



# CURRENT JOBS IN PERFORMING ARTS

The National Employment Bulletin for the Performing Arts Professions  
December 2006

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**California State University, Northridge**, is searching for a dynamic, enterprising, and visionary academic leader to serve as Dean of The Mike Curb College of Arts, Media, and Communication. **Qualifications:** Earned terminal degree or equivalent professional experience from an accredited institution in an academic discipline appropriate to the college; and qualifications equivalent to those required for senior tenured rank. **Applications:** Submit cover letter, current resume and names and contact information of three professional references, and salary history for the last five years to: Office of the Provost and Vice President; 18111 Nordhoff St., Northridge, CA 91330-8200. See <http://www-admn.csun.edu/hrs/Employment/index.html> for complete details. EOE.

## East/Northeast

**COMPANY MANAGEMENT ASSOCIATE.** Seasonal position, 03/01/07-12/16/07. Assist w/ day-to-day housing, transportation issues. Req driver's license, clean driving record, sense of humor. Resume/ltr/refs to Kristan McLaughlin, Company Manager, Goodspeed Musicals, Box A, East Haddam, CT 06423; fax 860-873-2329; email kmclaughlin@goodspeed.org.

**ASSISTANT.** Entry level. Bi-coastal personal mgmt co. Req computer skills, know E-MAC, in-Entertainment software. Email resume/ltr to Tobie, Vincent Cirrincione Associates, New York, NY 10019, tobie@vcassoc.com.

**WARDROBE SUB.** Work min 1 show every other week. Perform preset duties, execute show cues, turnover/post-show duties, work w/ staff on wardrobe, costume needs. Req communication, sewing skills, pref makeup skills. Resume/ltr to Gregg Damanti, Crew Chief, Blue Man Group, 434 Lafayette Street, New York, NY 10003; fax 212-260-4023. No phone calls.

**FILM AND MEDIA STUDIES FACULTY.** Tenure track, begin fall 2007. Teach digital filmmaking w/ expertise in documentary, narrative filmmaking, advise students. Req MFA/PhD/equiv professional exp, pref exp in animation or experimental filmmaking. Resume/ltr/3 refs to Michael Ellis-Tolaydo, Chair, Theatre, Film and Media Studies, Montgomery Hall, St. Mary's College of Maryland, 18952 East Fisher Road, St. Mary's City, MD 20686-3001; www.smcm.edu.

**ASSISTANT PROFESSOR, FILM/VIDEO.** Tenure track, begin 09/07. Req MFA, 3 yrs teaching exp, filmmaker w/ experimental approach to film production, background in 16mm film, ability to teach all aspects of digital film production, know areas of analogue, digital post-production, pref know AVID editing system. Resume/ltr/stmt of educational philosophy/artist statement/list of technical proficiencies to Film Search Committee, Human Resources, Massachusetts College of Art, 621 Huntington Avenue, Boston, MA 02115; fax 617-879-7911. App ddl 12/10/06.

**ASSISTANT PROFESSOR, CINEMA.** Req PhD &/or strong record as critical writer/theorist, know cutting edge cinemas incl early cinema, Russian revolutionary cinema, experimental film, video art, film/video installations, pref teaching exp. Resume/ltr/stmt of teaching philosophy/evidence of teaching/writing samples/3 refs to Vincent Grenier, Chair, Department of Cinema, Binghamton University, PO Box 6000, Binghamton, NY 13902-6000; email vgenier@binghamton.edu.

**VISITING ASSISTANT PROFESSOR, VIDEO PRODUCTION.** Teach intro to video production, advanced TV production, TV screenwriting, dramatic production. Req MA/MS, teaching exp, professional exp, pref exp in writing, producing, directing, long-form dramatic productions. Resume/ltr/transcripts/evidence of teaching effectiveness/portfolio or demo

reel/3 ref ltrs to Broadcast Production Search Committee, c/o Shelly Reifke, Communication Studies, Lanigan Hall, SUNY-Oswego, Oswego, NY 13126; www.oswego.edu.

**COSTUME DESIGN FACULTY.** Teach design courses incl costume design, costume history, hair/makeup design, design costumes for dept major productions, supervise/mentor student costume designers, costume crews, admin duties. Req MFA costume design, teaching/professional exp in costume design, technology, costume history, excel communication skills. Resume/ltr/renderings, photos/3 rec ltrs to Barbara W. Grossman, PhD, Chair, Department of Drama and Dance, Tufts University, Medford, MA 02155.

**APPRENTICE.** 9-month program focusing on creating original work in ensemble theatre. Participate in development, performance of original plays, assist community programs, create, perform original theatre at home/on tour, train thru classes. Monthly stipend. Resume/ltr to Liz Wheeler, Touchstone Theatre, 321 E. 4<sup>th</sup> Street, Bethlehem, PA 18015; fax 610-867-0561; www.touchstone.org; email liz@touchstone.org.

**ASSISTANT PROFESSOR, THEATRE.** Teach intro to theatre, courses in acting, directing, voice, movement. Req MA/MS, professional exp, pref exp/work in commedia dell'arte, children's theatre. Resume/ltr/official grad transcripts/3 rec ltrs to Dr. William R. Elwood, Chair, Theatre Department, Southern Connecticut State University, 501 Crescent Street, New Haven, CT 06515.

**BROADWAY PROMOTER.** 6 days/week. Perform outdoor flyering for productions. Req passion for theatre. Email resume/ltr to Melissa Marano, Richard Frankel Productions, New York, NY 10019, marketing@rfpny.com.

