

# REGENT LAW

LAW IS MORE THAN A PROFESSION

*It's a Calling.*



**SCHOOL OF LAW OFFICE OF ADMISSIONS**

1000 Regent University Drive  
Virginia Beach, Virginia 23464-9800  
Telephone: 757.226.4584 | Toll Free: 877.267.5072  
Facsimile: 757.226.4139  
Website: [www.regent.edu/law/admissions](http://www.regent.edu/law/admissions)  
E-mail: [lawschool@regent.edu](mailto:lawschool@regent.edu)

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**10-4 Admission Checklist (All documents must be submitted in English)**

- Submit Application Fee
- Submit Application
- Submit Personal Statement (500-1000 words, in English)
- Submit Community Life Form
- Submit Current Resume
- Submit Letter(s) of Recommendation
- Submit Official TOEFL Score Report
- Submit certified transcripts to your credential evaluation agency and Regent Law School

**Applying for LL.M. Admission**

**Application Fee**

A \$50, non-refundable application fee is required. The application fee may be paid online at [https://www.regent.edu/payments/.](https://www.regent.edu/payments/)

**Applying for Admission as an International Student**

The School of Law welcomes applications from citizens of other countries. International applicants are required to meet specific admission requirements. In addition to the standard application documents required of U.S. citizens, international applicants must also submit the International Preliminary Form (IPF) with all required supporting documentation. Forms, deadline information and other instruction may be found at [www.regent.edu/admissions/international](http://www.regent.edu/admissions/international). Deadlines are firm. Questions may be addressed to [lawschool@regent.edu](mailto:lawschool@regent.edu).

**International Transcript Requirements**

A necessary part of your application includes transcripts from all previously attended educational institutions (Both undergraduate and graduate). Our accrediting agency requires official transcripts, which is defined as being received by Regent University in a sealed envelope from the previous educational institution or evaluation agency, not from the student.

**Credential Evaluations**

All transcripts that are not from an American institution must be evaluated. A course-by-course evaluation is required, and the transcript must be converted to the American Grade Point Average system. Transcripts in a language other than English must also include an official English translation. A list of recommended evaluation agencies is available at <http://www.regent.edu/admissions/international/requirements.cfm>. The translation and evaluation fees must be paid by the applicant directly to the agency performing the service. Regent Law School prefers the evaluation services of:

World Education Services, Inc.  
P.O. Box 57206  
Washington, D.C. 20037-7206  
Tel: 202.331.2925  
[www.wes.org](http://www.wes.org)  
e-mail: [dc@wes.org](mailto:dc@wes.org)

Transcripts in a language other than English will be required in three parts:

- 1) The original transcript in the original language
- 2) An official translation of the original language into English by an accredited translation services
- 3) Evaluation of the transcript.

Transcripts should be sent directly to Regent Law School from your previous educational institutions and evaluating agency to

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the following address:

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Virginia Beach, VA 23464  
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Fax: 757.226.4139  
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**Enrollment Deposit**

International applicants offered admission must sign and return the Enrollment Agreement and a \$5,500 enrollment deposit within two weeks of receiving an offer of admission. The seat deposit for United States or naturalized citizens is \$300. Deposits may be paid by credit card at <https://secure.regent.edu/payments/> or by submitting a check or money order to the School of Law Admissions Office.

**Letters of Recommendation**

Three letters of recommendation are required in support of the application for admission. Letters are preferred from law professors or other professional persons with knowledge of the applicant's academic or professional career. Letters must be written in English.

1. Faculty Recommendation: At least one letter of recommendation should come from a law school faculty member. Applicants who are unable to obtain a faculty letter of recommendation due to the lapse of time since enrollment (five years or longer) may submit two general letters of recommendation.
2. General Recommendation: A second faculty member, supervisor, commanding officer or professional associate may furnish the second letter of recommendation.
3. Clergy/Spiritual Life Recommendation: The third letter of recommendation should be from a member of the clergy or someone in a church ministry position, not a family member. When possible, the recommendation should come from the applicant's most recent ministry affiliate. Regent's Clergy/Spiritual Life Letter of Recommendation Form is available on the law school website at <http://www.regent.edu/acad/schlaw/admissions/docs/clergy.pdf>. Letters of recommendation should be sent directly to the School of Law Office of Admissions in a sealed envelope. Faxed letters of recommendation are accepted, but must be followed up with the original recommendation mailed directly from the recommender.

