	-	-	-
ILL	150	191	222	271	240	78	232	284	328	304	103	215	2,618
LAW FIRM	-	-	-	3	-	-	8	5	-	-	-	-	16
LIBRARIAN	-	8	35	18	17	6	55	9	12	31	168	6	365
UNDERGRADUAT E-ON CAMPUS	211	157	404	533	437	428	278	383	314	620	397	310	4,472
UNDERGRADUAT E-DE	98	120	180	141	182	78	149	121	89	142	142	79	1,521
REGENT ASSOCIATE	144	107	102	154	129	101	100	158	98	125	111	118	1,447
STAFF, LIBRARY	60	24	99	48	49	46	70	53	74	70	86	83	762
STAFF, UNIVERSITY	12	32	49	42	43	23	32	98	32	24	53	67	507
STUDENT, LAW	96	98	181	215	269	204	158	140	122	190	128	91	1,892

STUDENT-MA-On Campus	2,007	1,667	2,087	2,984	3,229	1,754	1,790	2,457	3,237	3,240	1,621	1,456	27,529
STUDENT-MA-Dist Ed	348	216	327	684	962	567	449	430	961	989	386	530	6,849
STUDENT-PHD	1,291	808	1,124	1,151	937	519	1,113	754	948	592	792	1,207	11,236
STUDENT SPOUSE	36	16	10	14	17	3	2	40	7	5	-	3	153
VISITING SCHOLAR	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL LOANS (Including Renewals and Reserves)	4,945	4,601	5,452	7,314	7,003	4,254	5,259	5,437	6,668	6,975	5,899	5,259	69,066
IN HOUSE USE:													
PRINT	1,550	1,296	1,296	1,296	2,306	2,314	2,314	2,212	2,468	2,468	2,468	1,633	23,621
SERIALS	444	395	536	354	497	409	524	487	475	510	431	437	5,499
MICROFORMS	6	5	53	31	14	12	12	8	5	13	19	30	208
TOTAL INHOUSE	2,000	1,696	1,885	1,681	2,817	2,735	2,850	2,707	2,948	2,991	2,918	2,100	29,328
RESERVES:													
TRADITIONAL/IN HOUSE (Documents Available)	129	148	248	250	256	256	307	191	188	189	158	158	2,478
ELECTRONIC (Documents available)	41	220	174	176	178	224	161	120	148	195	209	212	2,058
TRADITIONAL RESERVE LOANS (including renewals)	3	8	231	86	77	158	16	64	41	42	1	-	727
RENEWALS	1,807	2,023	1,664	2,558	2,332	1,698	2,061	1,704	2,433	2,594	2,896	1,814	25,584
PATRON DOOR COUNT	7,335	7,366	11,986	13,000	11,206	7,880	9,755	10,380	10,548	13,288	7,587	16,467	126,798

INTERLIBRARY LOAN/DOCUMENT DELIVERY ANNUAL REPORT 2006-07

Personnel

Patty Hughson, ILL Supervisor
Jabez Rapaka, ILL Assistant
Mike Barnes, Part-time ILL Assistant

Year in Review

Interlibrary Loan is pleased once again with the positive feedback it received from its patrons through the, Library Customer Service Survey. This year for the first time we served more distant patrons, with 650 new patrons registered, 380 were non-local. This also accounts for a slight drop in borrowing requests, because most DE students requests items we own to be shipped to them. We also had a drop in lending requests, which I believe was the result of going to a non-supplier status, on a number of occasions. One other item worth noting is the new ILL/Cataloging position created this year. This addition gives ILL a strong team in which to serve our patrons.

Highlights

- Patty attended Annual VIVA ILL Forum at Sweet Briar College
- Hired and trained Mike Barnes as a shared position with Cataloging
- Patty completed her year term with the Awards for Excellence Team
- Jabez, Mike and Patty attended Staff Training Sessions of Renewing the Mind Series and Blackboard
- Jabez, Mike and Patty were each assigned to a SACS committee group
- Jabez and Mike continue to work on their PhD and undergrad studies here at Regent
- Mike and Jabez received a new printer
- ILL shipped 4663 domestic UPS packages and 18 International packages were processed by Mail Services

Assessment of Services

With the creation of the new ILL/Cataloging position, I believe we can better serve our patrons. It brings more stability to the department and we do not have to spend as much time hiring and training GA's. Overall our patrons are very satisfied with the service we provide, based on the results of the Customer Service Survey. One area of weakness we discovered this year is that we did not have an emergency plan set up in case of my unexpected absence. We have since developed an emergency strategy.

Goals: 2006-07

- Hire and train new part-time, ILL/Cataloging person – *completed.*
- Continue to train Jabez in all phased of ILL – *ongoing.*
- Have Mark load Illiad on the new part-time person's computer station – *completed.*
- Conduct ILL Survey – *an independent ILL Survey was not done.*

Goals 2007-08

- Attend Viva ILL Forum
- Begin using Odyssey
- All ILL staff to attend Illiad Training Conference in March 2008

- Install new Ariel Scanner
- Upgrade Illiad to version 7.2

Submitted by:

Patty Hughson, Interlibrary Loan/Document Delivery Supervisor

**INTERLIBRARY LOAN/DOCUMENT DELIVERY
STATISTICAL REPORT 2006-07**

Interlibrary Loan/Document Delivery Annual Statistics Summary			
YEAR	LENDING REQUESTS	BORROWING REQUESTS	DOCUMENT DELIVERY
1981-82	649	370	
1982-83	1279	490	
1983-84	1765	614	
1984-85	2507	889	
1985-86	3262	917	
1986-87	3595	847	
1987-88	4751	996	
1988-89	4262	1097	
1989-90	4336	1326	
1990-91	5680	1180	
1991-92	6181	1259	
1992-93	5926	1559	
1993-94	6302	1409	
1994-95	6637	1807	
1995-96	6773	1707	
1996-97	6210	1983	
1997-98	5389	1913	
1998-99	5792	2902	
1999-00	6365	2350	
2000-01	6749	2346	
2001-02	7503	2366	
2002-03	7480	4441	1742
2003-04	8185	5620	2051
2004-05	9334	6302	2434
2005-06	9992	8237	2978
2006-07	9455	7629	3339

Interlibrary Loan/Document Delivery Comparison Statistics			
	2005-06	2006-07	% of Increase
BORROWING	8237	7629	-7.4
LENDING	9992	9455	-5.4
DOCUMENT DELIVERY	2978	3339	+12.1

PERIODICALS DEPARTMENT ANNUAL REPORT 2006-07

Personnel

Paulette Thompson, Periodicals Supervisor

Pearl Combs, Periodicals Assistant

Cheryl Hitchcock, Periodicals Assistant (Part-time)

Year in Review

Our main priority this year has been to keep up with the ever changing journal subscriptions. We have been amazed at the ramifications of these changes in formats. Our workflow has changed with the amount of concentration being placed on updating bibliographic, check-in and order records. There is a constant flow of emails between the vendor, our department and the librarians, with the librarians being forced to make decisions about format changes initiated by the publishers.

Highlights

- Pearl and I were each appointed to work with the SACS Library Strategic Planning Committees.
- As of June, 2007 we have cataloged 2,031 titles located in our databases.
- Periodicals Department completed the shifting of all current journals to allow room for growth. We also added 24 stand-up shelves, allowing us to bring special attention to journals throughout the collection.

Goals 2006-07

- Restructure workflow in the Periodicals Department by redistributing the binding and claiming functions between the current periodical assistants – **completed**.
- Continue to assist with the searching of the Tyndale Collection – **ongoing**.
- Continue the process of adding 856 fields to the bibliographic records of print journal that are available online – **ongoing**.
- Paulette and Cheryl will attend an online class “Local Holdings Maintenance Basics”, August 7-8, 2006 to learn how to update our holdings for serial records – **completed**.

Goals 2007-08

- Activate the FTP process of paying for journals online.
- Implement the claiming process through Ebsconet, as opposed to claiming per print claim checker.
- Replace printer used for the binding process.

