Ten Practical Universal Design Tips…

These suggestions will help to reduce unnecessary barriers to teaching and learning while maintaining academic rigor.

1. **Fluctuate instructional methods** by providing illustrations, multiple examples, graphs, and handouts

2. Give shorter tests and exams more frequently

3. Put course content online, including syllabi, notes, study guides, and PowerPoint presentations

4. Enhance lectures through using small group discussions, and cooperative learning strategies

5. Develop guided notes that can be posted online to keep students (and instructors) on task and aware of key concepts

6. Permit alternative assignments for students to demonstrate subject knowledge

7. Develop a comprehensive syllabus with clearly defined course policies and requirements, assignment due dates, and a clear accommodation statement

8. Offer alternative and relevant reading assignments in electronic format

9. Link course concepts by relating new information to previous concepts or using real-life examples

10. Establish and keep face-to-face and email office hours