



Student Housing Guest Authorization

Regent Student Housing Office
(757) 352-4890
(757) 227-5063--Village Fax / (757) 390-3028--Commons Fax
studenthousing@regent.edu
www.regent.edu/housing

RESIDENT INFORMATION

Date _____

Last, First, M.I. _____

Building _____ Apartment Number _____

Phone number (day) _____ Phone number (eve) _____

Email address _____

I, _____, am notifying Regent Student Housing that I am having a guest stay for more than 3 days. I understand that this is a temporary situation and I will immediately notify the Regent Student Housing Office if there is a change in the length of my guest's stay.

GUEST INFORMATION

Last, First, M.I. _____

Phone number (day) _____ Phone number (eve) _____

Relationship to Resident _____

Dates of visit _____ to _____

VEHICLE INFORMATION

Year _____ Make _____ Model _____

***PLEASE BE SURE TO OBTAIN A TEMPORARY PARKING PASS FOR YOUR GUEST. TEMPORARY PARKING PASSES ARE ONLY VALID FOR 3 DAYS.**

Regent Student Housing Professional Staff _____

Date _____