Submitted by:

Paulette Thompson, Periodicals Supervisor

**PERIODICALS DEPARTMENT
STATISTICAL REPORT 2006-07**

Electronic Resources Added:	Y-T-D Total
E-Journals added (S) <i>NEW</i> bib	10
E-Journals added (S) <i>NEW</i> item	0
Microforms Added:	Y-T-D Total
Serials (S) bib	55
Serials (S) item	74
Withdrawals:	Y-T-D Total
Microforms (S) item	289
Processing:	Y-T-D Total
Periodicals bound volumes (S) bib	0
Periodicals bound volumes (S) item	1206
Periodicals:	Y-T-D Total
Titles added (LDRs) (S) bib	6
Titles added (LDRs) (S) item	0
Titles withdrawn (S) bib	79
Titles withdrawn (S) item	129
E-Journals withdrawn (S) bib	0
E-Journals withdrawn (S) item	0
Current subscriptions (S) bib	1260
Inactive titles (S) bib	639
Inactive titles (S) item	
Total periodical titles--bib	1899
Total periodical titles--item	
Periodicals Checked-in (S)--bib	1932
Periodicals Checked-in (S)--item	9850
ITEMS SENT TO BINDERY (S/C) bib	
ITEMS SENT TO BINDERY (S/C) item	1368

Titles Ordered:	Y-T-D Total
Periodical back issues (S) bib	0
Periodical back issues (S) item	44
New Periodicals (A) (S) bib	13
New Periodicals (A) (S) item	0
Items Received:	Y-T-D Total
<i>Printed Volumes</i>	
Back Issues (S) bib	0
Back Issues (S) item	95
New periodical titles (S) bib	13
New periodical titles (S) item	0
Periodicals bound volumes (S) bib	0
Periodicals bound volumes (S) item	937
Abstracts & Indexes (S) bib	0
Abstracts & Indexes (S) item	67
<i>Microforms</i>	
Serial items (S) bib	0
Serial items (S) item	0
Titles Cancelled:	Y-T-D Total
Periodicals (S) bib	58
Periodicals (S) item	0
Microforms (S) bib	2
Microforms (S) item	0

REFERENCE DEPARTMENT ANNUAL REPORT 2006-07

Personnel

Marta Lee, Head of Reference

Fotini Kontos, Librarian

Harold Henkel, Librarian

Jon Ritterbush, Librarian

Robert Sivigny, Librarian

Sandra Yaegle, Librarian

Graduate Assistants: Julie Shen, Joseph Reffner, James Rice, Rachel Morrison

Year in Review

The reference staff provided over 2,600 hours of reference assistance in person, by email, phone, by the virtual reference desk and instant messaging during the past year. New staff were hired and trained along with new programs and services implanted to better serve the patrons.

Highlights

- Throughout the academic year graduate assistants were hired and trained;
- New Librarian began in late summer of 2006 and was trained;
- Reference Manual updated;
- Twice monthly reference meetings were held during the fall and spring semesters;
- Team staffed the student services fair;
- Team participated in National Library Week;
- Implemented Instant Message to replace the Virtual Reference Desk program;
- Several of the reference librarians worked with the library school student intern, Cary Reynolds during late June;
- Graduate assistants searched gift books to let the librarians know if the book was or was not in the collection;
- Graduate assistants took book covers from select books, cut out author information and glued the information to the inner cover;
- Staff trained on utilizing the new micro forms reader;
- Decisions made regarding placement of indexes for microforms room;
- Weeding of the reference collection;
- Answered questions via the telephone, email, virtual reference desk / instant messaging, and in person;
- Implemented a computer program that works as a database for frequently asked questions along with aiding with keeping statistics;
- Participated in book sales;
- Librarians began keeping track of reference questions that are answered in their office; statistics at end of report.

Goals 2006-07

- Graduate assistants hired and trained – *ongoing as needed.*
- Train new librarian – *completed.*
- Reference Retreat – *on hold for a year or two.*

Goals 2007-08

- Train new librarian
- Graduate assistants hired and trained
- Move reference to the front of the library
- Hire new half time reference assistant
- Displays for special events
- Combine reference / instruction meetings & hold twice a month
- Participate in library book sales

Submitted by:

Marta Lee, Associate Librarian & Head of Reference

**REFERENCE DEPARTMENT
STATISTICAL REPORT 2006-07**

Librarian Office Statistics: November 2006 to June 2007

Month	e-mails	Phone calls	Instant Messages	In person	Total
November	70	45		18	133
December	132	54		15	201
January	93	53		10	156
February	68	35		34	137
March	82	43	1	29	155
April	139	44		22	205
May	158	52		24	234
June	47	16		17	80
Total	789	342	1	169	1301

Reference Desk statistics: July 2006 to June 2007

Month	e-mails	Phone calls	Instant Messages	In person	Total
July	21	166		510	697
August	23	156		639	818
September	51	298		1077	1426
October	48	255		1057	1360
November	39	264		957	1260
December	35	185		518	738
January	39	238	27	669	973
February	26	282	29	744	1081
March	26	288	19	869	1202
April	47	209	20	664	940
May	31	248	12	472	763
June	35	156	8	508	707
Total	421	2745	115	8684	11965

SPECIAL COLLECTIONS AND ARCHIVES ANNUAL REPORT 2006-2007

Personnel

Robert Sivigny, Coordinator of Special Collections & Archives
Donald Gantz, Special Collections & Archives Supervisor
Graduate Assistants: Rebecca Kennedy, Joshua Bachman, Aaron Odom

Year in Review

We appraised the Media Services AV database of 4,500 Regent events, selected 433 items for the archives, modified the database to facilitate librarians' selections for the general collection, and routed the roster to the librarians. We took a tour of Media Services AV storage areas and discussed materials and procedures with their staff.

With library administration and the Communication librarian, we held a luncheon meeting with the School of Communication film faculty to discuss 16mm film concerns. We prepared a seven-year film use study and a revised inventory of Regent student film pre-release materials for the meeting.

With the Communication librarian, we took a tour of the School of Communication student film video archive, and submitted reports describing a large collection of tapes which are to be transferred to university archives.

These tours of other facilities and interaction with other departments' staff and faculty will help us acquire priority archive material and improve use of our collections and resources.

We set three displays for the Regent community: "The First Landing and the Vision for Evangelism and Education," "Religion and Politics in America" (concurrent with the RSG Reagan Symposium); and "Robert Hunt, Pastor, Peace Maker, Prophetic Voice."

We developed a draft list of eight analog video transfer projects in conjunction with a meeting with the Scene Savers company and met with two additional companies offering digitizing services.

Highlights

- Expanded the department web pages with photos of our displays and archives, and a finding aid for the John Wimber Collection.
- Appraised and sold 25 unneeded special volumes at the spring library book sale.
- Introduced librarian intern Carey Reynolds to the department, our collections and policies, and set her to work evaluating early CBNU events videos.
- Oriented faculty spouse Barbara Twelftree as a volunteer. She has been assisting with evaluating early CBNU events videos.
- Received additional periodicals and books from the widow of Rev. Talmadge McNabb, evaluated and added to the Pentecostal Research Collection.
- Developed ideas for using video recordings of early CBNU events and produced a worksheet of suggested digital projects to highlight Regent history.

Goals 2006-2007

- Launch revised Special Collections & Archives homepage – *completed*.
- Hire half-time Special Collections & Archives assistant – *completed*.
- Sell the music collection listed on the department homepage – *ongoing*.
- Triage E-G of Jantz 16mm films, identifying best copies and discards – *completed*.
- Inventory the John Wimber collection as it continues to be received – *ongoing*.
- Plan maintenance for the Steenbeck machines – *ongoing*.
- Determine the number of Beta tapes to be dubbed and explore using Hampton University's dubbing service – *ongoing*. (Digitized 2 groups of tapes.)
- Set at least three new displays – *completed*.
- Explore the feasibility of putting part of the hymnology collection in digital format and displaying it on the department homepage – *ongoing*.
- Modify questions related to this department on the library Customer Service Satisfaction Survey to elicit more accurate, meaningful responses. Completed
- Continue expanding the John Wimber collection – *ongoing*.
- Identify sources of priority materials noted in the Archives Acquisition Policy, formalize acquisition procedures, and acquire desired materials – *ongoing*.
- Work with Dr. Vinson Synan to establish the Synan Papers collection – *ongoing*.

