



CURRENT JOBS IN WRITING, EDITING & COMMUNICATIONS

The National Employment Bulletin for the Communication
Professions

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The publisher does not knowingly place advertisements that discriminate or that are not bonafide vacancies. Positions are compiled from a variety of sources including vacancy announcements provided to the publisher, and other published sources. Please note that many employers do not acknowledge your application. Some employment procedures, in particular those of government agencies, can take four to six months. ISSN 0887-2821.

Paid Advertisement:

Full-Time, Tenure Track Assistant Professor in Television Production at California State University, Northridge Department of Cinema and Television Arts. Terminal degree (Ph.D. or MFA) required. Previous university or college level teaching is required. Professional television experience in both multi-camera studio production and single camera video field production preferred. Letter of application including three references, and vita to: Department of Cinema and Television Arts, CSUN, 18111 Nordhoff St. Northridge, CA 91330-8317. Review begins on November 15, 2006, and continues until position is filled. Applications accepted until February 1, 2007. Do not send samples of professional work. For more information visit: <http://www.csun.edu>.

East/Northeast

CREATIVE WRITER. Write for variety show combining elements of sitcoms, talk shows, soap operas, action adventures, dramas. Req BA/BS film/TV/drama/media studies/communications, 3-5 yrs writing, production exp in network TV, know pop culture, trends, creativity, pref professional TV staff exp in drama, comedy, live TV production exp. Travel. Resume/ltr to World Wrestling Entertainment, Inc, HR Department, 1241 East Main Street, Stamford, CT 06902.

STAFF WRITER. Research, write stories for email newsletter targeting trend-seeking, high-income urban professional males. Req interviewing skills, creativity, know target audience, lifestyle, ability to writing in company's style, voice. \$30s. Resume/ltr/3 writing samples of 200 words each in style, voice of newsletter to Maria Lin, UrbanDaddy.com, 7 E. 14th Street, #923, New York, NY 10003; email jobs@urbandaddy.com.

ARTS AND ENTERTAINMENT EDITOR. Cover NY arts scene, write magz-style cover stories, edit freelance stories. Req exp. Email resume/ltr/clips to Editor-in-Chief, New York, NY, magazinejobsnyc@yahoo.com; fax 212-555-1212.

WEB EDITOR. Update, edit, post content on websites, create/maintain editorial calendar for online content postings, emails, electronic communications, write/maintain standard operating procedures for electronic communications-rel workflows, biz processes, recommend taxonomy, info architecture, ongoing improvements for electronic communications, assist w/ content posting, classification of content, resp for quality assurance, consistent look, voice of all electronic communications initiatives. Req 3-5 yrs editorial/mktg exp at website, excel editorial, project mgmt skills, know HTML, CSS, Photoshop, Cold Fusion. Resume/ltr to Ms. Rhonda Steeg, 405 Lexington Avenue, 18th Floor, New York, NY 10174; fax 212-682-2028; email webdev1006@yahoo.com.

MARKETING AND COMMUNICATION COORDINATOR. Implement mktg plan to increase orgz's name recognition, work w/ website consultant to launch/promote new website, prepare/update web content, write, edit, oversee production of newsletters, brochures, ads, mktg materials, assist w/ outreach strategies. Req BA/BS, 3 yrs exp, exp writing/editing mktg, web materials, orgz, computer, communication skills, strong visual, design sense. Resume/ltr to Lawyers Alliance for New York, 330 Seventh Avenue, 19th Floor, New York, NY 10001; fax 212-941-7458 (subj: EMG-MCC); email

mccsearch06@lany.org. No phone calls.

ASSISTANT EDITOR/PRODUCER. Edit copy, evaluate blog submissions, post content for new news satire website, assist w/ blog contributors. Req 1-2 yrs editorial exp at magz, newspaper, website, passion for comedy, pop culture, politics, news, excel interpersonal, editing skills, pref writing, computer skills. Resume/ltr to Mr. Tyler Pontier, New York, NY, c-nv@hotmail.com.

ASSOCIATE PRODUCER. Assist w/ logistical, operational, production coordination, support producers, produce projects, create invoicing, tracking, reporting, perform basic production duties. Req BA/BS, 3-4 yrs video production exp, excel communication, orgz skills, know PC applications, financial reporting, pref corporate production exp. Apply online at TeamPeople, 4455 Connecticut Avenue NW, #C-100, Washington, DC 20006, www.teampeople.tv, click on Job Seekers. Emailed resumes will be deleted.

EDITORIAL ASSISTANT. Fact check articles, write short releases, assist w/ editorial duties, admin duties. Req strong orgz, admin skills. Email resume/ltr/sal req to Beth Schlau, Bergen County, NJ, beth@visioncareproducts.com; fax 201-587-9464. No phone calls.

FACT CHECKER. Fact check content of hip-hop music magz, maintain style guide, build/oversee fact checking dept. Req 3 yrs exp, excel command of grammar, syntax, editorial style, pref know hip-hop music, culture. Email resume/ltr to Vanessa Satten, XXL, 1115 Broadway, 8th Floor, New York, NY 10010, Vanessa@harris-pub.com; fax 212-620-7787. No faxes, phone calls.

FASHION EDITOR. Produce features for fashion page of women's magz, run photo shoots. Req fashion journalism exp. Email resume/ltr to Bauer Publishing, Englewood Cliffs, NJ 07632, wwresumereader@bauerpublishing.com. No phone calls.

GRANT WRITER. Write, edit proposals, reports, correspondence for submission to foundation, govt funders, work w/ executives, program staff, research private, govt funding optys, outside sources for statistics, assist in acknowledging/tracking private grants, manage grant contracts, assist w/ events. Req BA/BS, strong writing skills, pref nonprofit exp, know grants, development. Resume/ltr/sal req to Carrie Schindele, Director of Corporate & Foundation Relations, The Salvation Army of Greater New York, 120 West

14th Street, New York, NY 10011; fax 212-337-7299; email carrie_schindele@use.salvationarmy.org. No phone calls.

