



UNDERGRADUATE ACADEMIC PETITION

This form is to be used by students to request variations from academic policies and procedures as given in the University Catalog, and request course waivers or other changes in a student's degree requirements. The student must submit this form to the Registrar's Office for approval.

Name _____ Date _____

Genisys ID _____ Major _____

Purpose of petition:

- Adjust Degree Requirements
- Course Overload/Course Substitution
- Other – Give explanation below

Course(s) affected _____

State action requested:

What is the rationale to justify this petition? (Use additional sheet if needed.)

Recommendation of Advisor (if required):

Grant ____ Deny ____

Signed _____

Recommendation/Approval of the Registrar:

Grant ____ Deny ____

Signed _____

Comments:

Dean's Approval, if required:

This petition is: GRANTED ____

FINAL ACTION COMMENTS:

DENIED ____

Signed _____
(Dean or designee)

Date _____