**Personal Statement**

The Personal Statement is especially valuable to the Admissions Committee. Applicants are expected to respond thoughtfully to Regent's specific topics as outlined below.

Please submit a typed statement, between 500 and 1,000 words, that discusses all of the following issues. The Admissions Committee views failure to address each of these issues as a negative factor.

1. The foundation of your beliefs and values.
2. Your most significant experiences and achievements.
3. Your greatest strengths and weaknesses.
4. Your reasons for applying to the LL.M. program at Regent University School of Law.
5. Why you wish to enroll in the LL.M. program and your career expectations/future plans.
6. Other information that may help the Admissions Committee, such as information regarding situations in which you have overcome significant cultural, economic, familial or other challenges.

**Nondiscrimination Policy, Community Life Form,**

Certification As a law school with a distinctive and bold Christian mission, it is important that all applicants have a full understanding of the law school's commitment to integrating professional preparation and Christian principles and values. The Philosophy of Education, Honor Code and Standards of Personal Conduct should be read carefully before signing the Community Life Form. Documents may be viewed at [www.regent.edu/lawrecords](http://www.regent.edu/lawrecords).

**Nondiscrimination Policy**

Motivated by the Christian character of Regent University of which it is an integral part, Regent Law School recognizes the inherent value and dignity of all members of the human family. The law school values equal opportunity and seeks racial, cultural, gender and ethnic diversity. The law school prohibits discrimination on the basis of race, color, national origin, gender, age, disability or status as a veteran or disabled veteran. The law school maintains its Christian character, but does not discriminate on the basis of religion, except to the extent that applicable law respects its right to act in furtherance of its religious objective. The school fully accepts the teachings of the traditional biblical view with regard to sexual conduct outside the bonds of matrimony, and consistent with those teachings, the school does not discriminate purely on the basis of an individual's professed sexual orientation, but only with regard to accompanying sexual conduct or other actions that undermine the university's Christian character.

**Community Life Form**

**A. Philosophy of Education**

Regent University is a Christ-centered institution. The board of trustees, as well as the faculty and staff of the university, are committed to an evangelical interpretation and application of the Christian faith. The campus community is closely identified with the present day renewal movement, which emphasizes the gifts, fruits and ministries of the Holy Spirit. It is expected that our students understand that they will receive an education in accordance with the following articles:

1. That the Holy Bible is the inspired, infallible and authoritative source of Christian doctrine and precept.
2. That there is one God, eternally existent in three persons: Father, Son and Holy Spirit.
3. That man was created in the image of God but as a result of sin is lost and powerless to save himself.
4. That the only hope for man is to believe in the Lord Jesus Christ, the virgin-born Son of God, who died to take upon Himself the punishment for the sin of mankind, and who rose from the dead so that by receiving Him as Savior and Lord, man is redeemed by His blood.
5. That Jesus Christ will personally return to earth in power and glory.
6. That the Holy Spirit indwells those who receive Christ, for the purpose of enabling them to live righteous and holy lives.
7. That the Church is the Body of Christ and is comprised of all those who, through belief in Christ, have been spiritually regenerated by the indwelling Holy Spirit. The mission of the Church is worldwide evangelization and the nurturing and discipling of Christians.

**B. University Honor Code and Standards of Personal Conduct**

For a full disclosure of student's obligations and responsibilities, please review the Regent University Student Handbook (which contains the University Honor Code); the Regent University School of Law Policies and Procedures Manual; and the Regent University School of Law Honor System, Council and Code. Documents may be viewed at [www.regent.edu/lawrecords](http://www.regent.edu/lawrecords).

Regent University encourages a close and edifying relationship between faculty and students, one that will deepen the spiritual growth of each and stimulate a vigorous intellectual life in the Regent community. Therefore, it is imperative that Regent University faculty, staff and students conduct themselves in a Christ-like manner and maintain an exemplary and involved lifestyle. Regular church and chapel attendance, and participation in activities of the Regent community and its founding organization, are encouraged for students and expected for faculty and staff.

