



Office of Student Housing

Regent Village Resident:

Use this form to begin the process of scheduling the installation of an additional cable outlet by Cox Communications or designated subcontractors. Steps to follow:

1. *Print out this form and fill out your information*
2. *Bring this completed form to the Regent Village office (5960-104) to have a student housing professional staff review and sign.*
3. *Call 757-222-1111 to schedule installation.*
4. *Ensure you let the customer service representative know that you are a "bulk resident" in Regent Village on the Regent University campus. **Cost of installation will be billed directly to you.***

DATE: September 2009 – August 2010 (document concerned invalid if invoked outside this timeline)

FROM: Regent Village (Regent University On-Campus Graduate Student Housing)
Buildings 5900 – 6012, Jake Sears Circle
Virginia Beach, VA 23464

TO: Whom It May Concern

Regent University Student Housing gives Cox Communications permission to install additional cable outlets in the following Regent Village student housing assignment:

- *Building _____ Apartment _____ which is located at the following on-campus street address in the City of Virginia Beach: Jake Sears Circle, Virginia Beach, VA 23464*

Drilling of firewalls or outside walls is not permitted.

The current resident of the Regent Village student housing assignment indicated above is responsible for all charges for this new installation. Cost additional outlet installation could range from \$50 to \$150.

If you should have any additional questions, please contact Regent Village student housing office located at 5960-104 by calling 757-352-4890 or emailing studenthousing@regent.edu.

Name _____ Date _____
(PRINT) Regent University Student Housing Resident

Signature _____ Date _____
(SIGN) Regent University Student Housing Resident

Accepted _____ Date _____
Student Housing Professional Staff

This document is considered invalid and any additional outlet work is prohibited unless signatures of both resident and professional staff are provided.