Goals 2007-2008

- Identify sources of priority materials noted in the Archives Acquisition Policy, formalize acquisition procedures, and acquire desired materials.
- Develop acquisition files for each of our sub-collections.
- Arrange to take a tour of the CBN Media Assets department.
- Explore commissioning someone to put together a pre-production analysis, with cost, scope, etc, of a digital project using our CBNU history AV recordings.
- Work with Media Services, IT, and library administration to transfer the Media Services Regent events AV collection to the library.
- Develop a grant proposal using the Clark Hymnology Master Works Collection, identify portions to scan, and further define the scope of the project.
- Appraise 16mm films in the Jantz collection, H – I.
- Set three displays, to include Constitution Day and Black History Month themes.
- Continue inventory of the John Wimber collection as new materials are received.
- Work with Dr. Vinson Synan to further establish the Synan Papers Collection.

Submitted by:

Robert Sivigny, Coordinator of Special Collections & Archives
Donald Gantz, Special Collections & Archives Supervisor

**SPECIAL COLLECTIONS AND ARCHIVES
STATISTICAL REPORT 2006-2007**

PATRONS REQUESTING MATERIALS					
<i>Fiscal Year</i>	2002- 2003	2003- 2004	2004- 2005	2005- 2006	2006- 2007
Archives	68	45	48	34	57
Special Collections	29	33	97	93	50
Film Research Center	55	23	21	20	5
<i>Totals</i>	152	101	166	147	112

ITEMS DELIVERED TO PATRONS					
<i>Fiscal Year</i>	2002- 2003	2003- 2004	2004- 2005	2005- 2006	2006- 2007
Archives	408	147	414	185	231
Special Collections	58	134	193	304	162
Film Research Center	708	95	79	206	39
<i>Totals</i>	1174	376	686	695	432

VISITORS TO READING ROOM DISPLAYS					
<i>Fiscal Year</i>	2002- 2003	2003- 2004	2004- 2005	2005- 2006	2006- 2007
Visitors in Tours	382	310	410	204	156
Informal Visitors	110	85	102	137	64
<i>Totals</i>	492	395	512	341	220

SYSTEMS DEPARTMENT ANNUAL REPORT 2006-07

Personnel

Leanne Strum, Head of Technical Services & Systems
Mark Zillges, Systems Manager

Year in Review

This has been a busy year for the Regent University Library systems department. The majority of the goals established in 2006-07 were achieved. Major projects included the digital media portal, conversion of the PBS Videos, upgrades to several major servers including Millennium and ILLiad. The library systems department set-up online access for Regent Alumni to three major databases, Business Source Alumni, Academic OneFile and Info OneFile. Alumni have asked for access to our online databases for several years and the University Library has worked to provide them with access.

Highlights

The major highlight of the systems department in 2006-2007 was the establishment of a digital media portal and the conversion of the PBS video collection. The PBS collection was licensed made available to all VIVA libraries. The conversion of the PBS collection will be completed in 2007-2008 and made available to all Regent University students, staff, and faculty. The systems also completed the much need upgrade on our library WebPac to WebPac Pro. This enables the library to use RSS feeds, library book carts, downloads and an upgrade to our online patron information system.

Goals 2006-07

- Implement RSS Feeds, LDAP, Book Cart, Patron Info and Renewals into our library system – **completed.**
- Digitized and convert the PBS Video into windows media format – **in progress.**
- Establish and implement a digital media portal – **in progress.**
- Upgrade Millennium to the latest version – **completed.**
- Create a Persistent Links web page to assist our users with access – **completed.**
- Update the Library Catalog WebPac to WebPac Pro – **completed.**
- Work with the Circulation Department and IT to update the library users input from Genesys to include faculty, staff and students with Genesys number for LDAP – **completed.**
- Upgrade the ILLiad server and install LDAP authentication – **completed.**

Goals 2007-08

- Eliminate the use of Social Security Numbers for library system authentication and switch to the University MyRegent ID.
- Establish the Web Access Management (WAM) Portal for access to the library databases.
- Establish an Alumni database site using WAM and system barcode for authentication.
- Upgrade workstations in the library reference area.

- Complete the digitization of the PBS Video collection and add access to QuickTime versions.
- Install three flat screen plasma televisions in the library.
- Install a print management system for our public access computers.
- Upgrade EZProxy.
- Assist the IT department with the establishment of the “Verizon Media Center.”

Submitted by:

Leanne Strum, Head of Technical Services & Systems

COMMITTEE AND TEAM REPORTS AND STATISTICS

AWARDS COMMITTEE ANNUAL REPORT 2006-07

Members

Paulette Thompson, Chair
Robert Sivigny
Kathleen Watson
Melissa Danko

Charge of Committee

To honor outstanding Library staff, faculty, and student assistants who have exemplified the characteristics of Christ as set forth by this committee.

Year in Review

The Awards Committee had problems getting off the ground in the beginning of the year due to role changes. Once a new chair was appointed, we began to function as a more efficient committee. It has been a pleasure to work with the Dean in presenting the awards.

Accomplishments

- Presented the “STAR” award to Robert Sivigny, Library Liaison for the School of Divinity in Summer 2006.
- Presented the “STAR” award to Fotini Kontos, Library liaison for the ‘School of Psychology and Counseling’ in January 2007.
- Presented the “Outstanding Graduate Assistant Award” to Sarah Forster, Cataloging Graduate Assistant, in February 2007.
- Updated the policies, changing the time to present the “STAR” award from the end of the fiscal year to the Summer Social Event.
- Improved the number of nominations received by attaching a copy of the nomination forms to emails that were sent to the staff.

Goals 2006-07

Not applicable

Goals 2007-08

Not applicable

Submitted by:

Paulette Thompson, Periodicals Supervisor

COLLECTION DEVELOPMENT TEAM ANNUAL REPORT 2006-07

Members

Georgi Bordner, Coordinator
Harold Henkel, Liaison for Undergrad and Leadership
Fotini Kontos, Liaison for Psychology and Counseling
Marta Lee, Liaison for Government
Jon Ritterbush, Liaison for Communication
Bob Sivigny, Liaison for Divinity
Leanne Strum, Liaison for Business
Sandy Yaegle, Liaison for Education

Year in Review

The Collection Development team made progress in a number of areas this year. Various collection analyses were conducted and the results used to begin strengthening the collection and filling gaps that were identified. A reorganization of the shelves of books to be reviewed in Technical Services allowed all librarians to make better progress in evaluating the Tyndale and gift books. Several major weeding projects made room for newer, more appropriate materials. The materials withdrawn, along with rejected gifts, were sold in several book sales, as well as in a pilot project to sell books through bLogistics. The general Resource Development Policy was updated and the specific schools' policies revised to correspond with the changes to the general policy. A major revision of the approval plan was completed and the new plan was tested to make sure that it would serve our needs. Some librarians are now regularly using GOBI to identify items to be purchased, and we hope to encourage everyone to begin using this method instead of the yellow slips.

Accomplishments

- Weeded the Reference collection and some portions of the general collection.
- Evaluated the collection using OCLC's WorldCat Collection Analysis and Ulrich's Analyses. Reports are posted in Blackboard's Content Management system.
- Updated the Resource Development Policies.
- Began using the revised approval plan.
- Reduced the backlog of Tyndale and gift books needing to be reviewed.

Goals 2006-07

- Implement a form and procedure for evaluating electronic resources, to be included as part of the Resource Development Policy – ***not completed***
- Develop a formal procedure for dealing with objections to particular items in the collection – ***not completed***
- Transition to using GOBI instead of yellow slips for collection development and ordering – ***in process***.

