Transfer Application Form

This form should be used by students who are currently enrolled in Regent University’s School of Undergraduate Studies and wish to be considered for acceptance in a B.A. Major in the School of Communication and the Arts.

Please complete this form, attach an unofficial copy of your Regent University transcript and submit a copy to both your Academic Advisor in the School of Undergraduate Studies and also the Admissions Office in the School of Communication & the Arts.

When to submit this form:
- Submit this form if you are a new student with 45 or more transfer credits. Of the 45 credits, at least 33 must meet general education credits.
- Submit this form if you are in a Preliminary Acceptance status through the School of Undergraduate Studies but desire a Regular Acceptance to the School of Communication & the Arts.
- Submit this form during the semester in which you will complete 45 credit hours of which 33 credits meet general education requirements.

Criteria for regular acceptance to a major in the School of Communication & the Arts
- Minimum 2.5 cumulative GPA
- 45 credit hours. Of the 45 credits, at least 33 must meet general education requirements.
- Good standing with the University

Name (print): ____________________________________   Student ID: ____________
Current Major: ___________________ Desired Major: ________________________________
Completed Credit Hours: Transfer: ___________                 Regent: _______________
I agree to consult with my undergraduate financial advisor and my Central Financial Aid advisor regarding changes to my aid eligibility associated with this transfer.

Student’s Signature: __________________________ Date: __________ (no signature required if applicant is a new student)

OFFICE USE ONLY
RSU Financial Award(s): ____________________________________________   Advised Student on: ___________________________ Signed: __________________________
Cum. GPA 2.5 or above? YES NO   Transcript included? YES NO   Conditional Status? YES NO   Provisional Status? YES NO
RECOMMENDATIONS
Current GPA: ______ SAT score ______ Term of Transfer __________
#Gen Eds ______ #Major ______ #Electives ______ Total ______
________________________________________ Date ___________ Accept / Reject
Undergraduate Academic Advisor
________________________________________ Date ___________ Accept / Reject
Dean/Associate, School of Undergraduate Studies
________________________________________ Date ___________ Accept / Reject
ACCEPT / REJECT / WAIT ______ SEMESTER(S)
Dean/Academic Dean, School of Communication & the Arts
________________________________________ Date ___________
Admissions & Admin Dean /School of Communication & the Arts
________________________________________ Date ___________
REGISTRAR USE ONLY
Date Received _______________________       Date Entered _____________________          Initials ___________