**VIDEOGRAPHER.** Req exp shooting/editing w/ broadcast quality eqt. Resume/ltr/tape to Art Hunsinger, News Operations Manager, Fox 23 WXXA-TV, 28 Corporate Circle, Albany, NY 12203. No phone calls.

**ACTORS/MODELS.** For test photo shoot in preparation for photo series titled "Impossibilities." Tentatively scheduled for 12/16/06. Req ability to handle cold temps for few hours. \$15/hour. Resume/ltr/photos to McKevin Company, Attn: Brian, PO Box 894, Meredith, NH 03253.

**CAMERA OPERATORS.** Freelance position. Req own 24P SD or HD system. Resume/ltr to Bait & Tackle Ad Co, Attn: Freelance Jobs, 211 East Main Street, Gloucester, MA 01930.

**ADMINISTRATIVE ASSISTANT.** Req BA/BS, strong admin, computer, orgz, communication skills, pref interest in classical music. Resume/ltr/sal req/sal hist to AA Search, New York Philharmonic, Avery Fisher Hall, 10 Lincoln Center Plaza, New York, NY 10023; fax 212-875-5716; email resumes@nyphil.org (subj: AA Search). No phone calls.

**RECEPTIONIST.** Mon-Fri, 1 pm-9 pm. Greet students, answer phones, type letters, create fliers, assist manager, staff w/ office projects. Req know Excel, Publisher, Word, pref sales background. \$12/hour. Email resume/ltr/2 refs to Vanessa, American Ballroom Dance Studio, New York, NY, dancedulaine@msn.com; www.pierredulaine.com.

**PATRON SERVICES COORDINATOR.** Assist in training, supervising patron services assistants, interns, work w/ major fund donors, maintain records, files, update database, reconcile w/ box office on ticket inventory, income, assist w/ events. Req excel verbal, interpersonal, orgz skills, know MS Word, Excel, Outlook, database exp, pref exp in performing arts, fundraising, ticketing, Tessitura. Resume/ltr/2 writing samples/refs to Brooklyn Academy of Music, Brooklyn, NY, hrresumes@bam.org.

**MARKETING ASSISTANT.** Manage, schedule meetings, arrange conference/video calls, book travel, prepare expense reports, maintain mktg files, promotional materials, handle trade requests, report promotional sales figures, coordinate collateral materials, assist web team. Req 1-2 yrs mktg exp in entertainment setting, excel orgz, writing, communication skills, strong PC skills, know Word, Excel, PowerPoint, pref BA/BS, theater exp. Resume/ltr/sal req to Cynthia Young, Disney Theatrical Productions, New York, NY 10018; www.disnycareers.com; email wdp.recruiter.c@disney.com. Req #51330.

**WARDROBE SUPERVISOR.** Begin 12/08/06. Dress shows, assist w/ fittings, mend existing costumes, laundry, wigs. Req know costume construction, costume history, hand/machine sewing skills. Resume/ltr to Jeff Wild, Second Stage Theatre, 307 West 43<sup>rd</sup> Street, New York, NY 10036; fax 212-397-7066; email jwild@secondstagetheatre.com.

**ASSISTANT TO EXECUTIVES.** Schedule meetings, arrange travel, complete research projects, process immigration visa petitions. Req excel phone, computer, writing, orgz skills, know MS Office, Windows. \$540/week. Resume/ltr to Marie Gottschall, Actors' Equity Association, 165 West 46<sup>th</sup> Street, New York, NY 10036; fax 212-719-9815; email easternjobs@actorsequity.org. No phone calls.

**GUEST ARTIST.** Begin 09/01/07. Teach 1 fall semester course, direct mainstage production in Jan/Feb 2007, teach Meyerhold's biomechanical approach to actor training/staging. Req PhD or MFA drama/theatre/performance studies, pref college teaching exp. Resume/ltr/stmt of teaching interests/possible production titles/3 rec ltrs to Adjunct Professor Christine Wentzel, Chair, Department of Theater and Dance, Colby College, 4520 Mayflower Hill, Waterville, ME 04901; www.colby.edu. Review begins 12/15/06.

**ASSISTANT PROFESSOR, VOICE AND SPEECH.** Tenure track, begin fall 2007. Teach voice, speech, acting &/or movement, take leadership role in voice/speech curriculum. Req MFA, 3 yrs college teaching exp, professional acting/coaching exp, certified in Linklater &/or Fitzmaurice technique, pref know Alexander technique. Resume/ltr/5 refs/3 rec ltrs to Human Resources, Point Park University, 201 Wood Street, Pittsburgh, PA 15222; email HROffice@pointpark.edu.

**ASSISTANT.** Entertainment/lifestyle publicity agency. Req excel orgz skills, 1 yr exp in publicity. Resume/ltr to Ms. Beverly Mandell, Susan Blond Inc, 50 West 57<sup>th</sup> Street, 14<sup>th</sup> Floor, New York, NY 10019; fax 212-262-1373; email beverly@susanblondinc.com. No phone calls.

**AFTER SCHOOL MOVEMENT/DANCE EDUCATOR.** Use experiential, hands-on approach to teach youth about their community, intl communities, tutor students in school subjects, teach movement/dance. Req interest in working w/ at-risk youth. \$12/hour. Resume/ltr to Stephanie Blades, Living Classrooms of the National Capital Region, 401 M Street SW, Washington, DC 20024; www.livingclassroomsdc.org; email mboyer@livingclassroomsdc.org.

