TRANSIENT CREDIT FORM

This form is to be used by students requesting to take a course at another academic institution outside of Regent University (“transient credit”) during the pursuit of their degree. This form must be submitted and approved before the student registers for the course. The student will be notified within 5 business days whether the request has been approved or denied, or if more information is needed. Students granted permission to take outside coursework must earn a grade of C (2.0) or better in order to have the course(s) transferred to their Regent record. Transient credit will not be applied to the student’s record until and unless the transcript is received and evaluated. University policies for transfer of undergraduate credit as stated in the Academic Catalog will apply.

Print Student’s Full Name: ___________________________________________ Date: ____________________

Student ID#: ________________________ Major: ________________________

Name of College/Univ where you plan to take transient credit: ___________________________________________

Address of College/Univ: ________________________________________________________________________

When do you plan to take transient credit? Semester: _______________ Year: ____________________

<table>
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<tr>
<th>COURSE PREFIX AND NUMBER</th>
<th>TITLE OF COURSE &amp; NUMBER OF CREDITS</th>
<th>DESIRED RSU COURSE EQUIVALENCY</th>
<th>APPROVED OR DENIED</th>
<th>DATE</th>
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FOR OFFICE USE ONLY

Entered in SHATAEQ _______________ Code______________ SHATATR Comment entered ________________________

Processed Date: ____________________ by ____________________

Comments: ___________________________________________________________________________________

Submit this form to:
Registrar’s Office, Regent University
1000 Regent University Drive, SC 235, Virginia Beach, VA 23464
Fax: 757.352.4033 Email: transfercredit@regent.edu