DEVELOPMENT AND COMMUNICATIONS SPECIALIST. 3 days/week. Manage, assist w/ donor research, record keeping, direct mail, special events, website, media relations. Req know databases, web, MS Office, pref fundraising, communications background. Resume/ltr to Michele Chausse, Health Quarters-Northeastern Massachusetts, 19 Broadway, Beverly, MA 01915; www.healthq.org; michelec@healthq.org. App ddl 01/07/07.

EDITORIAL ASSISTANT. Produce magzs, newsletters, brochures, conduct website updates, write, edit, proof, work w/ designers, printers. Req BA/BS, 1-2 yrs exp, excel writing, orgz skills. Resume/ltr/sal req to Lisa Schwartz, American Society for Technion, 55 East 59th Street, New York, NY 10022; fax 212-753-2925; email careers@ats.org. App ddl 01/06/07.

MEDICAL EDITOR. Prepare profiles of events, choose/interview industry opinion leaders in oncology, neurology fields. Req exp as medical writer, editor, pref exp writing/editing about oncology, neurology. Fax resume/ltr to Managing Editor, New York, NY, 646-280-1514. No phone calls, emails.

MANUSCRIPT EDITOR. Review manuscripts for completeness, conformity to product proposals, traffic manuscripts thru preproduction, production stages, track missing items, coordinate author/editor corrections, monitor adherence to production schedules, copyedit manuscripts, work w/ authors, monitor freelancers. Req BA/BS, 2 yrs editorial exp, know editorial production process, rewrite, copyedit, proofing, orgz, communication skills, know MS Word. Apply online at www.wolterskluwer.com, search under job title/job requisition number; enter 13465. For info email Ms. Debbie Wilner, Wolters Kluwer Law & Business, Waltham, MA, debbie.wilner@wolterskluwer.com. No phone calls.

WEB EDITOR. Update, maintain website content, ensure accuracy of info, copyedit, proof materials update/edit existing written materials for web format, oversee aesthetic, navigational efficiency of website, track/evaluate website statistics, develop, monitor web guidelines. Req 1 yr exp writing/editing content, know computer, web technologies, content mgmt systems, web development, strong writing, editing, graphics, project mgmt, orgz, analytical skills. Resume/ltr to Web Editor Position, Food & Water Watch, 1400 16th Street NW, #225, Washington, DC 20036; email foodandwater@fwwatch.org. App ddl 12/20/06.

MARKETING AND OUTREACH ASSISTANT. 20-40 hours/week. Assist w/ mktg, outreach, publications, web services, write, edit, update publications, assist w/ web-based education beat guide. Req excel writing, reporting skills, know web, journalism exp, pref know education, outreach/mktg exp. \$12-\$19/hour. Resume/ltr/refs/2 clips to Tracee Eason, Education Writers Association, 2122 P Street NW, #201, Washington, DC 20037; email ewa@ewa.org.

COMMUNICATION COORDINATOR. Develop presentations, brochures, PSAs, press releases, collateral materials, identify news optys, place articles in media outlets, develop network of media contacts, edit, proof grant proposals, technical papers, write quarterly newsletter, donor communications. Req BA/BS communication/journalism/rel, 3-5 yr communications/PR exp, excel communication, project mgmt skills, know databases, MS Word, Excel, PowerPoint, scientific/environmental issues. Resume/ltr/sal req to Elana Berkowitz, Earth Pledge, 122 East 38th Street, New York, NY 10016; email eberkowitz@earthpledge.org.

WRITER. Write for Catholic social teaching supplement for interactive, multimedia curriculum. Req desire for economic justice, fluency in Catholic social teaching. Resume/ltr/writing sample to Frank McCann, Director, Just Neighbors, Family Promise, 71 Summit Avenue, Summit, NJ 07901; email fmccann@familypromise.org.

PHOTO EDITOR. Produce film. Req propping, styling, photo shoot exp, pref stock film editing exp. Email resume/ltr/sal req to R. Moscato, Bauer Publishing, Englewood Cliffs, NJ 07632, rmoscato@bauerpublishing.com. No phone calls.

PRODUCTION GRAPHIC DESIGNER. Design, execute daily news graphics, animations for on-air, pre/post production. Req 3 yrs broadcast design exp, communication, orgz skills, MAC, Photoshop, Illustrator, After Effects exp, pref Liberty Paint System, Vizrt exp. Resume/ltr to John M. Newhouse, Creative Director, CNN New York, 1 Time Warner Center

0503H, New York, NY 10019; email john.newhouse@turner.com.

ASSISTANT PROFESSOR, JOURNALISM. Tenure track, begin fall 2007. Teach print journalism, publication courses. Req MA/MS, 5 yrs professional newspaper, publication exp, exp in journalistic writing, reporting, layout, design, publication mgmt, development, teaching exp, know Quark, InDesign, Photoshop, pref PhD. Resume/ltr/3 refs to Dr. Alexandra Gregory, Interim Vice President for Academic Affairs, Point Park University, 201 Wood Street, Pittsburgh, PA 15222; email academicaffairs@pointpark.edu. Review begins 11/15/06.

ASSISTANT PROFESSOR, JOURNALISM/MASS COMMUNICATIONS. Tenure track. Teach undergrad courses in media studies, news writing. Req PhD mass communications/journalism, strong research agenda, pref professional exp in journalism, media, cultural studies. Resume/ltr/stmt of teaching philosophy/writing sample/2 sample course syllabi/grad transcripts/3 refs to Dr. Dean de la Motte, Vice President for Academic Affairs, Salve Regina University, 100 Ochre Point Avenue, Newport, RI 02840-4192. App ddl 12/01/06.