**DEVELOPMENT ASSISTANT.** PT, 15-20 hours/week. Assist w/ meeting grant proposal deadlines, report submissions, track/process institutional contributions, prepare acknowledgement letters to donors, prepare large mailings, assist w/ cultivation events for institutional donors. \$15-\$17/hour. Resume/ltr to Director of Institutional Giving, The School of American Ballet, 70 Lincoln Center Plaza, 5<sup>th</sup> Floor, New York, NY 10023; email nverhoff@sab.org. App ddl 01/14/07.

**ACTORS.** For all-male production of *HMS Pinafore*. Rehearsals begin 01/07; production 03/05/07-04/01/07. Req 6-9 male actors playing all roles incl leads, ensemble, all vocal ranges, ages 20-45; men will be playing

women's roles, pref puppetry exp. Prepare 1 comedic monologue (1-2 minutes), 2 songs w/ min 1 Gilbert & Sullivan song. For audition appt send resume/ltr/headshot to Vortex Theater Company, 174 Eleventh Avenue, New York, NY 10011; email jrandall@vortextheater.com.

**BOX OFFICE TREASURER.** Temp position, 01/14/07-03/04/07, Sunday matinees, possibly Sunday evening performances. Req box office exp, excel customer services, computer skills, available for training 1<sup>st</sup> week of Jan 2007. Email resume/ltr/refs to Classic Stage Company, New York, NY, jobs@classicstage.org; fax 212-477-7504.

**EXECUTIVE ASSISTANT.** Assist 3 principals of theatrical/film production co, coordinate biz activities, manage biz relationships. Req 2-3 yrs admin exp, strong computer, MS Word, Excel, Outlook skills, exp composing professional documents. Email resume/ltr to Maryana Geller, The Araca Group, New York, NY 10036; email mgeller@araca.com.

**STAGE MANAGERS.** 05/07-08/07. Manage rehearsal process, coordinate w/ dept heads in production/artistic. Req 2-3 yrs professional exp in opera, vehicle, pref repertory exp. Resume/ltr to Matthew Kirby-Smith, Production Manager, Glimmerglass Opera, PO Box 191, Cooperstown, NY 13326; fax 607-547-1805. App ddl 02/01/07.

**PERFORMERS.** For production of *Intimate Apparel*. Production 02/07. Roles avail for African-American seamstress, age 35, African-American boarding home owner, age 50, attractive white socialite, age 30, beautiful African-American prostitute, age 30, day laborer from Barbados, age 30, handsome Hasidic Jewish cloth merchant, age 30. Resume/ltr/photo to Wanda Maragni, c/o The Attic Ensemble, 83 Wayne Street, Jersey City, NJ 07302. (Note: App ddl close to press time.)

**ACTORS.** Short comedic anecdote of dating scene to be filmed in Boston, MA. Req 1 male, age 20-28, 3 females, age 20-28. For info contact Alison Cupples, Two Rams Entertainment, ww.tworams.com.

**ASSISTANT PROFESSOR, DANCE.** Tenure track, begin 09/04/07. Teach courses in kinesiology, choreography for physical education, methods of teaching dance, tap dance, modern, choreography for dance program's concerts. Req MA/MFA/PhD, professional exp, 5 yrs college teaching exp. Resume/ltr to Dance Search Committee, Department of Drama and Dance, Adams Playhouse, 118 Hofstra University, Hempstead, NY 11549. App ddl 02/01/07.

**ASSISTANT PROFESSOR, COMMUNICATIONS/MEDIA.** Tenure track, begin 09/01/07. Teach film, video production, develop undergrad intro, upper division courses in film/video production, assist students. Req MFA w/ specialization in film/video or PhD communication, expertise in area 24P, SD, NDV, HDTV technology, hard disk audio recorders, Nagra Analog, ability to teach preproduction, documentary production, location audio/sound design, studio lighting, scriptwriting. Resume/ltr/stmt of teaching philosophy/3 professional refs to Human Resources Department, Fitchburg State College, 160 Pearl Street, Fitchburg, MA 01420; fax 978-665-3720; email resumes@fsc.edu. App ddl 11/20/06. (From 11/03/06 issue)

**FACILITIES COORDINATOR.** Resp for facility support functions, light maintenance, oversee building services, vendors, coordinate printing/duplicating jobs, purchase supplies. Req AA/AS biz-rel field, 2 yrs exp handling facilities duties, strong interpersonal, communication, customer service, computer skills, know MS Office, ability to lift 50 lbs, pref interest in classical, symphonic music. Resume/ltr to Marj Brown, Director of Human Resources, American Symphony Orchestra League, 33 West 60<sup>th</sup> Street, 5<sup>th</sup> Floor, New York, NY 10023; email mbrown@symphony.org. No phone calls. App ddl 12/23/06. (From 11/03/06 issue)

**VIDEO TECHNOLOGY INSTRUCTOR.** Create, edit, produce mini videos, documentaries, music videos. Resume/ltr to Leydy Avila, Sunnyside Community Services of Queens, 43-31 39<sup>th</sup> Street, Sunnyside, NY 11104; fax 718-429-8753; email leydyavila@verizon.net. App ddl 12/16/06. (From 11/03/06 issue)

## *South/Southeast*

**ASSOCIATE PROFESSOR, FEMINIST FILM CRITICISM.** Begin 08/07. Req PhD, strong record of published scholarship, teaching exp, pref research/teaching interests incl alternative, avant-garde, animation, queer cinema, non-Western film practice. Resume/ltr/3 rec ltrs to Search Committee, Department of Film Studies, Emory University, Atlanta, GA

30322. Review begins 01/16/07.

DESIGNER/EDUCATOR/ASSISTANT PROFESSOR. Design scenery for dept productions, teach intro to theatre, theatre history, design, possible oppqts to direct. Req MFA, strong collaborative skills, strong liberal arts background. Resume/ltr/3 rec ltrs to Search Committee, Theatre & Speech Department-1401, The University of Tennessee at Chattanooga, Chattanooga, TN 37402-2598.

