

# Accessing My Organizations in Blackboard

1

Login to MyRegent Portal  
(<http://my.regent.edu>)

Your username and password are the same as your email and Blackboard. Then click the Blackboard tab.

REGENT UNIVERSITY | MyREGENT

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**Login to MyRegent**

Enter your MyRegent ID and Password to login to the MyRegent portal.

MyRegent ID:

Password:

Login

If you have trouble logging in, please contact the Help Desk at 757.226.4076 or [helpdesk@regent.edu](mailto:helpdesk@regent.edu).

**MyRegent Info**

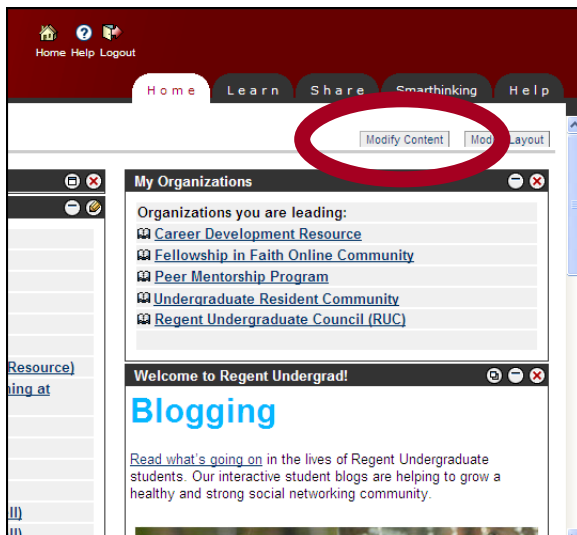
**Important Message re**

All Regent student/faculty Microsoft Exchange. Once your account on the web account has been recently access to pre-migration e Webmail will end on 9/30, to keep. For more inform Center.

**Where are the icons?**

MyRegent still provides ea **Webmail, OWA** and much located on the top right of

FAQs



2

Select the **Modify Content** tab at the top of the screen

3

Check the box next to the item you want to import into Blackboard.

Click submit at the bottom of the page.

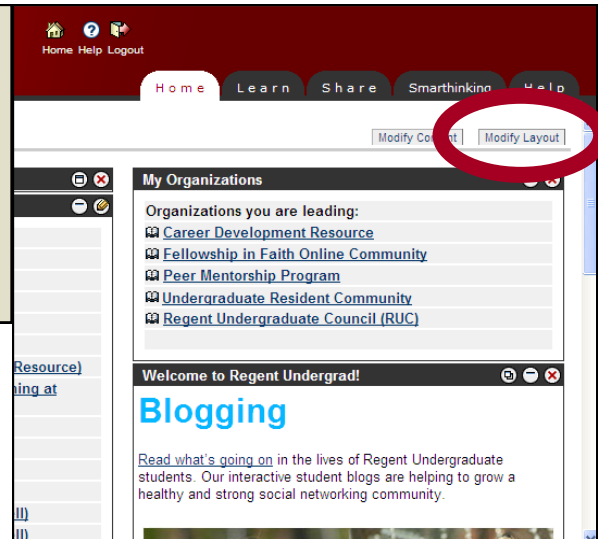
Blackboard  
Regent University

- iTunes U  
iTunes U Information
- iTunes U Module  
Provides Blackboard users with access to the institution's iTunes U site.
- My Announcements  
Displays announcements.
- My Calendar  
Displays calendar events.
- My Courses  
Displays courses in which the user is enrolled with announcements, calendar events, and tasks.
- My Organizations  
Displays organizations in which the user is a member.
- My Portfolios  
Content Collection module for user's portfolios.
- My Tasks  
Displays tasks.
- News  
User personalizable news.

# Accessing My Organizations

**4** Select the **Modify Layout** tab at the top of the screen.

*This will enable you to change the way your Blackboard is organized.*



**5** Click on the module within either list and then move it to your desired location using the arrows.

Click submit at the bottom of the page.