ASSISTANT PROFESSOR, ENGLISH. Begin 09/01/07. Teach 4 courses/semester, resp for 1st year writing program, possibly teach upper-level courses in area of specialty. Req PhD rhetoric/composition/rel, college teaching exp. Resume/ltr/stmt of teaching philosophy/3 refs to Employment, Lasell College, 1844 Commonwealth Avenue, Newton, MA 02466; fax 617-243-2105; email employment@lasell.edu.

PRODUCTION ASSISTANT. Coordinate tape movements back/forth from bonded to iN Demand, file tapes, assist w/ barcoding, scanning new tapes, coordinate props needs, purchases, assist w/ field production, digitize media for editors, producers. Req BA/BS, 1 yr exp, know MS Office, strong orgz skills, pref cable network/premium TV network exp, know Final Cut Pro. Resume/ltr to Ms. Claire Kostbar, iN Demand Networks, 345 Hudson Street, 17th Floor, New York, NY 10014; fax 646-638-8415; email resume@indemand.com.

STAFF WRITER. Cover govt agencies, use of info technology w/ focus on policy, technology developments, develop story ideas, report/write news, analysis, feature stories, attend industry events, conferences. Req BA/BS, 3-5 yrs reporting exp, pref exp covering govt, know IT. Resume/ltr to Lisa Jenkins, PostNewsweek Tech Media, 10 G Street NE, #500, Washington, DC 20002; fax 202-772-5776.

FREELANCE NIGHTLIFE WRITER. Begin 02/07. Write nightlife reviews culled from surveyors' comments, ratings. Req know NYC nightlife scene. Resume/ltr to Mr. Curt Gathje, Zagat Survey, LLC, 4 Columbus Circle, New York, NY 10019; email nycnight@zagat.com.

ASSISTANT EDITOR. Perform initial, secondary edits, evaluate raw copy, write headlines for weekend section. Req interest in art, entertainment, popular fiction, sports, leisure, lifestyle, know trends, happenings, strong communication skills. Resume/ltr to Ms. Lynn Dunphy, The Christian Science Publishing Society, 175 Huntington Avenue, Boston, MA 02115; email jobs@csps.com.

HOST/INTERVIEWER. For ECO-themed travel show, interstitial programming. Req male/female, 30s, attractive on TV, sense of humor, strong interview skills, pref social conscience background. Resume/ltr/photo/reel to Barbara Barna Casting, 249 Smith Street, #122, Brooklyn, NY 11231; email subs@barbarabarnacasting.com (subj: ECO Travel Show; no attachments).

ASSISTANT EDITOR. Work w/ team publishing illustrated home design, technical/how-to list, acquire/develop books, manage book schedules, budgets. Req 2 yrs book editorial exp, ability to conceive, develop, edit, project mgmt, communication, orgz, computer skills. Resume/ltr to Ms. Dawn Ussery, The Taunton Press, 63 South Main Street, Newtown, CT 06470; fax 203-426-3503; email tauntonjobs@taunton.com.

FREELANCE COORDINATOR. Coordinate aspects of sponsorships, manage internal logistics, onsite fulfillment, work on added-value programs/materials, develop promotion, mktg concepts, monitor/maintain project budgets, process invoices for all client, event projects. Req 2 yrs mktg exp at TV network, ad agency, promotional firm, exp w/ mktg/content in online/digital, strong writing, presentation, orgz, time mgmt skills. Email resume/ltr to MTV, Integrated marketing & Sponsorship Development, New York, NY, MTVIMjobs@mtvstaff.com (subj: Freelance Coordinator).

REPORTER. Develop sources, contribute reports for all-news product on-air online, research, product special series, some anchoring in all-news, hourly news format. Req creativity, strong journalistic background, excel broadcast voice, expertise in digital audio production, pref anchoring exp. Resume/ltr/MP3 to Peter Casey, Director of News & Programming, WBZ News Radio, 1170 Soldiers Field Road, Boston, MA 02134; email casey@boston.cbs.com.

MEDICAL WRITER. Develop, maintain document standards, resp for production of key documents incl study protocols, coordinate input from expert contributors, deliver reports, develop document templates, SOPs. 25% travel to France, Canada. Req BA/BS biology/life science/rel, 3-5 yrs exp in clinical development, scientific medical writing exp, strong interpersonal, time mgmt, technical writing skills. Email resume/ltr to Eliza Stroh, Joule Clinical Staffing, Poconos, PA, estroh@jouleinc.com.

MEDICAL EDITOR/WRITER. 6-month contract. Edit documents incl slide kits, journal articles, web copy, research/develop copy for assigned projects, deliver manuscripts. Req BA/BS, 3 yrs exp in medical writing/editing, computer, communication, orgz, analytical skills, pref BELS certification, know biomedical literature. Resume/ltr/sal req to Kristin Schaal, Connexion Healthcare, Newtown, PA 18940, hr@connexionhealthcare.com.

DEVELOPMENT AND COMMUNICATIONS SPECIALIST. Create, implement long-term development agenda, identify funding optys, manage communication w/ donors, create development proposals, write/edit newsletter, work w/ reporters, news outlets, prepare daily briefings on key education news stories. Req BA/BS, strong research, analytical, writing skills, commitment to education reform, pref MA/MS, development/media exp. Resume/ltr to Marc Porter Magee, The Connecticut Coalition for Achievement Now, 85 Willow Street, New Haven, CT 06511; email marc.magee@conncan.org. App ddl 12/01/06. (From 10/20/06 issue)

GRANT WRITER. Write grant submissions on state/federal level. Req excel biz writing, communication skills, pref grant writing exp. Resume/ltr/writing sample/sal req to Rochelle, Community Options Inc, 16 Farber Road, Princeton, NJ 08540; email resume@comop.org. App ddl 11/13/06. (From 10/20/06 issue)