ASSISTANT PROFESSOR, MUSICOLOGY. Tenure track, begin 08/07. Contribute to research, teaching, service missions. Req PhD musicology/music history, pref exp teaching music history survey at college level, interest in specialized areas incl Latin American, African, world musics. Resume/ltr/3 rec ltrs to Scott Kluksdahl, Chair, Musicology Search Committee, School of Music, 4202 E. Fowler Avenue, FAH 110, University of South Florida, Tampa, FL 33620. App ddl 01/05/07.

MORNING TRAFFIC REPORTER. PT. Do on-air reports covering traffic, construction conditions. Req on-air presence, computer skills pref BA/BS, on-air exp. Resume/ltr/refs to Jim Turpin, Director of News and Content, Clear Channel Television, 2701 Union Avenue, Ext, Memphis, TN 38112; email jimturpin@clearchannel.com. No phone calls.

BOX OFFICE ASSISTANT. Work w/ ticket buyers, subscribers, resolve customer complaints. Req know Ticketmaster, MS Office, detail-oriented. Fax resume/ltr to The Concert Association of Florida, Miami, FL, 305-808-7463; email tickets@concertfla.org.

PHOTOJOURNALIST. Resp for visual, audio aspects of materials shot, edited for airing. Req exp shooting news for broadcast. Resume/ltr to HR Dept, PO Box 55590, Lexington, KY 40555; email hr@wtvq.com.

WEEKEND METEOROLOGIST/REPORTER. Weekend nights, 3 weekdays. Interpret, analyze weather data to create local forecasts, develop graphics, present weather info, report info live in scheduled newscasts, work as general assignments reports or weather graphics/content producer 3 days/week, participate in community outreach projects. Req BA/BS meteorology, pref 3 yrs forecasting/reporting exp at commercial TV station, AWS or NWA certification. Resume/ltr/VHS tape or DVD to Forrest Carr, News Director, WFTX-TV, 621 S.W. Pine Island Road, Cape Coral, FL 33991; email fcarr@fox4now.com.

TECHNICAL MANAGER. Begin 01/07. Oversee technical operations. Req BA/BS technical theater/equiv exp, know technical production, strong people, info mgmt skills, 2 yrs supervisory exp in performance environment. Resume/ltr to Elizabeth Eldridge, HR Officer, Walton Arts Center, PO Box 3547, Fayetteville, AR 72703; www.waltonartscenter.org; email eeldridge@waltonartscenter.org.

BROADCAST JOURNALIST. Anchor webcast programming, assist w/ production, host local programming, provide original webcast reporting. Req min 1 broadcast or internet internship or extensive campus work in field. Resume/ltr/demo to Mr. Kerry Klumpe, Managing Editor, The Brunswick News, Box 1557, 3011 Altama Avenue, Brunswick, GA 31521; email resumes@thebrunswicknews.com.

ASSISTANT PROFESSOR/LECTURER/CHORAL CONDUCTOR. Req MA/MS, exp in Black gospel tradition, pref college teaching exp. Resume/ltr/5 refs/CD or VHS, DVD of recent conducting performances to Choral Conductor Search Committee, Hayes School of Music, PO Box 32096, Appalachian State University, Boone, NC 28608.

MODELING/ACTING INSTRUCTORS. PT. Teach female teens, pre-teens Sats/Suns, 8 am-6 pm. Req excel listening skills, current/former models, actors, makeup artists. Email resume/ltr to Mrs. Olado, Barbizon International, Orlando, FL, barbizonedu@aol.com; fax 813-282-3530.

DANCE INSTRUCTOR. PT. Teach dance classes. Req customer service skills, pref background in child development, physical education, gymnastics. Email resume/ltr to The Little Gym, Virginia Beach, VA, annwilliamsbvba@hotmail.com.

## *Midwest*

PLAYWRIGHT/THEATER FACULTY. Tenure track, begin fall 2007 or 2008. Teach grad project tutorials, generative seminars, workshops, undergrad writing courses. Req success in field. Resume/ltr/stmt of

teaching philosophy/portfolio samples incl books, slides, CD-ROM, DVD, VHS, website URLs/3 refs/stamped postcard to confirm receipt to Playwright Search/hed, School of the Art Institute of Chicago, Office of Deans and Division Chairs, 37 South Wabash Avenue, Chicago, IL 60603-3103. App ddl 01/05/07.

ASSISTANT PROFESSOR, MUSIC. Tenure track, begin 08/07. Teach history of musical theatre, music courses in music major. Req MA/MS/equiv professional exp. Resume/ltr/refs to Music Search Committee, Department of Fine and Performing Arts, Creighton University, 2500 California Plaza, Omaha, NE 68178.

ADMINISTRATIVE ASSISTANT. PT. Req BA/BS/equiv theatre admin exp, excel writing, communication, computer, orgz skills, know Outlook, Excel, Access. Resume/ltr/sal hist to Centre East Theatre, Administrative Support Search, 9501 Skokie Blvd, Skokie, IL 60077; fax 87-679-7945; email jobs@centreeast.org.