Goals 2007-08

- Begin holding regular team meetings to deal with collection development issues.

- Implement a form and procedure for evaluating electronic resources, to be included as part of the Resource Development Policy.
- Develop a formal procedure for dealing with objections to particular items in the collection.
- Transition to using GOBI instead of yellow slips for collection development and ordering.

Submitted by:

Georgi Bordner, Collection Development Coordinator

LIBRARY INSTRUCTION ANNUAL REPORT 2006-2007

Members

Jon Ritterbush, Instructional Design Librarian and Chair
Harold Henkel, Reference Librarian
Leanne Hillery, Reference Librarian
Marta Lee, Head of Reference
Bob Sivigny, Reference Librarian
Sandy Yaegle, Assistant Dean for Public Services

Charge of Team

To continue to make the Information Research and Resources course more self-paced, self-directed and more interactive. To provide library workshops to the on campus as well as off campus Regent students, faculty and staff and to find ways to market those and increase participation. To keep the instruction program current with the best practices and procedures as recommended by the ACRL standards and guidelines.

Year in Review

This was a year of transition as the former coordinator of library instruction, Fotini Kontos, left Regent at the end of June to move back to Greece. Jon Ritterbush, who joined the library faculty in August 2006, was named instructional designer and coordinator for this team.

The Library's IRR course was amended, effective Summer 2007, to include a new module a plagiarism, as developed by Harold Henkel, Fotini Kontos and Jon Ritterbush. A comprehensive review of all IRR content and assessments was completed by Jon Ritterbush during the summer of 2007, and revisions were implemented with the Fall 2007. The school of undergraduate studies has included some content from the IRR course in a new class called GENE 101, required of incoming undergraduate students. Only a small number of undergraduates must complete the IRR undergraduate section, according to Dr. Doriani, as they did not have to take the GENE 101 course.

The instruction team met to prepare documentation for the 2009 SACS accreditation visit to Regent, and to set goals for 2007-2010.

Accomplishments

- Revisions were made to the IRR class following a comprehensive review of contents and assessments.
- Served 1,339 students for summer 2006, fall 2006, spring and summer 2007.
- Provided 132 hours of library instruction.
- Added a module to the IRR course about citing sources and avoiding plagiarism.
- Initiated a new service called Research Rx, to assist faculty at their request.
- Revised the library instruction web pages and published a new web page advertising library instruction services offered to the faculty.
- Drafted set of goals and initiatives for instruction services for the 2007-2010 as part of SACS accreditation process.

Goals 2006-07

- Review and revise the IRR/Blackboard course to foster a greater sense of learning community and to address principles of academic integrity.
 - Develop a testbed edition of the IRR course for restructuring and testing online course changes – *completed*.
 - Develop and implement new learning module on plagiarism – *completed*.
 - Investigate methods for increasing interaction between librarians and IRR students during the course – *ongoing*.
- Create additional online guides and tutorials – *ongoing*.
- Compile documentation and prepare reports in advance of SACS accreditation visit in 2009 – *ongoing*.
- Offer library workshops to distance learners via Wimba – *ongoing*.

Goals 2007-08

- Collaborate with faculty to develop and implement an “embedded librarian” pilot program to integrate information literacy and research assistance into core courses within each school
 - Perform research and literature review of similar initiatives at other academic libraries.
 - Develop and present proposed guidelines for “embedded librarian” program to library faculty and to instructors of core courses in each school.
- Promote and extend the library’s instruction program to reach new faculty members, including new adjuncts.
 - Develop library orientation seminar and information/gift packet for new faculty members
 - Promote library orientation for new faculty members
- Evaluate purpose, effectiveness and marketing of library workshops to meet changing curriculum and constituency needs.
 - Review past library workshop attendance statistics and library survey results to assess future priorities
 - Investigate additional marketing avenues to promote workshop attendance

Submitted by:

Jon Ritterbush, Instructional Design Librarian

**LIBRARY INSTRUCTION TEAM
STATISTICAL REPORT 2006-07**

IRR Course 2006-2007

Semester	Graduate Student Enrollment / Pass Rate	Undergraduate Student Enrollment / Pass Rate	Total Enrollment	Total Instruction Hours Provided (Enrollment x avg. completion time of 3 hrs.)
Fall 2006	527 (81.1%)	6 (100%)	533	1,599
Spring 2007	212 (76.9%)	14 (78.6%)	226	678
Summer 2007	183 (90.7%)	9 (100%)	192	576
TOTAL	922	29	951	2,853

Workshops 2006-2007

	Workshops	Hours	Faculty served	Students served
Fall 2006	43	52	18	133
Spring 2007	49	58.25	62	60
Summer 2007	0	0	0	0
TOTAL	92	110.25	80	193

Grand Total of Users Served = 1,224
Grand Total of Instruction Hours = 2,963.25

LIBRARY SERVICES FOR THE WASHINGTON DC CAMPUS ANNUAL REPORT 2006-07

Members

Marta Lee, Librarian
Various staff at the DC campus
Various library staff at the Virginia Beach campus

Charge of Committee

The charge of the Committee for the DC Campus is to provide high quality access to library materials and service.

Year in Review

Library services to the Washington DC area continued with library workshops held at the campus and online, accepting returning materials from students to be brought back to the main campus, and provided assistance to faculty, staff and students

Accomplishments

- Participated in orientations for the DC campus in August and January; these were held on Saturdays from 8 to 12;
- Coordinated the return of library materials for students along with the help of the DC campus staff;
- Planned, organized and implemented library workshop with *Refworks* and several religious databases for a two day period in September;
- Organized and assisted with the implementation of education library workshop for early Spring;
- Primarily planning for the closure of the library resource room;
- Continued to assist distant students obtain reference assistance, library materials and to obtain local library cards;
- Train new staff as to assist me in managing the library resources.

Goals 2006-07

- Management of the library resources – *ongoing*.
- Library instruction – *ongoing*.
- Reference assistance – *ongoing*.

Goals 2007-08

- Complete the removal of library materials from the DC campus: completed July 2007
- Continue to provide reference assistance to students in the DC area along with other distant students

Submitted by:

Marta Lee, Associate Librarian

**LIBRARY SERVICES FOR THE WASHINGTON DC CAMPUS
STATISTICAL REPORT 2006-07**

Circulating books from DC campus	30
Returned books	439
Circulating Videos Faculty only	32

Workshops

Ref Works: Fall 2006, 2 sessions	15
Religion Databases: Fall 2006, 2 sessions	19
Education: Spring 2007	7

NEWSLETTER COMMITTEE ANNUAL REPORT 2006-07

Members

Donald Gantz , Lead Proofreader & Writer

Ian Hackmann, E-mail Editor & Writer

Harold Henkel, Chairman & Editor

Charlise Holmes, Lead-in Writer & Photographer & Writer

Elizabeth Keen, Webpage Editor & Writer

Jon Ritterbush, Technical Advisor & Writer

Charge of Committee

The purpose of the Newsletter Committee is to produce and publish *Library Link*, an electronic newsletter distributed to the Regent community nine times annually.

Year in Review

The Newsletter Committee worked productively and harmoniously during the 2006 – 2007 academic year, producing nine issues of the Library’s electronic newsletter, *Library Link*. The Committee also worked hard at raising the profession level of the newsletter, both in content and appearance. Articles in the newsletter included coverage of Library events, information on research and resources, book reviews, and short essays on topics of interest to the scholarly community. The Library dean received several compliments from members of the faculty about the newsletter.

Accomplishments

- 9 issues published
- 55 articles published
- Professional level of newsletter was raised, chiefly in scope of coverage and quality of writing.