COMMUNICATIONS ASSISTANT. Create targeted press lists specific to issues, regions, draft press releases, advisories, talking points memos, handle inquiries from/make pitch calls to reporters, develop website content, compile weekly internal newsletter, write/edit articles for member newsletter, assist w/ writing, research, admin duties. Req BA/BS, excel writing, research, phone skills, exp in journalism/communications, know MS Office, HTML, Illustrator, eye for design, page layout, font, general presentation. Email resume/ltr/writing sample to New York Civil Liberties Union, New York, NY, jobs@nyclu.org (subj: Communications Assistant); www.nyclu.org. App ddl 01/02/07. (From 10/20/06 issue)

ASSISTANT PROFESSOR IN RESIDENCE-POETRY. PT, 50%, non-tenure track, begin fall 2007, renewable up to 3 years. Teach 1 semester/year, give 1 public reading, participate in dept. Req PhD or MFA, pref 2 books of poetry, establish history of teaching in workshops, literature courses, pref teaching exp in secondary genre. Resume/ltr/evidence of teaching exp, 15-25 page writing sample/3 rec ltrs to Robert Tilton, Head, Department of English, POET Search, 215 Glenbrook Road, U-4025, University of Connecticut, Storrs, CT 06269-4025; www.longriver.uconn.edu, www.english.uconn.edu. App ddl 12/01/06. (From 10/20/06 issue)

ASSISTANT PROFESSOR, CREATIVE WRITING. Begin fall 2007. Teach 3 creative writing/ literature courses/year, assist w/ administering creative writing program. Req MFA, substantial publications, teaching, orgz skills, pref PhD. Resume/ltr/evidence of teaching exp/15-25 page writing sample/3 rec ltrs to Robert Tilton, Head, Department of English, FICTION Search, 215 Glenbrook Road, U-4025, University of Connecticut, Storrs, CT 06269-4025; www.longriver.uconn.edu/longriver/html/home.htm or english.uconn.edu. App ddl 12/01/06. (From 10/20/06 issue)

South/Southeast

PROMOTION WRITER/PRODUCER. Edit in AVID edit suites, write

daily topical promotion, create station image, proof benefit spots, produce radio, creative advertising efforts. Req writing, editing skills, passion for news mktg, pref shooting skills. Resume/ltr/reel to Craig Davenport, Creative Services Director, WPEC-TV, 1100 Fairfield Drive, West Palm Beach, FL 33407.

WEEKEND ANCHOR/REPORTER. Co-anchor weekend evening newscasts, report 3 days/week. Req 3 yrs anchoring exp at commercial TV station, strong self-motivation, pref Spanish fluency. Resume/ltr/VHS tape to Steve Hunsicker, Executive News Director, WPEC News 12, 1100 Fairfield Drive, West Palm Beach, FL 33407. No online, email apps.

ASSISTANT EDITOR. Edit content, conduct research for magz depts., contact contributors, proof, copyedit, fact check. Req BA/BS, 3 yrs magz exp, research, writing, editing skills, interest in history. Resume/ltr/sal hist to Assistant Editor Position, Weider History Group, 741 Miller Drive SE, Leesburg, VA 20175; fax 703-779-8310.

FREELANCE WRITERS/EDITORS. Write/edit articles for TV/entertainment magz. Req know movies, TV, celebrities, style, lifestyle. Email resume/ltr/clips/availability to Kathy Bishop, RCN, 196 Van Buren Street, Herndon, VA, k.bishop@rcn.com. No phone calls.

ASSISTANT EDITOR. Work w/ contributing writers, traffick electronic files for magz's print/online versions, maintain editorial schedule, budget, prepare editorial contracts, copyedit, proof, write captions. Req BA/BS Eng/journalism/communications, 2 yrs exp, excel editing, writing, interpersonal, orgz, project mgmt skills, pref Quark skills. Resume/ltr/writing sample to Ms. Kristin Bromberg, The Nature Conservancy, 4245 North Fairfax Drive, #100, Arlington, VA 22203, email kbromberg@tnc.org. No phone calls.

ANCHOR. Req 2 yrs exp, excel writing skills, know Audition/Cool Edit. Resume/ltr/tape/CD to Charles Bates, News Director, Information Radio Network, 3400 Players Club Parkway, Memphis, TN 38125; email cbates@inforadionet.com. App ddl 11/23/06.

ASSISTANT PROFESSOR, MASS COMMUNICATIONS. 10-month apt, begin 08/01/07. Teach intro to broadcast, digital audio/video production, electronic media writing, supervise, manage student-operated FM radio station. Req MA/MS journalism/communication/rel, professional exp in electronic journalism, radio mgmt, or digital production, pref PhD. Resume/ltr/3 ref ltrs to Search Chair, Mass Communication Position, Department of English, Speech and Journalism, CBX 032, Georgia College & State University, Milledgeville, GA 31061-0490; www.gcsu.edu/facultyjobs. App ddl 01/15/07.

ASSOCIATE EDITOR. Research, generate, package physical-health story ideas, write service-oriented articles, assign/edit copy, keep current on news, medical-journal articles, press releases, book releases, legislation on women's health. Req BA/BS journalism/Eng/rel, 3 yrs reporting, writing, editing exp, pref interest in women's healthy lifestyles, MS Word, InDesign skills. Resume/ltr/sal req to Mr. Carlton Kemper, 2100 Lakeshore Drive, Birmingham, AL 35209; email carlton_kemper@timeinc.com. No phone calls.

WEEKEND METEOROLOGIST. Req BA/BS. Resume/ltr/tape to Veronica Bilbo, EEO Officer, KPLC (TV), PO Box 1490, Lake Charles, LA 70602.

WRITER. Entry level. Develop promotional materials for company specializing in training, consulting, publishing for American Indians, Alaska Natives. Req BA/BS mktg, excel writing skills, know web design, HTML, MS Office, Word, Outlook, Excel, Frontpage exp. Email resume/ltr to Falmouth Institute, Fairfax, VA, recruiting@falmouthinstitute.com.