VISITING ASSISTANT PROFESSOR, DRAMA. 1-yr visiting position, begin fall 2007. Teach 2-3 courses/semester incl intro to theatre, the playwright, dramatic literature course, possibly direct mainstage production. Req MFA, know performing arts in context of liberal arts education. Resume/ltr/sample of playwriting/3 rec ltrs to Jonathan Tazewell, Search Committee Chair, Department of Dance and Drama, Kenyon College, Gambier, OH 43022. App ddl 01/02/07.

ASSOCIATE PROFESSOR, LIGHTING DESIGN. Tenure track, begin 08/07. Design productions, teach lighting, tech/design courses, supervise student design projects, advise students. Req PhD, lighting/scenic design, stage mgmt, arts admin, production mgmt exp, pref MFA. Resume/ltr/stmt of design philosophy/3 ref ltrs to Laura Ledford, Interim Chair, Department of Theatre and Dance, 1184 W. Main, Decatur, IL 62622; email ledford@millikin.edu. App ddl 01/15/07.

COSTUME STITCHERS/WARDROBE TECHNICIANS. 06/07-08/07. Req strong construction, communication skills. Sal, subsidized housing. Resume/ltr/3 refs to HR, Trollwood Performing Arts School, 1420 N. 8<sup>th</sup> Street, Fargo, ND 58102; email trollwood@fargo.k12.nd.us.

CHOREOGRAPHER. Choreograph for summer theatrical event. Auditions 05/07; rehearsals/opening 05/28/07-07/15/07. Req exp creating dance/movement for musical theatre w/ teen performers. Travel, housing subsidized. Resume/ltr/video work samples/3 refs to HR, Trollwood Performing Arts School, 1420 N. 8<sup>th</sup> Street, Fargo, ND 58102; email trollwood@fargo.k12.nd.us.

PHOTOJOURNALIST. Operate electronic news gathering eqt for coverage of news stories for TV newscast use, screen/log news, sports videotape, work w/ reporters, field produce recorded live/taped news events. Pref BA/BS journalism/rel, journalism background, 2-4 yrs photojournalist exp, editing exp. Resume/ltr to Jim Murphy, Assistant News Director, Journal Broadcast Group, WGBA-TV, 1391 North Road, Green Bay, WI 54313; email jmurphy@journalbroadcastgroup.com.

ASSISTANT PROFESSOR, THEATRE. Tenure track. Teach beginning, intermediate modern dance technique, dance improv, movement for the actor, choreography, dance theory, history, direct college dance troupe, advise students. Req MFA or PhD. Resume/ltr/grad transcript/1-pg stmt of teaching philosophy/3 rec ltrs to Lesley Delmenico, Dance Search Committee, Department of Theatre and Dance, Grinnell College, Grinnell, IA 50112-1690; fax 641-269-4420; email theatresearch@grinnell.edu.

ASSISTANT PROFESSOR, ACTING. Tenure track, begin fall 2007. Teach undergrad level acting, direct min 1 mainstage production, coordinate university players. Req MFA or PhD, 3 yrs teaching exp at undergrad level, expertise in variety of acting methods, styles. Resume/ltr/3 refs/support materials to Dr. Niyi Coker, Jr, E. Desmond Lee Professor, Dept of Theatre, Dance & Media Studies, UM-St. Louis, One University Blvd, 243 GSB, St. Louis, MO 63121. Review begins

01/20/07.

ON-AIR TALENT. PT. Voice tracking, live on-air shifts. Req HS grad, fluent Spanish language skills, excel Eng, writing, studio operation skills, ability to translate between Spanish/Eng, computer skills, pref BA/BS, 1 yr on-air radio exp. Resume/ltr/demo to Beverlee Brannigan, Operations Director, Journal Broadcast Group-Wichita Operations, 4200 North Old Lawrence Road, Wichita, KS 67219; email bbrannigan@journalbroadcastgroup.com.

ASSISTANT PROFESSOR, PERFORMANCE. Tenure track. Teach acting, movement, voice, directing, courses for theatre education students, advanced courses based on expertise, direct 1 show/year. Req MFA, professional exp in performance, min 2 yrs college teaching exp. Resume/ltr/stmt of teaching philosophy/3 rec ltrs to Lauren Friesen, Search Chair, Department of Theatre and Dance, University of Michigan, Flint, MI 48502. App ddl 01/20/07.

PROJECT MANAGER. Develop, design, produce, install, deinstall temporary exhibits, orgz/lead meetings. Req BA/BS, strong orgz, communication, problem-solving, public speaking skills, pref MA/MS, foreign lang skills, know MS Word, Excel, PowerPoint. Resume/ltr to The Field Museum, 1400 S. Lake Shore Drive, Chicago, IL 60605-2496.

PHOTOGRAPHER. Shoot spot news, features, high school, college sports. Req Photoshop, MAC exp, ability to write cutlines. Resume/ltr/portfolio on CD/refs to Tom E. Puskar, Chief Photographer, Ashland Times-Gazette, 40 E. 2<sup>nd</sup> Street, Ashland, OH 44805; email tpuskar@times-gazette.com. No email apps. App ddl 12/01/06.

PHOTOJOURNALIST. Take photos, write stories, design pages. Pref know online production, BA/BS journalism. Resume/ltr/refs/samples (pref CD-ROMs or websites) to Managing Editor Tim Engstrom, Albert Lea Tribune, 808 W. Front Street, Albert Lea, MN 56007; email tim.engstrom@albertleatribune.com.