Goals 2006-07

- Continue to improve all aspects of newsletter content and appearance – ***completed.***
- Index archived newsletter articles – ***in process.***

Goals 2007-08

- Replace ConstantContact with a new platform for e-mail disbursement appearance – ***completed.***
- Invite University faculty to review Library resources for the newsletter – ***ongoing***
- Continue to improve all aspects of newsletter content and appearance – ***ongoing.***
- Index archived newsletter articles – ***in process.***

Submitted by:

Harold L. Henkel, Assistant Librarian

**SOCIAL COMMITTEE
ANNUAL REPORT 2006-07**

Members

September 1, 2006 – December 1, 2006:

Chair	Charlise Holmes
Recording Secretary	Ian Hackmann
Treasurer	Fotini Kontos
Birthday Coordinator	Meghan Lane
Inventory Recorder	Kendra Newman
Cards (other than birthday)	Jabez Rapaka

December 1, 2006 – June 1, 007:

Chair	Meghan Lane
Recording Secretary	Ian Hackmann
Treasurer	Fotini Kontos
Birthday Coordinator	Kendra Newman
Inventory Recorder	Kendra Newman
Cards (other than birthday)	Jabez Rapaka

June 1, 2007 – August 31,207:

Chair	Meghan Lane
Recording Secretary	Ian Hackmann
Treasurer	Meghan Lane
Birthday Coordinator	Kendra Newman
Inventory Recorder	Kendra Newman
Cards (other than birthday)	Jabez Rapaka

Charge of Committee

The Social Committee's main purpose is to encourage fellowship and strengthen unity.

Year in Review

This year the Social Committee had an exciting year full of change, flexibility, and fun. The committee truly enjoyed working together and worked hard planning each and every event for University Library employees.

We started in 2006 with six committee members and ended in 2007 with only four. Even though we had committee members leave, no new chair appointed, and had little budget, each event seemed to go off with a bang! Feedback from the staff was great and everyone expressed that they had a wonderful time of fellowship and fun!

With the set back of everyone not paying dues at the beginning of the fiscal year it was decided it was best to make the majority of events Carry-In style. The committee also agreed to save on money by sending out e-birthday cards instead of purchasing cards and balloons. That worked great and saved the committee \$86.28!

Since each event was to be Carry-In Style to be cost effective and due to the committee's short staffing, it was mutually agreed upon that the Christmas party would be catered. It was

too expensive to have it catered and brought here; therefore, the decision was made to have it held at Golden Corral. It was nice to have one of the events be a treat for EVERY employee!

The only advice I have for next years' committee is not to spend personal money to make up for dues not being paid and allow only for what is given to be spent. This committee did a fabulous job and I am honored to say I got to serve alongside them.

Accomplishments

- **Dessertapalooza** Friday 9/1/2006 1:00pm
(Due to bad weather & Regent closing we had goodies @ 8:30am)
- **Thanksgiving Carry-In** Friday 11/17/2006 11:30am
- **Christmas Party** Friday 12/15/2006 12:00pm
- **Valentine's Day Celebration** Wednesday 2/14/2007 2pm-4pm
- **Pasta Extravaganza** Tuesday 5/1/2007 12:30pm
- **Ice Cream Chill Out** Friday 7/27/2007 2:30pm

Events Assisted With

- **Constitution Day** Tuesday 9/19/2006 All day
-Helped with the decorations, set up, serving, and clean up of event.
- **Nancy Pearcey** Wednesday 11/15/2006 Morning
- **Nancy Pearcey** Wednesday 03/28/2007 1pm-3pm
-Helped with the decorations, set up, serving, and clean up of event.

Submitted by:

Meghan Lane, Circulation Assistant

**SOCIAL COMMITTEE
TREASURY REPORT SUMMARY 2006-07**

Income:

Money Carried Over:	\$ 11.15
Dues:	\$ 255.00
Special Event Giving:	\$ 109.00
TOTAL:	\$ 375.15

Expenditures:

Cards & Balloons:	\$ 6.91
Ice Cream Social (Dessertapalooza):	\$ 0.00
Thanksgiving:	\$ 33.80
Christmas Party:	\$ 228.55
Valentines Day:	\$ 7.06
Spring Carry-In (Pasta Extravaganza):	\$ 70.05
Ice Cream Social (Chill-Out):	\$ 17.39
TOTAL:	\$ 363.76

Money Remaining: \$11.39

SPACE ASSESSMENT COMMITTEE ANNUAL REPORT 2006-07

Members

Sara Baron, Chair
Ellen Cox
Elizabeth Keen
Marta Lee
Melissa Danko
Robert Sivigny

Charge of the Committee

To review space configurations in the library: open spaces, meeting spaces, office spaces, shelving spaces, special collections and archives, study rooms.

Year in Review

The Space Assessment Committee was responsible for significant changes and improvements in the physical space of the library. Phase 1 of the Library commons was completed Summer 2007 including: construction of a new front entrance; installation of two large windows to the lobby; relocation of the information desk; relocation of the reference computers.

Highlights

- Worked with Stuart Lobel from Hardwicke and Associates on a floor plan for the new commons.
- Researched our peer institutions to see if any have a library commons. The following do: Baylor, Boston College, George Mason, George Washington, Gonzaga, University of Richmond.
- Presented proposal to Mrs. Robertson in November 2006 with assistance of Rich Jemiola and Stuart Lobel. She loved the concept and approved. Priorities were made to: replace the existing information desk with an entrance; use existing millwork, replace carpeting, address electrical issues.
- Completed the first phase of the commons shortly after the Fall semester began 2007.
- Specific space alterations include:
 - Addition of several hundred feet of shelving was added to the second and first floors.
 - Globe and display cabinets relocated to the Popular Reading Area
 - File cabinets and desk rearranged in LIB 112 in preparation for new offices
 - Desk moved to the 4th floor in preparation for new offices
 - 3 double sided sets of shelving added in Technical Services
 - 4 file cabinets moved from Film Research 4th floor to 2nd floor 222 area (Robertson for President 1988)
 - Ceiling speaker purchased for instructional spaces

Assessment of Services and Events

The following comments about the physical space of the library are from the 2007 Customer Service Survey.

- I'm happy with the library. I enjoy studying there; the atmosphere is very conducive. I love the ambiance, the layout, the availability, the professionalism and the quiet place to study!! Thanks!!
- The library is not only beautiful, but full of valuable resources.
- I do think it is inane that there is no access between the second and third floors save going back out the general library's double doors and up the elevator or stairs to the 3rd floor (if one is in the general library and then needs to get to the law library). If this is an ABA dictated arrangement, then o.k., but if not I don't understand.
- The Law Library needs its own building. This would open up all the third floor for making the library bigger and better!
- I've used the larger rooms for group studies several times and things were fine. However, a few weeks ago, I needed to use one of the enclosed rooms for self-study, but could only stay in it for about 20 minutes because the A/C unit/duct blew Cold Air on me the entire time. I eventually just left. Recommendation: Adjust the temperature so that it's not so COLD!
- The Study rooms are the main reason I visit the library. However, study rooms should not be so cold! One can hardly study in them.
- It is lovely to have the glass window open in the entrance area of the library but why is the view impeded by the ugly back of a TV monitor? Could not the TV find another spot to show off its wares?
- Some of the 2nd floor areas along the perimeter have relatively poor lighting.

Goals 2006-2007

- Continue accomplishing tasks outlined in the proposed changes to physical space document – ***completed.***
- Continue working with Stuart Lobel and Rich Jemiola on the Library Commons – ***completed.***
- Present concept to Mrs. Robertson – ***completed.***
- Develop policies, practices and staffing plan for the commons – ***in progress.***

Goals 2007-2008

- Develop a new floor plan and furniture design for the Commons with the assistance of Admin. Facilities (Pauline Carraway)
- Complete the development of policies and staffing model for the Commons.
- Collaborate with IT to install the Verizon Media Lab into the Commons.
- Create a new sign system for the library (Leanne Hillery, PR Librarian).
- Collaborate with the Law Library in the removal of the wall separating the second and third floors, specifically on any policies that need to be changed (Circulation)

Submitted by:

Sara Baron, Dean

STAFF DEVELOPMENT TEAM ANNUAL REPORT 2006-07

Members

Ellen Cox
Ian Hackmann
Harold Henkel, Chair
Sandra Yaegle

Charge of Team

The purpose of the Staff Development Committee is to organize and carry out a four-part series of 90 minute workshops on a professional or spiritual theme, determined in consultation with the Library Dean.