INSTRUCTOR/ASSISTANT PROFESSOR, COMPOSITION AND LITERATURE. Begin 08/07. Teach composition, composition/literature courses. Pref PhD; will consider ABD. Resume/ltr/stmt of teaching

philosophy/official transcripts/3 rec ltrs to Office of Human Resources-A&S, Shenandoah University, 1460 University Drive, Winchester, VA 22601.

Midwest

SPORTS REPORTER. Cover local high school, 2 local colleges, dirt-track quarter-mile racing, paginate section, update website. Resume/ltr/clips to Jeff Nelson, Managing Editor, Lincoln Courier, Box 740, Lincoln, IL 62656-0740; email jeff.nelson@lincolncourier.com. App ddl 12/04/06.

REPORTER. Cover local news events, issues. Resume/ltr/clips/refs to Rick A. Richards, City Editor, Michigan City News-Dispatch, 121 W. Michigan Blvd, Michigan City, IN 46360; email rrichards@thenewsdispatch.com. App ddl 12/04/06.

PAGE DESIGNER/COPY EDITOR. Work nights, weekends, design pages. Req know Quark, Photoshop. Resume/ltr/3 web links to samples, pdf files to Scot Squires, News Editor, Michigan City News-Dispatch, 121 W. Michigan Blvd, Michigan City, IN 46360; email ssquires@thenewsdispatch.com. App ddl 12/04/06.

REPORTER. Cover city hall, county courthouse, govt. Req 1 yr exp. Resume/ltr/clips to David Hill, Editor, The Greenfield Daily Reporter, 22 W. New Road, Greenfield, IN 46140. App ddl 12/04/06.

GRAPHIC DESIGNER. Assist w/ design support for communication, mktg team. Resume/ltr to Heather Donald, Employment & Benefits Coordinator, 2065 Half Day Road, Deerfield, IL 60015; fax 847-317-7009.

FREELANCE WRITER/PHOTOGRAPHER. Contribute to weekly paper on topics incl public education, real estate, sports, biz, politics, entertainment in beat fashion, attend live events. Unpaid position. Resume/ltr/2-4 samples to Suzanne Hanney, Editor, StreetWise, 1201 W. Lake Street, Chicago, IL 60607; fax 312-554-0770; email suzzanastreetwise@yahoo.com.

WRITER. Cover news of suburbs incl schools, police, people, work 2 nights/week. Req community or college newspaper exp, own vehicle. Resume/ltr/3 clips to Steven Jack, City Editor, Press Publications, 9800 Roosevelt Road, Building D, #107, Glen Ellyn, IL 60137; email sjack@libertysuburban.com. No phone calls. App ddl 11/25/06.

BACKPACK JOURNALIST. Report, shoot, edit, develop stories. Req nonlinear editing, shooting exp. Resume/ltr to Tim Geraghty, News Director, WZZM 13, PO Box Z, Grand Rapids, MI 49501; email tgeraght@wzm.gannett.com.

MORNING WEATHER ANCHOR. Anchor 3-hour morning show. Req BA/BS, know weather, orgz, news computer skills, 2 yrs weather anchoring exp, pref AMS or NWS seal. Apply online at www.okcfor.com. Send VHS tape to Human Resources, KOKH-TV, 1228 E. Wilshire Blvd, Oklahoma City, OK 73111. No phone calls.

ASSISTANT PROFESSOR, MASS COMMUNICATIONS. Tenure track, begin 08/07. Teach news writing, newspaper production, newspaper editing, newspaper layout, design, advise student newspaper. Req MFA or PhD mass communication/journalism/rel. Resume/ltr/transcripts/3 ref ltrs to Tim Stickline, Chair, Mass Communications Search, Black Hills State University, 1200 University Street Unit 9003, Spearfish, SD 57799-6085; fax 605-642-6762 (attn: Tim Stickline); email TimSteckline@bhsu.edu.

ASSISTANT PROFESSOR, COMMUNICATIONS. Tenure track, begin 08/07. Teach lower/upper level courses in communication major incl computer-mediated communication, desktop publishing, web design, editing/mgmt, survey of journalism, sports journalism, media ethics, media law. Req PhD, teaching exp. Resume/ltr/stmt of teaching philosophy/3 ref ltrs to Professor Xinlu Yu, Department of Communication, Hiram College, PO Box 67, Hiram, OH 44234; email yux@hiram.edu. App ddl 02/01/07.

EDITOR. Design, edit weekly youth publication, daily paper. Resume/ltr/samples to Linda Kleczewski, Managing Editor, The LaSalle NewsTribune, 426 Second Street, LaSalle, IL 61301. No emails. App ddl 12/04/06.

REPORTER. Cover hard news, features. Resume/ltr/samples to Elliot Thompkin, Editor, Madison Courier, 310 Courier Square, Madison, IN 47250; email etompkin@madisoncourier.com. App ddl 12/04/06.

METEOROLOGIST. Req 1 yr exp, pref know Midwestern weather patterns. Resume/ltr/tape/refs to Sunflower Broadband, HR Department, 1 Riverfront Plaza, #301, Lawrence, KS 66044. App ddl 11/23/06.

PRODUCER. Financial news program. Req 2 yrs exp, strong writing, communication skills, know biz news, financial markets. Resume/ltr/tape to First Business Network, HR Department, 26 N. Halsted Street, Chicago, IL 60661; fax 312-705-2656; email jobs@firstbusiness.us. No phone calls. App ddl 12/02/06.

VIDEOGRAPHER. Cover range of news, sports. Req 2-3 yrs exp, orgz skills, ability to shoot on Sony SX, edit on Grass Valley editing systems., nonlinear eqt. Travel. Resume/ltr/tape to ONN/Dispatch Broadcast Group, HR Department, 770 Twin Rivers Drive, Columbus, OH 43215; email margaret.thomas@10tv.com. Job #400JB. App ddl 11/26/06.