ASSISTANT PROFESSOR, DANCE. Tenure track, begin 08/01/07. Teach improv, contact improv, build relationship between dance dept, local community, possibly teach technique, performance practice, pedagogy, anatomy, somatic practices, theory, maintain active professional performance practice. Req MFA dance/equiv professional exp, emphasis in improv, college teaching exp, professional performance record. Resume/ltr/DVD or video materials of work/evidence of teaching exp/3 rec ltrs to Professor M. Cynthia Oliver, Chair of Improvisation Search, Dance Dept, University of Illinois at Urbana-Champaign, Room 102, 907 ½ West Nevada Street, Urbana, IL 61801; email choward1@uiuc.edu. App ddl 01/15/07.

ASSISTANT DIRECTOR/STAGE MANAGER. Assist production director w/ rehearsals, performance, tech rehearsals, maintain prop lists, write rehearsal notes, track use of props, costumes, set pieces, create "to do" lists, supervise run crew for production. Email resume/ltr to Special Gifts Theatre, PO Box 2231, Northbrook, IL 60065, specialgifts@aol.com; www.specialgiftstheatre.com. App ddl 12/18/06. (From 11/03/06 issue)

### *West/Southwest*

VOICE FACULTY. Tenure track, begin 08/07. Teach applied voice/rel courses incl vocal pedagogy, diction, vocal literature, class voice. Pref PhD; will consider MA/MS working toward PhD. Resume/ltr to Lynette Risner, Administrative Secretary, California Baptist University, 8432 Magnolia Avenue, Riverside, CA 92504-3297; fax 951-343-4572.

PROP MASTER. FT, year-round position. Run shows, work w/ designers, create/maintain budgets, acquire props for shows. Req exp running crew, know Los Angeles prop houses, exp in LORT theatre. Resume/ltr/refs to Dan Healy, Production Manager, Pasadena Playhouse, 600 Playhouse Alley, #301, Pasadena, CA 91101. No phone calls.

TV/FILM MEDIA PRODUCTION FACULTY. Tenure track, begin 08/07. Teach TV/film documentary/news production. Req PhD communication or ABD in active program, professional media exp, college teaching exp, evidence of Christian commitment, pref expertise in TV/film documentary production or broadcast news production. Resume/ltr to Rebecca A. Havens, PhD, Dean, College of Social Sciences and Professional Studies, Point Loma Nazarene University, Academic Deans' Center, 3900 Lomaland Drive, San Diego, CA 92106; www.pointloma.edu/humanresources.

TICKET SERVICES & DEVELOPMENT ASSOCIATE. Assist w/ planning, communications, implementation of donor, audience, volunteer ticketing, donor relations activities, maintain database, generate mailing lists, generate sales reports. Req 2 yrs exp, know nonprofit development, communications principles, know MAC, PCs, MS Word, Excel, driver's license, pref BA/BS, exp in performing arts environment. No vacations from 04/01/07 to 09/30/07. Resume/ltr to Marianne LaCrosse, Operations Director, Music@Menlo, 50 Valparaiso Avenue, Atherton, CA 94027; fax 650-330-2016.

ASSISTANT PROFESSOR, VIOLIN. Tenure track, begin 08/07. Teach studio violin at grad, undergrad levels. Req success in teaching individual studio instruction, excellence as performer. Resuem/ltr/3 ref ltrs to Professor Eleonore Schoenfeld, Chair, Violin Search Committee, USC Thornton School of Music, 840 West 34<sup>th</sup> Street, Los Angeles, CA 90089-0851. App ddl 01/15/07.

ASSISTANT PROFESSOR, SCENE DESIGN/SCENOGRAPHY. Tenure track. Teach stage design, drawing/rendering, history of décor, stagecraft, drafting/scene painting, supervise students in lab, production assignments, mentor student designers in theatre/dance productions, design for season productions. Req MFA, professional exp, college teaching exp. Resume/ltr/unofficial transcripts/3 rec ltrs/3 refs to Chair of Scene Design Search Committee, Department of Dance and Theatre, University of North Texas, PO Box 310607, Denton, TX 78203-0607; fax 940-565-4453; www.danceandtheatre.unt.edu.

NEWS PHOTOGRAPHER/EDITOR. Maintain, operate assigned video eqt, vehicle, edit stories w/ natural sound, sequenced shots. Req passion for visual storytelling, eye for composition, 1-2 yrs TV photography/editing exp, driver's license, ability to lift 40-70 lbs. Resume/ltr/VHS or DV videotape to Jared Woolly, Chief Photographer, KOAT-TV, 3801 Carlisle Blvd NE, Albuquerque, NM 87107.

PERSONAL ASSISTANT/DRIVER. Handle personal needs, coordinate travel, schedules, set up conference calls. Req 1 yr entertainment exp, orgz skills, pref BA/BS. Resume/ltr to Handprint Entertainment, HR Dept, 1100 Glendon Avenue, #1000, Los Angeles, CA 90024; fax 310-481-4419.

DANCE INSTRUCTOR. Teach physical education dance classes incl social dance forms, African based dance forms, other dance forms incl yoga, dance conditioning, choreograph dances for dance concerts. \$51.9K-\$77.9K. Resume/ltr to Clara Starr, San Francisco Community College District, Human Resources Dept, 33 Gough Street, San Francisco, CA 94103; fax 415-241-2335; www.ccsf.edu/hr.

