

## SERVICE

When you buy insurance, you expect and deserve the best in service. That is what we provide. This pamphlet is designed to provide you with information and instructions in the event that you are involved in an accident. We are at your services . . . anywhere . . . at all times!

## STEPS TO TAKE IF YOU HAVE AN ACCIDENT

1. **STOP** immediately and investigate... Regardless of how minor the accident may appear.
2. **PREVENT** further accidents. Warn other drivers with a light, flag or similar devices.
3. **HELP** the injured to the extent that you are qualified. Then call a doctor or hospital immediately.
4. **CALL** a law office. Do not discuss the accident with anyone except the police, your agent, or a properly identified claim representative of your Company.
5. **REPORT** the accident as soon as possible to your insurance agent or the nearest Claim Office listed on the following pages.
6. **OBSERVE** and write down all information needed to complete the Accident Report Form provided in this pamphlet.
7. **IF** your policy affords Automobile Bodily Injury Liability and Property Damage Liability coverage and you should require a Release of Attachment or Bail Bond, the premium for such bond will be paid by the insuring Company in accordance with the terms of the policy.

## Hanover Insurance CO.

**24 Hours/7 Days a Week  
Toll Free Claim Reporting  
Phone: (800) 628-0250**

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Willis of Virginia Inc

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Willis HRH

# ACCIDENT INFORMATION PAMPHLET

For:

## Regent University

Hanover Insurance Company

**Policy Number:  
ABR831559103**

**Policy Period:  
07/01/2009-07/01/2010**

**IMPORTANT FACTS AND INFORMATION  
TO RECORD AT TIME OF ACCIDENT:**