METEOROLOGIST. Gather, interpret weather data, present on-air, write, voice, edit weather-rel news stories. Req certified meteorologist, 2 yrs on-air exp, know weather computer, graphics system, pref AMS seal. Resume/ltr/tape to Shawn Briggs, Assistant News Director, WTMJ-TV, 720 E. Capitol Drive, Milwaukee, WI 53212; email sbriggs@todaystmj4.com. App ddl 12/02/06.

ANCHOR/PRODUCER. Co-anchor, produce 10 pm weeknight newscast. Req 3-5 yrs exp. Resume/ltr/tape/refs to Randy Winter, News Director, WAOW-TV, 1908 Grand Avenue, Wausau, WI 54403. App ddl 11/24/06.

REPORTER/VIDEOGRAPHER. Write, edit, shoot, some fill-in anchoring. Resume/ltr/tape/writing samples to Lisa Patrow, News Director, WZOW-TV, 5545 Highway 93, Eau Claire, WI 54701. App ddl 12/03/06.

WEEKEND MORNING ANCHOR. Req 5 yrs reporting, anchoring exp in medium or major market, strong on-air skills, ability to do series reporting, fill-in on morning, midday, evening newscasts. Resume/ltr to WTHR-TV, HR Department, 1000 N. Meridian Street, Indianapolis, IN 46204; email resumes@wthr.com. App ddl 11/30/06.

MARKETING WRITER. Auto-mktg consultancy. Req know intl, domestic auto industry, exp producing pitches, presentations. Resume/ltr to Human Resources, Automotive Marketing Consultants, Inc, 4660 North Avenue, Oceanside, CA 92056. Pos in Detroit, MI.

PHOTO EDITOR/RESEARCHER. Research in-house collection, external stock, individuals' work, identify, edit photographic imagery. Req portfolio of photo research showing expertise in lifestyle, still-life, fine art photography. Email resume/ltr/10-15 researched photo samples to Hallmark, Kansas City, MO 64108, cstaf1@hallmark.com (subj: KW/photoresearch/mbist).

MORNING ANCHOR. Write, produce, edit daybreak, midday newscasts, make local beat calls, monitor local newspapers. Req excel news judgment, writing skills, pref exp. Resume/ltr/tape to HR Coordinator, KIMT-TV, Box 620, Mason City, IA 50402-0620. App ddl 11/26/06.

WEEKEND ANCHOR/REPORTER. Create lead stories w/ community impact. Req 3-5 yrs exp, excel storytelling, live skills. Resume/ltr/samples to Sarah LeMoyné, HR coordinator, KYTV, 999 W. Sunshine, Springfield, MO 65807; fax 417-268-3361; email jobs@ky3.com. App ddl 11/24/06.

VIDEOGRAPHER. Generate stories, develop contacts, meet story deadlines, shoot/edit on DVCPRO eqt. Req 2 yrs exp. Resume/ltr/tape/refs to KAAL-TV, HR Department, 1701 Tenth Place NE, Austin, MN 55912; fax 507-437-7815; email swestphal@kaaltv.com. Job #31-06. No phone calls. App ddl 12/02/06.

ANCHOR/HOST. For eclectic radio station launching spring 2007. Req creativity, ability to engage audience online, on-air, internet skills. Resume/ltr/tape/CD to Chicago Public Radio, HR Department, 848 E. Grand Avenue, Chicago, IL 60611; email humanresources@chicagopublicradio.com. App ddl 11/22/06.

REPORTER/ANCHOR. Gather news, write stories, interview

newsmakers, edit interviews, anchor newscasts. Req strong writing, computer skills, pref exp. Resume/ltr/tape/CD/writing samples to Lee Voss, News Director, WJON, 640 Lincoln Avenue SE, St. Cloud, MN 56304. No phone calls. App ddl 11/24/06.

ASSISTANT PROFESSOR, COMMUNICATIONS. Tenure track, begin 08/16/06. Teach oral communication, intro to interpersonal/orgz communication, intro to graduate studies, combo of interpersonal/orgz, intercultural communication. Req PhD communication emphasizing interpersonal, orgz communication. Resume/ltr/official undergrad, grad transcripts/stmt of teaching philosophy/3 rec ltrs to Kathy Jamison, Communication Program, University of Illinois at Springfield, One University Plaza, MS UHB 3010, Springfield, IL 62703-5407; fax 217-206-6217; email kjamison@uis.edu. Review begins 02/01/07.

ASSISTANT PROFESSOR, PHOTOJOURNALISM/NEW MEDIA. Tenure track, begin 08/07. Teach 3 undergrad courses/semester, conduct research, assist w/ dept initiatives incl summer multicultural journalism program. Req PhD mass communications/rel, emphasis in photojournalism/new media, ability to teach basic photojournalism, photo editing, studio techniques, visual storytelling, pref professional exp in photojournalism, visual communication, new media, A/V storytelling. Resume/ltr/transcripts/evidence of teaching effectiveness incl student evaluations/3 refs to Chair, Photojournalism Search Committee, Department of Journalism, Central Michigan University, 450 Moore Hall, Mount Pleasant, MI 48859. Review begins 11/30/06.

ASSISTANT PROFESSOR, COMMUNICATIONS STUDIES. Begin 09/01/07. Teach health communication, communication theory, orgz communication, 1 of research methods, small group communication, intercultural communication, interviewing, rhetoric, communication campaigns, public speaking. Online app avail at www.ohiouiversityjobs.com/applicants/Central?quickFind=52207; send resume/ltr/student evaluations/sample course syllabi/supporting materials to Carolyn Bateson, Ohio University Lancaster, 1570 Granville Pike, Lancaster, OH 43130. App ddl 12/15/06.