TAPE OPERATOR. Req 2 yrs tape room exp in post production, know SD, ND VTR machines, CC encoding exp. Resume/ltr to High Technology Video, 3575 Cahuenga Blvd West, 4<sup>th</sup> Floor, Los Angeles, CA 90068.

PRODUCTION COORDINATOR. Research in variety of fields, assist in preproduction, production, post production of Japanese TV programs, coordinate admin duties of TV production/film production, translate documents, update/maintain website, assist w/ travel arrangements. Req ability to read/write/speak fluent Eng/Japanese, orgz, phone skills, know Excel, Word, pref rel industry exp. Resume/ltr to Pro-Vision International, HR Dept, 6504 San Fernando Road, Glendale, CA 91201; fax 818-550-2707.

DELIVERY ASSISTANT. Type, file, copy, maintain physical inventory of film elements/video masters, order film, video, sound elements from labs, invoice clients, ship materials. Req strong follow-up, communication skills, know MS Windows, Excel, Excel, pref know foreign servicing. Resume/ltr/sal req to Summit Entertainment, Attn: Delivery Dept, 1630 Stewart Street, #120, Santa Monica, CA 90404; fax 310-309-9813.

FRONT OF HOUSE COORDINATOR. ¾ position. Supervise, coordinate, monitor, oversee volunteer staff, front of house activities, concessions, bar. Req 2 yrs college/equiv, training in theater operations, first aid/CPR certificates, 2 yrs front theater operations exp. App avail at www.ci.poway.ca.us. Resume/ltr/app to Human Resources, City of Poway, 13325 Civic Center Drive, Poway, CA 92064; fax 858-668-1207; email jobs@ci.poway.ca.us.

BILINGUAL ANCHOR/REPORTER. Gather, shoot, edit, produce, broadcast news stories, write news stories for newscasts, assist in newscast production, create/produce content for website. Req bilingual Eng/Spanish, broadcast journalism skills, 2 yrs exp as on-air reporter at TV station, pref BA/BS broadcasting/communications. Apply online at www.mcgraw-hill.com/careers. Send tape to Natalie Quarantino, Azteca America Colorado, 123 Speer Blvd, Denver, CO 80203.

ORGANIZER. Musicians union. Develop, implement programs to recruit new members, retain current members, build community among musicians in Portland, OR area, orgz projects, train potential leaders as member-organizers. Resume/ltr/3 refs to Bruce Fife, President, American Federation of Musicians, Local 99, 325 NE 20<sup>th</sup> Avenue, Portland, OR 97232; fax 503-296-5775; email bfife@afm99.org. App ddl 12/08/06.

RHYTHM GYM TRAINER. PT, on-call position, possible future FT. Participate in initial, ongoing training in program activities, conduct sessions, complete/submit event documentation, work w/ onsite partner representative. Req BA/BS music/music therapy/psychology/education/rel, exp w/ adults/youth from diverse backgrounds, know fitness/wellness/health, vehicle, driver's license, pref bilingual Eng/Spanish. Email resume/ltr to Janet Marinaccio, Executive Director, Rhythm Gym, Granada Hills, CA, janet@rhythmgym.org; fax 818-728-1751.

CUSTOMER SERVICE REPRESENTATIVE. Req excel communication skills, know Hi Definition, tape formats, editing, telecine, audio services, pref exp w/ major studios. Resume/ltr to point 360, 2777 North Ontario Street, Burbank, CA 91504.

THEATRE INSTRUCTOR. Teach courses in stagecraft, theatrical design, supervise student crews in building sets, executing lighting, technical theatre, design scenery/lighting for theatre productions. Req MA/MS, min 18 grad hours in theatre, exp in scenic/lighting design, construction, teaching exp, pref MFA. App avail at www.mclennan.edu. Resume/ltr/app/college transcripts/design portfolio on CD to Human Resources Office, McLennan Community College, 1400 College Drive, Waco, TX 76708; fax 254-299-8592; email MCCJobs@mclennan.edu.

CLIENT SERVICES REPRESENTATIVE. Assist clients via phone, email, provide work orders, process discrepancy reports. Req excel communication skills, know Hi Definition, tape formats, editing, telecine, audio services. Resume/ltr to High Technology Video, HR, 3575 Cahuenga Blvd West, 4<sup>th</sup> Floor, Los Angeles, CA 90068.

PHOTOGRAPHER. Shoot news stories, interviews w/ ENG camera eqt, gather video, audio, operate/coordinate live remotes, edit voice-overs, sound bites, packages, run live shots in newsroom, conduct interviews in field, monitor police/fire scanners, maintain camera eqt, news vehicles. Req driver's license, ability to carry 50 lbs of TV eqt, pref TV photographer/editor exp, know ENG/SNG, news video editing. Resume/ltr to Louise D. Oszakiewski-PH1110, Oregon Trails Broadcasting-KPVI, 1500 Foremaster Lane, Las Vegas, NV 89101; fax 702-657-3159; email hr@kpvi.com; www.kpvi.com. No phone calls.