The University's Honor Code and Standards of Personal Conduct are based on the assumption and expectation that students will conduct themselves in accordance with the Code and live their lives accountable to God, first of all, and then to fellow students. In this way, an atmosphere of trust and respect is created that glorifies God and assures openness in the community. Attendance at the university and participation in instructional activities is viewed as a privilege, rather than a

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right. Along with this privilege comes a variety of responsibilities. It is presumed that all students are mature individuals and need limited guidance and direction regarding personal and behavioral activities. It is expected that university participants understand biblical standards of personal conduct.

By agreeing to follow the University Honor Code and Standards of Personal Conduct, students certify that they will submit themselves to the standards of the Regent University community throughout their time of enrollment. Regent University members maintain a life of discipline, which promotes the well-being of both themselves and other members of the institution. Students should familiarize themselves with all requirements of the University Honor Code and Standards of Personal Conduct. The Honor Code and Standards of Personal Conduct have specific provisions dealing with dishonesty, plagiarism, use of illegal drugs, abuse of alcohol, theft or misuse of property, threats or violence to the health and safety of others, abuse, harassment or intimidation, sexual misconduct, a violation of housing rules, profanity, lying, misuse of computer privileges and facilities, and any unlawful conduct. Students are expected to adhere to all of the guidelines in the University Honor Code and Standards of Personal Conduct. A full text version is available in the student handbook, which can be obtained from the Office of Student Services or can be found online at [www.regent.edu/admin/stusrv/student/Student\\_Handbook.pdf](http://www.regent.edu/admin/stusrv/student/Student_Handbook.pdf).

In addition to the above Standards of Personal Conduct as set forth by the Board of Trustees, the School of Law desires to prepare students for the professional environment of the practice of law. Accordingly, in matter of dress, students should recognize that they are preparing for career placement and should present themselves in a manner consistent with professional standards. While modest casual dress is normally acceptable on campus, recreational and beach attire is not in keeping with professional standards and is therefore discouraged.

### Certification

By signing this application, or by transmitting it electronically, I certify that, to the best of my knowledge, all of the information included is complete and accurate. I understand that any material misstated on this application or its accompanying documents may result in my being disqualified for admission and, if discovered after admission, may affect my enrollment in the School of Law and admission to the bar. I agree to notify the School of Law of any subsequent changes to my application.

I certify that I have read the Regent University Community Life Form and understand that I will receive an education in accordance with the Philosophy of Education. I certify that I will submit to the Standards of Personal Conduct and the University Honor Code, as well as the School of Law Honor System, Council and Code. I further certify that I will submit to the provisions contained in the School of Law Policies and Procedures Manual.

Signature \_\_\_\_\_ Date \_\_\_\_\_

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**Personal Information**

Full Legal Name: \_\_\_\_\_

Preferred First Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Country: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_ Business Phone: (\_\_\_\_\_) \_\_\_\_\_

E-mail: \_\_\_\_\_ Address Valid Through: \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YYYY

State/country of Legal Residence: \_\_\_\_\_

Permanent Address: \_\_\_\_\_  
\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Country: \_\_\_\_\_

Zip: \_\_\_\_\_ Home Phone: (\_\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_\_) \_\_\_\_\_

Marital Status: \_\_\_\_\_ Other names by which you have been known: \_\_\_\_\_

Identification / Social Security No.: \_\_\_\_\_ Sex: Male Female

Birthdate: \_\_\_\_/\_\_\_\_/\_\_\_\_\_

LSAC Account No. (if applicable): \_\_\_\_\_

Ethnicity (check all that apply):

Asian / Pacific-Islander

Black, Non-Hispanic

Hispanic

Native American / Alaskan Native

White / Non-Hispanic

Religion: \_\_\_\_\_

Denomination: \_\_\_\_\_

Country of Birth: \_\_\_\_\_ Citizenship: \_\_\_\_\_

If not a U.S. citizen, are you a permanent resident of the U.S.? Yes No

If yes, date of entry: \_\_\_\_/\_\_\_\_/\_\_\_\_\_ If yes, what is your INS status?  
\_\_\_\_\_

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### Enrollment Plans

I am interested in the term beginning (semester) \_\_\_\_\_/(year)\_\_\_\_\_.