Year in Review

For the 2006 – 2007 academic year, the Library Dean asked the Staff Development Team to plan and carry out a four-program series on the theme of “renewing the mind,” spoken by the Apostle Paul in Romans 12:2: *And be not conformed to this world: but be ye transformed by the renewing of your mind, that ye may prove what is that good, and acceptable, and perfect, will of God.* The Committee planned and hosted four programs on this theme. At the last session, all Library faculty and staff received a certificate for completing this training.

Accomplishments

Four programs on “renewing the mind:”

- *What is a Worldview and Why is it Important?* November 2, 2006, with Dr. Michael Palmer.
- Discussion on Nancy Pearcey’s *Total Truth* (Introduction and Chapter 1), December 14, 2006, with Dr. William Cox.
- *The Life and Passion of Jesus Christ on Film*, April 3, 2007, with Prof. Andrew Quicke.
- CBN feature film *First Landing*, May 24, 2007.

Goals 2006-07

- Produce four staff development programs on the theme “Renewing the Mind” – ***completed.***

Goals 2007-08

- (To be determined by members of the 2007 – 2008 team)

Submitted by:

Harold Henkel, Assistant Librarian

WEB TEAM ANNUAL REPORT 2006-07

Members

Leanne Strum, Chair
Elizabeth Keen
Marta Lee
Jon Ritterbush
Mark Zillges

Charge of Committee

The committee should oversee the library web site and actively seek input from all library faculty and staff as they proceed with their work on the library homepages. Library Liaisons and some coordinators will continue to be responsible for the homepages of their own subject area. (April 2001)

Year in Review

The Regent University Library Web Team worked on several projects during 2006-2007. Overall, the main focus was on the redesign and organization of the library web site and the library catalog. Melissa Danko, an MLS student, conducted a comprehensive survey and inventory of our library web site. Melissa presented her findings at a web team meeting. Based on her findings, and comments from the “Customer Satisfaction Survey 2006-2007,” several changes were made to the web site in the area of organization. These changes resulted in easier access to the library databases and other resources. Mark Zillges worked on the design of the digital library portal. This was presented to the web team for approval. Several changes in the area of organization were made and the site was implemented for patron use.

Accomplishments

- The committee agreed that the charge of the committee is to update and revise the library Web site as needed. The committee is also charged with creating a “cohesive” look and feel to all of the Web servers, managed by the systems staff of the University library. These servers include:
 - Library Web Site
 - Library Intranet
 - Electronic Reserve System
 - ILLiad
 - DSpace (now in alpha)
- Committee reviewed a number of library websites and narrowed the list down based on the features of the websites. Georgi State University was selected as the best site based on organization and design.
- Reviewed the organizational structure of the library website and made changes.
- Installed the following products on the Library Catalog Web Site
 - Book Cart
 - RSS Feeds
 - Reading History

Goals 2006-07

- Review the organizational structure and navigation of the library website – ***completed.***
- Develop a plan for training the staff on how to use the library intranet – ***completed.***
- Develop an online portal for the digital library collection of PBS videos – ***completed.***

Goals 2007-08

- Integrate the library website into the new website design of the University.

Submitted by:

Leanne Strum, Head of Technical Services & Systems

SPECIAL EVENTS REPORTS

LIBRARY BOOK SALE COMMITTEE ANNUAL REPORT 2006-07

Members

Ellen Cox

Ian Hackmann

Harold Henkel, Chair

Charge of Committee

The purpose of the Book Sale Committee is to organize and manage the bi-annual sale of unneeded Tyndale, gift, and withdrawn books.

Year in Review

During the 2006 -2007 academic year, the Library held 1 book sale for Tyndale and gift books not selected for inclusion in the Library collection. \$150 was budgeted for marketing and running the event. The sale was held January 26-27, 2007 and was a success owing to the team effort in running the event by members of the Library faculty, staff, and graduate assistants. The book sale raised a total of \$3979.00 for the Library.

Accomplishments

- Planned, marketed, and managed book sale of unwanted Tyndale and gift items, January 26-27, 2007.
- Raised \$3979.00 for the Library.

Goals 2006-07

- Plan, market, and manage 1 book sale of unwanted items in January 2007 – *completed.*

Goals 2007-08

- Plan, market, and manage 2 book sales of unwanted items during the 2007 – 2008 academic year:
 - September 2007 – *completed.*
 - January 2008 – *in process.*

Submitted by:

Harold Henkel, Assistant Librarian

NATIONAL LIBRARY WEEK ANNUAL REPORT 2006-07

Members

Ellen Cox
Fotini Kontos
Meghan Lane
Nikitia Powell (Law Library)
Sandra Yaegle, Chair

Charge of Committee

The theme for National Library Week 2007 was “Get Connected @ Your Library.” The committee was charged, during the kickoff meeting on Jan 30, 2007, to plan and implement festivities, develop the budget, plan the publicity, provide refreshments, and include give away items. The committee was encouraged to plan for at least one guest speaker. The committee was also asked to conduct an essay contest based on the theme for the event, select a winner and award prizes.

Year in Review

One of the most challenging aspects of planning this event was locating and procuring special speakers. There was the possibility that Presidential candidate Rudy Giuliani may be available for a quick photo opportunity, which kept some parts of the planning on hold until the last minute.

We attempted to coordinate with Student Services to plan a trip to the First Landing events being held in the area, but that did not materialize.

Another challenge was marketing the event. The prime vehicle to reach students is through email, but it was not as effective as we would have liked. Fliers and postcards helped as well as a posting on the library home page.

We heard many comments after the event that both speakers gave outstanding presentations. Our only disappointment was that more did not show from the Regent community. The event did occur at a time when the campus is very busy concluding the semester.

The committee members worked diligently on these plans, and many accomplishments were realized.

Accomplishments

- We had 6 individual *Faculty Recommends...* posters on display in the library lobby.
- We had 27 entries for the essay contest, Come together @ your library: How does the Regent University Library or Law Library ‘come together’ with your academic endeavors?
- Monday: We had 92 quests at the pizza event. The total was 115. The Law Library had an additional 80 to 90. The library Customer Satisfaction Survey went online.
- Tuesday: We had a welcome table in the library lobby. We had information tables in the main library; Resources (University & Law Reference), Interlibrary Loan, and

Services (Circulation and Electronic Reserves). We had two workstations where the online Customer Satisfaction Survey was emphasized.

- Wednesday: Box Lunch with Dr. Steven Mansfield, Virginia Wesleyan University. We had a total of 53 (including 12 guests). Three copies of his book were given as door prizes.
- Thursday: George Thomas, CBN News followed by refreshments on the balcony. We had 35 people attend (including 10-12 guests). Three thumb drives were given as door prizes.

Goals 2007-08

The following are suggestions that the committee would like to pass along for next year as we prepare to celebrate National Library Week 2008 (April 13-19) with the theme, "Join the circle of knowledge @ your library®."

- A recommendation was received by the committee to place the electronic versions of the Faculty Recommends posters on line.
- Start the essay contest earlier. Last minute entries for the contest are common.
- Consider marketing using Blackboard or the Portal.
- Contact more than one person in the Law Library with any updated information to insure communication.
- Start committee earlier.
- Send a general flier earlier and market date earlier.
- We realize that the timing of the event is not optimum.
- It was better having events spread out over several days.
- Person who does most of the fliers, brochures, and event cards need to be on committee.
- Keep Administrative Assistant to the Dean on the committee.
- Comments were received that the library mugs were popular even though they were not part of our give-away items.
- The atrium arrangement of front tables should not be filled on the side facing the speaker.
- The person hosting the speaker should be sure to escort him out so that he will not be trapped with questions from members of the audience before reaching the reception.
- Hard candy was popular.

