



School of Undergraduate Studies
TRANSIENT CREDIT FORM

This form is to be used by students requesting to take a course at another academic institution outside of Regent University ("transient credit") during the pursuit of their degree. This form must be submitted and approved before the student registers for the course. The student will be notified within 10 business days whether the request has been approved or denied, or if more information is needed. Students granted permission to take outside coursework must earn a grade of C (2.0) or better in order to have the course(s) transferred to their Regent record. Transient credit will not be applied to the student's record until and unless the transcript is received and evaluated. University policies for transfer of undergraduate credit as stated in the Academic Catalog will apply.

Student's Full Name: _____ Date: _____

Student ID#: _____ Major: _____

College or University where you plan to take transient credit: _____

When do you plan to take transient credit? Semester: _____ Year: _____

TO BE FILLED OUT BY THE STUDENT <i>INFORMATION FOR TRANSIENT CREDIT</i>				TO BE FILLED OUT BY THE REGISTRAR'S OFFICE			
COURSE PREFIX AND NUMBER	CREDIT HOURS		DESIRED RSU COURSE EQUIVALENCY	APPROVED OR DENIED	DEPT APPROVAL		DATE
	SEM	QTR			YES	NO	

Comments: _____

FOR OFFICE USE ONLY

Entered in SHATAEQ _____ Code _____ SHATATR Comment entered _____

Processed Date: _____ by _____

Submit this form to:
Registrar's Office, Regent University
1000 Regent University Drive, SC 235, Virginia Beach, VA 23464
Fax: 757.352.4033 Email: registrar@regent.edu