

Education Complete

Description: Selected Full-Text. Provides indexing and abstracts to more than 650 leading titles in the field. ASCII full-text articles are available for more than 360 publications. Many offer full-text coverage dating back to 1994. The coverage focuses on primary, secondary, or higher education.

Access: Go to the Library's "Databases" web page, and select *Education Complete*.

Special Terms & Functions:

A searchable thesaurus is provided to assist the user in selecting appropriate search terms.

Printing: To print a bibliography of your search results, you must first mark the list (records). Select View Your Marked List. Select Print Your Bibliography. To print an article, select the yellow Print button at the top left of the Article View Screen while viewing an article. Click the "OK" button on the Print Function screen to print the article.

E-Mail: Click on the Email button near the top left part of the screen. Type an e-mail address. Type a subject in the subject line.

Help: Click on the word Help at the top right of the ProQuest screen. It is not very visible. A searchable Help

Steps to Research: Enter a word or phrase into the search field. Choose the operator (for example, AND or OR) you want to use. Add your search word to the search field next to the operator list. From the drop-down menu, select the field to search. Continue adding words as needed. If you want to add more terms, click Add a row. When you finish entering your terms, click Search. You can focus your search by using the following options: Search a specific database, set a date range, or limit your results to scholarly journals (including peer-reviewed).

Mark Records: The Marked List is useful for keeping track of details from your searches during your ProQuest session. It lets you collect articles of interest into a list that you can later review, print, email, or export as a bibliography. To add an article to your Marked List, check the Mark Article checkbox. ProQuest automatically adds the article to your Marked List.

Source List: Click on the Publication Search button. Enter a word or phrase into the search field and click Search. If you don't know the complete title, enter the words you know, or click Show All Publications to view all available publications.

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