GRANTS WRITER. Permanent, PT pos. Research, develop, prepare foundation, corporate, govt grant proposals, assist w/ special writing assignments, special events. Req BA/BS, excel orgz, interpersonal, planning, writing skills, know Raiser's Edge, pref exp w/ arts/humanities community. Resume/ltr to Chicago Humanities Festival, 500 N. Dearborn, #825, Chicago, IL 60610; fax 312-661-1018; www.chfestival.org; email CHF@CHFestival.org. No phone calls. App ddl 12/06/06.

ASSISTANT PROFESSOR, ENGLISH. Teach writing courses, coordinate WAC program, writing center. Req PhD composition/rhetoric/literature, exp in administration of writing programs, publication in area of pedagogy, literature, theory. Resume/ltr/max 20-page writing sample/3 ref ltrs to Writing Across the Curriculum Search Committee, English Department, Hiram College, PO Box 67, Hiram, OH 44234. App ddl 12/01/06. (From 10/20/06 issue)

METEOROLOGIST. Report, gather, interpret weather data, present weather info in ad lib style, present immediate warnings, alerts, write, voice, edit weather-rel stories for newscasts, generate creative story ideas. Req meteorology certification, excel orgz, communication, reporting, writing, anchoring, delivery skills, know weather computer, graphic systems, pref 2 yrs weather forecasting exp w/ TV news operation. Resume/ltr/tape to Diane Irving, Journal Broadcast Group, 720 E. Capitol Drive, Milwaukee, WI 53212; email dirving@todaystnj4.com.

West/Southwest

WRITER/EDITOR. Write copy for projects incl annual report, PR campaigns, print materials, review, edit, proof web content, assist w/ integration of print, web content. Req BA/BS Eng/journalism/communication/rel, 3-5 yrs professional writing/editing exp, computer, leadership, interpersonal, grammar, spelling skills, know proofing marks. \$2.9K-\$3.6K. Resume/ltr to Human Resources, Azusa Pacific University, PO Box 7000, 568 E. Foothill Blvd, #121, Azusa, CA 91702-7000; fax 626-815-4521; www.apu.edu/humanresources/.

MORNING ANCHOR. Deliver morning newscasts, write/report for newscasts, live shots, field anchor as needed, edit stories, make public appearances, front station promotions, develop contacts in community. Req excel communication, orgz, delivery, news writing, production skills, pref BA/BS journalism/communication, 3 yrs on-air anchoring, reporting exp. Resume/ltr/tape to Russ Kilgore, News Director, KMIR 6-TV, 72-920 Park View Drive, Palm Desert, CA 92260; email rkilgore@journalbroadcastgroup.com.

WEB WRITER. Create, edit copy for campus websites, train campus contributors, work w/ writers, graphic designers, provide daily editorial director for gateway site, research/write original material incl stories, heads, captions, manuals. Req BA/BS rel field, exp as editor, writer, working journalist, excel interpersonal, interviewing, fact checking, orgz skills, know web, pref know higher education issues. \$3.3K-\$4.7K. Resume/ltr to University of California, Human Resources/Employment, 1160 University Avenue, Riverside, CA 92521; www.humanresources.ucr.edu/jobs. Pos #06-10-041HEJ.

GRANT WRITER. Identify, cultivate, prepare, submit, follow up on corporate, foundation grants, manage foundation grant calendar, correspondence. Req excel communication skills, know PCs, word processing, spreadsheets, pref database, internet exp. Resume/ltr to Irma Matta, Phoenix House of California, 11600 Eldridge Avenue, Lake View Terrace, CA 91604; www.phoenixhouse.org; fax 818-896-3442; email imatta@phoenixhouse.org. App ddl 01/07/07.

ASSOCIATE EDITOR. Author, assign, edit, inspire content for regional upscale lifestyle magz. Req 2 yrs magz exp, strong writing portfolio, know fashion, design, cuisine, architecture, arts, pref BA/BS journalism/rel. Some travel. Resume/ltr/sal req to Mr. Jon Armstrong, 1201 W. 6th Street, Suite F, Austin, TX 78703; fax 512-474-4715; email jondarmstrong@yahoo.com. Pos in Houston or Dallas, TX.

PUBLISHING COORDINATOR. Coordinate publishing division incl editorial, marketing, production, operations, research/analyze data, info. Req BA/BS Eng/journalism, 45 wpm typing, know book publishing, word processing, publishing-rel computer programs, MS Word, Outlook, Quark, Excel. Email resume/ltr/sal hist to AR, Laguna Hills, CA, hr@bowtieinc.com; fax 949-855-0950.

INSTRUCTOR, DEVELOPMENTAL ENGLISH/ENGLISH COMPOSITION. FT, temp pos, begin spring 2007. Req MA/MS, 18 hours in teaching discipline, know student learning outcomes, academic achievement, excel interpersonal, communication skills, willingness to perform outreach, pref ability to teach reading and/or ESL. Resume/ltr/transcripts/1-pg stmt of what a learning community means to you to Human Resources, Cochise College, 4190 W. Highway 80, Douglas, AZ 85607; www.cochise.edu/hr. App ddl 11/28/06.

DEVELOPMENT WRITER. Research grant optys, identify prospects, monitor grant proposals, prepare follow-up reports, monitor stewardship of grantors, write grant proposals, create files, records. Req 2 yrs writing exp, strategy, orgz skills, know MS Office, pref Raiser's Edge exp. Email resume/ltr/writing samples to The Museum of Latin American Art, Long Beach, CA, jobs@molaa.com.

PUBLIC RELATIONS ASSISTANTS. 2 pos. Answer phones, admin duties, respond to media requests, client correspondence, assist w/ ongoing media relations. Req excel verbal, writing, orgz, interpersonal skills, know MS Word, Excel. Resume/ltr to Valerie Kars, Lippin Group, 6100 Wilshire Blvd, #400, Los Angeles, CA 90048; fax 323-965-1993. No phone calls.