Submitted by:

Sandra Yaegle, Head of Public Services

DATABASE STATISTICAL REPORTS 2006-07

DATABASE USAGE

Database	Retrievals				
Online Databases	Apr-07	May-07	Jun-07	Total	Y-T-D Total
ABI/Inform Dateline (ProQuest)	4568	4501	6042	15111	57253
ABI/Inform Global (ProQuest)	4824	4669	6161	15654	59094
ABI/Inform Trade & Industry (ProQuest)	4586	4474	6018	15078	57042
AH Search (Arts & Humanities) (FS)	73	57	42	172	920
Academic Search Premier	1131	1168	1549	3848	16642
America History and Life	1861	1708	1015	4584	11413
Article1st (FS)	56	27	66	149	619
Associations Unlimited, Gale (GG)	43	17	20	80	1436
ATLA Religion (FS)	5030	2207	4208	11445	45324
Biog. & Genealogy Master Index (GG)	17	14	19	50	1432
BizMiner	4	5	6	15	141
Book Review Digest (Wilson)	734	611	396	1741	6734
Books in Print--Global (Bowker)	462	235	460	1157	1952
Britannica Online	247	84	151	482	1390
Bus. & Co. Resource Center (GG)	478	463	298	1239	5127
Business Index ASAP & Backfile (GG)	90	129	126	345	1615
Business Source Premier (Ebsco)	818	1072	919	2809	11937
Child Abuse Index (NISC)	30	12	5	47	189
Christian Periodical Index	47	49	89	185	764
Columbia International Affairs	36	3	n/a	39	194
ComAbstracts	354	148	201	703	3164
Communication Abstracts (CSA)	224	179	143	546	2877
Communication & Mass Media Complete (Ebsco)	438	201	201	840	3776
Communication Studies (Sage--CSA)	554	292	312	1158	6002
CQ Historic Documents (01/05)	10	5	4	19	81
CQ Public Affairs (PAC)	19	6	3	28	124
CQ Researcher	357	335	214	906	3599
CQ Supreme Court Collection	29	7	5	41	134
CQ Weekly Reports	94	3	4	101	166
Digital Dissertations (PQ)	4135	2844	2955	9934	41943
Dissertations & Theses: Regent (PQ) (email)	265	57	6	328	2163
Electronic Books	90	22	6	118	196
ebrary	728	597	567	1892	5961
EBSCO Online	1131	734	654	2519	9615

Economic Literature (EconLit) (CSA)	206	166	129	501	2521
Education (Sage--CSA)	553	513	738	1804	7383
Education Journals (ProQuest)	4262	3632	4494	12388	54052
Education Research Complete	77	62		139	450
ERIC	311	174	315	800	3166
EthnicNewsWatch (PQ)	2457	2123	2441	7021	26657
Expanded Academic ASAP (GG)	1361	1066	1010	3437	15484
Facts on File (See Issues & Controversies)	45	22	12	79	302
Family & Society Studies Database (NISC)	48	16	9	73	349
Film & Television Literature Index	33	19	19	71	374
Gale Virtual Reference Library	35	22	16	73	189
GPO Monthly (FS)	7	5	7	19	96
Historical Newspapers: Ch. Sci. Monitor (PQ)	402	192	167	761	2504
Historical Newspapers: LA Times (PQ)	403	192	180	775	2516
Historical Newspapers: NY Times (PQ)	482	200	190	872	2648
Historical Newspapers: Wall St. Jnl (PQ)	402	195	167	764	2504
Historical Newspapers: Wash Post (PQ)	434	193	169	796	2540
InfoTrac OneFile	1180	969	716	2865	9790
IngentaConnect	893	321	123	1337	2588
Ingenta Select	6	3	1	10	55
International Index to Perform. Arts	6	8		14	82
International Security & Counter Terrorism	36	31	15	82	370
Investext Plus	4	3	4	11	38
Issues & Controversies	45	22	12	79	302
JSTOR	2982	933	727	4642	13587
Legal Trac (GG)	659	635	413	1707	6284
LexisNexis Academic (incl. CoD and CntryA)	820	797	623	2240	9316
LexisNexis Congressional	822	57	73	952	2784
LexisNexis Government Periodicals	9	12	1	22	175
LexisNexis Statistical	37	35	16	88	1698
Literature Resource Center (Gale)	39	18	8	65	397
MarketResearch.com (via e-mail)	750	537	434	1721	3373
MEDLINE	147	39	18	204	530
Mental Measurements Yearbook	76	71	66	213	651
MLA International Bibliography (GG)	397	379	238	1014	3978
netLibrary	2489	1330	923	4742	11420
New Testaments Abstracts (EBSCO)	54	60	65	179	517
Old Testament Abstracts (EBSCO)	31	44	46	121	392
OmniFile Full-Text Mega (WilsonWeb)	1337	772	1128	3237	14048
Original Sources	33	16	12	61	152
Oxford English Dictionary (VIVA)	72	51	106	229	706

Oxford Reference Online	86	57	37	180	338
PAIS International (CSA)	185	152	122	459	2378
Papers First (FS)	12	0	0	12	85
Philosopher's Index	34	15	8	57	242
Play Index (Wilson)	73	6	2	81	979
Political Science (Sage--CSA)	238	175	170	583	3301
Proceedings (FS)	8	0	4	12	35
Project Muse	300	163	146	609	2248
Psychology (Sage--CSA)	1197	701	746	2644	10704
PsycArticles	1919	1555	1402	4876	17168
PsycInfo (Ebsco)	1722	1393	1164	4279	14850
Recent References related to the Social Sciences/Humanities (CSA)	206	166	129	501	2751
RefWorks (CSA)	328	200	410	938	4323
Regional Business News (Ebsco)	42	31	27	100	365
Religious Periodicals (ProQuest)	3207	2756	2946	8909	34839
STAT-USA (VIVA)	242	277	115	634	3185
Thesaurus Linguae Graecae (via e-mail)	93	134	364	591	1792
Ulrich's Online (Bowker)	23	45	86	154	335
Web Resources Related to the Social Sciences/Humanities (CSA)	1982	1254	1634	4870	19751
WorldCat (FS)	2225	1936	3113	7274	29679
World History Collection	53	33	28	114	402
WorldScope Global (FS)	3	2	4	9	44
xReferPlus	31	20	12	63	1107
Statistics Unavailable					
Access Science	Statistics Unavailable			0	0
American Film Institute Catalog	Statistics Unavailable			0	0
American Film Scripts Online	Statistics Unavailable			0	0
Chronicle of Higher Education	Statistics Unavailable			0	0
Digital Library of Classic Protestant Texts	Statistics Unavailable			0	0
Electric Library	Statistics Unavailable			0	0
Emerald Library	Statistics Unavailable			0	0
Factiva	Statistics Unavailable			0	0
Family Index Database	Statistics Unavailable			0	0
Film Index International	Statistics Unavailable			0	0
FindLaw Constitutional Law Center	Statistics Unavailable			0	0
Gale DB of Pub. & Broadcast Media (GG)	Statistics Unavailable			0	0
Harper's Weekly (VIVA)	Statistics Unavailable			0	0
Haworth Journals	Statistics Unavailable			0	0
Hollywood Creative Directory	Statistics Unavailable			0	0
Hoover's Online	Statistics Unavailable			0	0
Key Business Ratio Database	Statistics Unavailable			0	0
LexisNexis History	Statistics Unavailable			0	0

