



School of Undergraduate Studies

Undergraduate Housing Appeal Form

This form is to be used by resident students to request a waiver from Regent Undergraduate Housing Requirements. The student must submit this form, along with all supporting documents, to the Registrar's Office for routing and approval. The student will be notified within 10 business days whether the appeal has been approved or denied, or if more information is needed. Please note that submission of an appeal does NOT release the student from his/her obligations to the University, nor are all appeals automatically approved. Please print or type.

Student ID#: _____ Date: _____

Name (as it appears on Admission Application): _____

Local Address: _____
Street City/State Zip

Permanent Address: _____
Street City/State Zip

Phone number where you can be reached: _____
Home/Cell Work

Regent email address: _____

State action requested:

What is the rationale to justify this petition? (Use additional sheet if needed. Supporting documentation must be submitted with request.)

This petition is: GRANTED _____
DENIED _____

FINAL ACTION COMMENTS:

Signed: _____
Associate Dean of Students or designee

Date: _____

Submit this form to the RSU Registrar's Office by fax (757.352.4033); mail(Student Center, Room 235) or email the information as a pdf. (registrar@regent.edu).