### Academic Background

Starting with the most recent, list all colleges, universities, graduate and professional schools that you have attended. Attach additional sheets if needed. Submit transcripts for each institution to Regent Law School and a credential evaluation service, such as WES ([www.wes.org](http://www.wes.org)).

College University	Country	Dates Attended	GPA	Major	Hours Earned or Degree Awarded	Year Awarded

Have you previously applied to Regent University? Yes No If yes, for what year? \_\_\_\_\_

To what program? \_\_\_\_\_

Foreign nationals and students whose courses are not taught in English must take the TOEFL. Have you taken the TOEFL?  
Yes No If yes, which version? Paper Computerized Web

Please list all score(s) \_\_\_\_\_ and submit official TOEFL score(s) to Regent Law School.

Have you ever taken the LSAT? Yes No If yes, list all scores. \_\_\_\_\_ and submit test score(s) to Regent Law School.

### Employment (Please attach a current resumé)

Are you currently employed? Yes No

Name of current employer: \_\_\_\_\_

Job title: \_\_\_\_\_

Dates of employment: \_\_\_\_\_

Average hours/week: \_\_\_\_\_

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### **Character & Fitness**

Some L.L.M. graduates may attempt to take a bar examination in a U.S. state or jurisdiction. Regent University makes no representation regarding a graduate's eligibility to take any particular bar examination. Applicants are responsible for contacting the appropriate state bar official to determine your eligibility. In the event that you are eligible to take a state bar examination, each state establishes bar registration and admission standards, which include standards for character and fitness. After a student applies to take a bar examination, the respective bar examiners require the law school to provide an evaluation of the student's character and fitness to practice law. An essential part of assessing a student's character and fitness to practice law must be completed when an applicant is considered for admission. If you answer any of the following questions affirmatively, you must provide a complete explanation, including essential information (e.g., the date, the charge and the disposition). Central to determining one's character and fitness to practice law is the act of voluntary disclosure. If the school learns that your answer to one or more of these questions was not accurate, your acceptance may be revoked, or if you are already enrolled, you may be subject to disciplinary action up to and including dismissal. Please disclose the disposition of any charges against you. Arrests or charges that have been expunged need not be reported. Your answers to these questions are confidential. You are under a continuing obligation to notify the School of Law of any changes in your answers to these questions. You must answer the questions below even if you do not currently intend to take a state bar examination.

1. Yes      No      Were you ever on academic or disciplinary probation or have you ever been dismissed from any educational institution?
2. Yes      No      Are there any academic, disciplinary charges or financial liens from any educational institution pending against you?
3. Yes      No      Except for minor traffic and parking violations, have you been arrested, formally accused, cited, fined, posted bail or ordered to do community service for the violation of any law?
4. Yes      No      Are there any criminal charges pending against you?
5. Yes      No      Have you ever been the subject of a court martial hearing, dishonorably discharged from military service or administratively separated from military service with other than an honorable discharge?
6. Yes      No      Have you ever been involuntarily separated from a job as a result of an accusation that involved dishonesty, harassment or assault?
7. Yes      No      Have you initiated more than one civil law suit, other than for personal injury?
8. Yes      No      Have you ever been sued for a non-criminal act that was alleged to have been intentional?

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**Marketing Information**

How did you first learn about Regent University School of Law?

Website (Regent, LSAC, other). Please specify: \_\_\_\_\_

Regent Campus Event. Please specify: \_\_\_\_\_

Other Event (college visits, forums). Please specify: \_\_\_\_\_

Direct Mail/E-Mail from Regent Law School. Please specify: \_\_\_\_\_

Mass Media (poster, newspaper, magazine, radio, 700 Club). Please specify: \_\_\_\_\_

Guide (U.S. News & World Report, Official Guide to U.S. Law Schools, other). Please specify: \_\_\_\_\_

Referral (Regent alumni, a student, staff, faculty member, ACLJ, Institute for Christian Legal Studies, prelaw advisor, pastor).  
Please specify: \_\_\_\_\_

Name: \_\_\_\_\_ Regent affiliation: \_\_\_\_\_