

## **Regent University Student Alumni Ambassadors NOTIFICATION: STANDARD ELECTIONS**

The standard election process for SAA officer position/s will be held on date set by the Chair of Elections. The following are rules and procedures for the SAA special elections.

### **CANDIDATE INFORMATION**

1. Potential candidates shall be SAA members in good standing with the University and SAA.
2. Please obtain an election packet from the Office of Alumni Relations
3. Read the SAA Constitution, paying close attention to the section for the duties of student alumni officer/s.
4. Submit a **COMPLETED** packet to Alumni Office. The packet must include:
  - a. A letter of intent form.
  - b. A candidate petition form signed by 20% of SAA members
  - c. A brief profile (background, school, activities)
5. Upon receipt of the Candidacy packet, no later than 5pm of the specified date, the potential candidate becomes a legitimate candidate. The Office of Alumni Relations will notify all candidates via email of their candidacy status the next business day.
6. Candidates must submit a speech essay, of not more than two pages, via e-mail attachment to the Chair of Elections, by specified date. These essays will be compiled for the benefit of voting SAA members.

### **GENERAL INFORMATION**

1. If there are only two candidates for a position, the simple majority vote wins (51%).
2. If there are more than two candidates and there is not at least a 15% difference of votes between the top two candidates, there will be a run-off election between those two candidates.
3. All SAA members are required to vote. If unable to vote, the member must inform the Chair of Elections before election date.
4. SAA will follow the standard election procedure for any special election.
5. The Chair of Elections is the Vice-President. All questions may be directed to the VP.