Mergent Online	Statistics Unavailable	0	0		
Metapress Journals	Statistics Unavailable	0	0		
National Journal & Hotline Weekly	Statistics Unavailable	0	0		
Patrologiae Graecae	Statistics Unavailable	0	0		
Plunkett's Research Online	Statistics Unavailable	0	0		
Reference USA	Statistics Unavailable	0	0		
Religious and Theological Abstracts	Statistics Unavailable	0	0		
RIM/Research in Ministry	Statistics Unavailable	0	0		
Science Direct	Statistics Unavailable	0	0		
Standard and Poors	Statistics Unavailable	0	0		
TREN	Statistics Unavailable	0	0		
USA Trade Online	Statistics Unavailable	0	0		
Wilson Education Abstracts (ProQuest)	Statistics Unavailable	0	0		
New Databases					
The Conference Board					
Elenchus Bibliographicus					
Executive Briefing					
Family Facts					
Gallup Brain					
Merriam-Webster					
Patrologia Latina					
PsycCritiques					
World Christian Database					
	72214	53941	61365	187520	718888

**GROWTH AND DECLINE OF DATABASE USAGE
QUARTER TO QUARTER COMPARISON**

Database	Q3 2006 - 2007	Q4 2006- 2007	Difference	% of Growth (or decline)
ABI/Inform Dateline (ProQuest)	11908	15111	3203	26.90%
ABI/Inform Global (ProQuest)	12356	15654	3298	26.69%
ABI/Inform Trade & Industry (ProQuest)	11892	15078	3186	26.79%
AH Search (Arts & Humanities) (FS)	157	172	15	9.55%
Academic Search Premier	4252	3848	-404	-9.50%
America History and Life	3141	4584	1443	45.94%
Article1st (FS)	137	149	12	8.76%
Associations Unlimited (GG)	63	80	17	26.98%
ATLA Religion (FS)	10645	11445	800	7.52%
Biog. & Genealogy Master Index (GG)	34	50	16	47.06%
BizMiner	62	15	-47	-75.81%
Book Review Digest (Wilson)	1313	1741	428	32.60%
Books in Print--Global (Bowker)	331	1157	826	249.55%
Britannica Online	500	482	-18	-3.60%
Bus. & Co. Resource Center (GG)	1093	1239	146	13.36%
Business Index ASAP & Backfile (GG)	416	345	-71	-17.07%
Business Source Premier (Ebsco)	2980	2809	-171	-5.74%
Child Abuse Index (NISC)	45	47	2	4.44%
Christian Periodical Index	159	185	26	16.35%
Columbia International Affairs	28	39	11	39.29%
ComAbstracts	461	703	242	52.49%
Communication Abstracts (CSA)	627	546	-81	-12.92%
Communication & Mass Media Complete (Ebsco)	897	840	-57	-6.35%
Communication Studies (Sage--CSA)	1409	1158	-251	-17.81%
CQ Historic Documents (01/05)	14	19	5	35.71%
CQ Public Affairs (PAC)	26	28	2	7.69%
CQ Researcher	716	906	190	26.54%
CQ Supreme Court Collection	88	41	-47	-53.41%
CQ Weekly Reports	35	101	66	188.57%
Digital Dissertations (PQ)	8906	9934	1028	11.54%
Dissertations & Theses: Regent (PQ) (email)	119	328	209	175.63%
ebrary	1386	1892	506	36.51%
EBSCO Online	2117	2519	402	18.99%
Economic Literature (EconLit) (CSA)	576	501	-75	-13.02%
Education (Sage--CSA)	1764	1804	40	2.27%
Education Journals (ProQuest)	11516	12388	872	7.57%

Education Research Complete	94	139	45	47.87%
Electronic Books	26	118	92	353.85%
ERIC	576	800	224	38.89%
EthnicNewsWatch (PQ)	5302	7021	1719	32.42%
Expanded Academic ASAP (GG)	3669	3437	-232	-6.32%
Facts on File (See Issues & Controversies)	53	79	26	49.06%
Family & Society Studies Database (NISC)	92	73	-19	-20.65%
Film & Television Literature Index	89	71	-18	-20.22%
Gale Virtual Reference Library	69	73	4	5.80%
GPO (FS)	23	19	-4	-17.39%
Historical Newspapers: Ch. Sci. Monitor (PQ)	737	761	24	3.26%
Historical Newspapers: LA Times (PQ)	737	775	38	5.16%
Historical Newspapers: NY Times (PQ)	742	872	130	17.52%
Historical Newspapers: Wall St. Jnl (PQ)	737	764	27	3.66%
Historical Newspapers: Wash Post (PQ)	731	796	65	8.89%
InfoTrac OneFile	2405	2865	460	19.13%
IngentaConnect	638	1337	699	109.56%
Ingenta Select	9	10	1	11.11%
International Index to Perform. Arts	10	14	4	40.00%
International Security & Counter Terrorism	82	82	0	0.00%
Investext Plus	7	11	4	57.14%
Issues & Controversies	53	79	26	49.06%
JSTOR	3315	4642	1327	40.03%
Legal Trac (GG)	1253	1707	454	36.23%
LexisNexis Academic (incl. CoD and CntryA)	2026	2240	214	10.56%
LexisNexis Congressional	1448	952	-496	-34.25%
LexisNexis Government Periodicals	35	22	-13	-37.14%
LexisNexis Statistical	109	88	-21	-19.27%
Literature Resource Center (Gale)	47	65	18	38.30%
MarketResearch.com	850	1721	871	102.47%
MEDLINE	137	204	67	48.91%
Mental Measurements Yearbook	133	213	80	60.15%
MLA International Bibliography (GG)	781	1014	233	29.83%
netLibrary	2285	4742	2457	107.53%
New Testaments Abstracts (EBSCO)	109	179	70	64.22%
Old Testament Abstracts (EBSCO)	75	121	46	61.33%
OmniFile Full-Text Mega (WilsonWeb)	3995	3237	-758	-18.97%
Original Sources	29	61	32	110.34%
Oxford English Dictionary (VIVA)	211	229	18	8.53%
Oxford Reference Online	35	180	145	414.29%
PAIS International (CSA)	533	459	-74	-13.88%
Papers First (FS)	23	12	-11	-47.83%
Philosopher's Index	62	57	-5	-8.06%
Play Index (Wilson)	37	81	44	118.92%

Political Science (Sage--CSA)	681	583	-98	-14.39%
Proceedings (FS)	7	12	5	71.43%
Project Muse	624	609	-15	-2.40%
Psychology (Sage--CSA)	2632	2644	12	0.46%
PsycArticles	4662	4876	214	4.59%
PsycInfo (Ebsco)	4150	4279	129	3.11%
RefWorks (CSA)	799	938	139	17.40%
Regional Business News (Ebsco)	114	100	-14	-12.28%
Religious Periodicals (ProQuest)	6403	8909	2506	39.14%
STAT-USA (VIVA)	1010	634	-376	-37.23%
Thesaurus Linguae Graecae (via e-mail)	541	591	50	9.24%
Ulrich's Online (Bowker)	104	154	50	48.08%
WorldCat (FS)	7745	7274	-471	-6.08%
World History Collection	93	114	21	22.58%
WorldScope (FS)	12	9	-3	-25.00%
xReferPlus	99	63	-36	-36.36%
TOTAL	156143	182077	25934	16.61%

TEN MOST/LEAST USED DATABASES 2006-07

10 Most Used Databases--YTD	
Academic Search Premier	42990
ABI/Inform Global (ProQuest)	15654
ABI/Inform Dateline (ProQuest)	15111
ABI/Inform Trade & Industry (ProQuest)	15078
Education Journals (ProQuest)	12480
ATLA Religion (FirstSearch)	11515
Religious Periodicals (ProQuest)	10046
Digital Dissertations (ProQuest)	9940
America History and Life	9626
Ethnic NewsWatch on the Web (ProQuest)	7777

10 Least Used Databases--YTD	
(does not include those no longer available, those only recently available, or those with statistics not available)	
CQ Historic Documents	37
LexisNexis Government Periodicals	49
Philosopher's Index	67
Family & Society Studies Database (NISC)	94
xReferPlus	132
CQ Public Affairs	147
Play Index (Wilson)	153
Facts on File/Issues and Controversies	162
Arts & Humanities Search (FirstSearch)	172
Old Testament Abstracts (EBSCO)	175