EDITORIAL ASSISTANT. Report, write articles for website, magz, work on general assignments, specific beats, cover events, assist w/ developing sources, gather/track photos, images, admin duties. Req 1 yr professional reporting exp; will consider strong internships. Resume/ltr to Ms. Anne-Marie Otey, WSAToday, 15821 Ventura Blvd, #415, Encino, CA 91436. No phone calls, faxes.

MEDICAL WRITER. Develop brochures, sales aids, direct mail, newsletter content, slide presentations, websites, write abstracts based on NDAs, study findings, write manuscripts for journal submissions, fact checking. Req BA/BS, 3-5 yrs exp, exp in literature research, client relations, regulatory compliance, healthcare exp, medical writing

background, strong PC, communication skills. Email resume/ltr/sal req/writing samples to Kelly Pruikma, Access Communications, San Diego, CA, careers@acinj.com. No phone calls.

ASSISTANT EDITOR. 30-40 hours/week for min 4 months, possibly longer term. Assist w/ writing, programming of weekly email newsletters, write headlines, teasers, edit articles. Req BA/BS, 1-3 yrs exp working for major consumer website or publication, strong writing, editing, research, reporting, internet skills, know pregnancy, health, parenting issues, pref MA/MS. Resume/ltr to Bay Patton, BabyCenter.com, 163 Freelon Street, San Francisco, CA 94107; fax 415-817-0039; www.babycenter.com; email jobs@babycenter.com.

GRANT WRITER. Write funding proposals to increase resources available for program services for youth in communication, provide environmental services to community. \$40K-\$50K. Resume/ltr to Ingrid Marroquin, Human Resources, Los Angeles Conservation Corp, PO Box 15868, Los Angeles, CA 90015; fax 213-362-7958; email jobs@lacorps.org.

ON-AIR PERSONALITY. PT, fill-in, on-call pos w/ "greatest hits" radio station. Req 3 yrs on-air exp, exp w/ Audio Vault, Vox Pro system. Resume/ltr/airchecks to Jay Coffey, Program Director, 97.3 KBSG, 1820 Eastlake Avenue East, Seattle, WA 98102. No phone calls.

PT REPORTER. Report, write, voice, edit stories for assigned newscast, coordinate video info, graphics for stories, report stories from remote locations, develop creative story ideas. Req excel reporting, on-air presentation, writing, editing, voice skills, 1 yr exp as reporter/producer in TV news operation, pref BA/BS broadcast communication/journalism. Resume/ltr to Russ Kilgore, News Director, KMIR-TV Channel 6, 72920 Parkview Drive, Palm Desert, CA 92260; email jkilgore@journalbroadcastgroup.com.

PHOTOGRAPHER. PT. Shoot, edit videotape of news, sports, special features for news broadcasts, work w/ reporters, producers to package news stories for broadcast, set up, shoot, edit videotape for live shots, orgz tapes for news broadcasts, set up ENG vans for live remotes. Req know broadcast news policies, current events, broadcast technology, terms, exp w/ TV news photography incl videotaping, editing news events, lighting scenes for videotaping, pref BA/BS broadcast communication/journalism, 1 yr news photography exp. Resume/ltr to Russ Kilgore, News Director, KMIR-TV, 72920 Parkview Drive, Palm Desert, CA 92260; email jkilgore@journalbroadcastgroup.com.

GRANT WRITER. Write grants, proposals, develop program narratives, goals, objectives, project/program evaluation, review budgets. Req BA/BS, strong analytical, technical writing skills, know MS Office, govt grant processes, know local/state/federal social services agencies, contract/grant budgets, fiscal reqs, evaluation/data collections systems. Resume/ltr to Walden House Recruiting, 520 Townsend Street, San Francisco, CA 94103; fax 415-252-8941; email hr@waldenhouse.org. App ddl 12/02/06. (From 10/20/06 issue)

Multi-Regional/International/Freelance

FREELANCE WRITER. Write news articles on poker, casino lifestyle for online magz, entertainment articles incl interviews w/ musicians, actors, agents, writers. Email resume/ltr to Kelly Gies, Riptown.com Media, Vancouver, CANADA, editorial@riptown.com (subj: Freelance Poker/Casino Writer or Freelance Entertainment Writer). No phone calls.

JEWISH-AMERICAN FICTION AWARD. Seeking books of Jewish-American fiction published during previous year by emerging writers. \$500 award. For info contact Susan Gottlieb, University of Hartford, Edward Lewis Wallant Award, 200 Bloomfield Avenue, Hartford, CT 06117; fax 860-768-5044; www.hartford.edu/greenberg; email freund@mail.hartford.edu. App ddl 12/31/06. (From 10/20/06 issue)

NATIONAL PEACE ESSAY CONTEST. Seeking essays on: what is

nation's place in complex global picture; how do we promote respect for human rights, growth of freedom and justice; what can we do to nurture, preserve intl security/world peace. \$1K college scholarships. For guidelines contact United States Institute for Peace, National Peace Essay Contest, 1200 17th Street NW, #200, Washington, DC 20036; www.usip.org/ed/npec/index.html; email essaycontest@usip.org. App ddl 02/01/07. (From 10/20/06 issue)

WRITING AND ARTWORK. Seeking submissions of prose, poetry, photos, artwork. \$500 prize for best published work. For guidelines contact Carole Sineni, Hotmetal Press, www.hotmetalpress.net; email sea7@comcast.net. App ddl 12/01/06. (From 10/20/06 issue)

TRANSLATION FELLOWSHIPS. Seeking translations of poetry/fiction for \$20K fellowships each. Open to poets, prose writers. For info contact National Endowment for the Arts, 1100 Pennsylvania Avenue NW, Washington, DC 20506; www.arts.gov. App ddl 03/01/07. (From 10/20/06 issue)

Good luck!

Next issue: Dec. 15, 2006