CINEMATOGRAPHY INSTRUCTOR. Tenure track. Teach film production, cinematography courses, develop program, advise students. Req MA/MS film production/rel, professional exp in film production or cinematography, know narrative filmmaking, film production practices. Resume/ltr to Dodge College of Film and Media Arts, Chapman University, 1 University Drive, Orange, CA 92866; email dodgcollege@chapman.edu. App ddl 12/20/06. (From 11/03/06 issue)

ASSISTANT PROFESSOR, SCREENWRITING. Begin fall 2007. Teach range of screenwriting courses at undergrad/grad levels, supervise master's thesis projects, independent study projects. Req PhD/MFA, ability to develop new screenwriting courses, know cinematic forms, traditions outside Hollywood model, teaching exp, ability to teach film production, cinema studies. Resume/ltr/2 copies of min 1 sample screenplay/samples of syllabi from courses taught/3 refs to Britta Sjogren, Chair, Screenwriting Search Committee, Cinema Department, San Francisco State University, 1600 Holloway Avenue, San Francisco, CA 94132. Review begins 01/02/07. (From 11/03/06 issue)

ASSISTANT PROFESSOR, MUSIC BUSINESS. Tenure track, begin 08/15/07. Teach intro music biz courses, develop/teach courses on concert promotion, venue mgmt, music mgmt, digital music rights, supervise student internships. Req min MA/MS, min 5 years industry exp at national/intl level, strong research, publication activities, pref strong background in musical performance. Resume/ltr/3 refs to Betsy Ackerman, Academic Administrative Assistant Music Business Search, University of Colorado at Denver and Health Sciences Center, Campus Box 162, PO Box 173364, Denver, CO 80217; www.cu.edu/pbs/. Review begins 01/15/07. (From 11/03/06 issue)

ASSISTANT PROFESSOR, PIANO. Teach applied lessons, courses in piano curriculum, recruit piano students, coordinate curriculum, maintain regional, natl, intl visibility in performance, scholarly activity. Req DMA piano performance/piano accompanying/piano pedagogy, college teaching exp, evidence of artistry in piano performance at natl/intl level. Resume/ltr/3 ref ltrs to Piano Search Committee Chair, Department of Music, CSU Northridge, 18111 Nordhoff Street, Northridge, CA 91330-8314. Review begins 01/02/07; app ddl 05/01/07. (From 11/03/06 issue)

ASSISTANT PROFESSOR, LIGHTING DESIGN. Renewable position, begin 08/07. Teach courses in lighting design, lighting technology, other areas of expertise, serve as lighting designer on 2-4 mainstage productions/year, mentor all student lighting designers, technologists. Req MFA/equiv exp, college teaching exp, record of professional theatre credits, pref computer skills, know AutoCAD, Vector Works, Lightwright, know moving light technology, strong communication skills. Resume/ltr/transcripts/design samples via CD ROM or website address/5 refs to David Grapes, Director of the School of Theatre Arts and Dance, Search Position, #F99462, The University of Northern Colorado, Campus Box 49, Greeley, CO 80639. Review begins 01/22/07. (From 11/03/06 issue)

### *Multi-Regional/International/Freelance*

MUSIC FESTIVAL VOLUNTEER COORDINATOR. 10-month contract, begin 02/07. Develop recruitment strategy, oversee assistant, coordinate education, recruitment program, evaluate/recommend coordinator positions, develop reward program, develop/maintain handbooks, develop hospitality plan, budget for volunteers, performers, backstage workers. Req excel communication, interpersonal skills, know promotion, publicity, mktg, Excel, Word, Access, graphics programs, pref 2-3 yrs exp in events, volunteer mgmt. Resume/ltr to Administrator, Roots and Blues Festival, Box 21, Salmon Arm, British Columbia V1E 4N2 CANADA; fax 250-833-4097; www.rootsandblues.ca; email info@rootsandblues.ca.

COMPOSER. Write music score for non-budget action/adventure/dramatic/random espionage film currently under post-

production edits. Credit, final copy. For info contact Derek, Rebellion Pictures, [www.easysite.com/FrigenCrowe](http://www.easysite.com/FrigenCrowe).

PIANO BAR PLAYER/SINGER/HOST. Begin 12/15/06 for new upscale, upbeat, piano bar, cabaret. Performers rotate in/out every 1-2 months. Req clean record, passport, pref wide repertoire incl pop, R&B, Broadway, standards. Tips, apt, food, travel accommodations. Email resume/ltr to Alex Santoriello, Lexy Piano Bar & Cabaret, Holetown, St. James, BARBADOS, [alexico Barbados@yahoo.com](mailto:alexico Barbados@yahoo.com).

POST-PRODUCTION COORDINATOR. For short documentary on Albert Maysles' 5-day journal thru Czech Republic, light FCP editing, festival/distribution entry, project clearances, general biz. Req BA/BS, interest in producing, FCP, web skills. Unpaid except expenses; may be entry level internship. Contact Christopher Seufert, Mooncusser Films, LLC, [www.MooncusserFilms.com](http://www.MooncusserFilms.com).

INTERNATIONAL INDEPENDENT FILMMAKERS JUBILEE. Seeking short films/videos under 30 minutes completed since 01/01/05 from independent filmmakers from around the world for jubilee 04/12/07-04/16/07. Open to all ages. Categories are dramas, comedies, animations, documentaries, experimental. No public screening should have been held in Kansas City metro area. \$5K cash prize for best of festival. Entry fee. Online app at [www.kcjubilee.org](http://www.kcjubilee.org). Send entry/app/signed form for each entry to Kansas City Filmmakers Jubilee, 4826 W. 77<sup>th</sup> Terrace, Prairie Village, KS 66208; email [kcjob@kcjubilee.org](mailto:kcjob@kcjubilee.org). App ddl 12/10/06. (From 11/03/06 issue)

*Good Luck!!*

*Next issue: January 5, 2007*

